

Minutes of the
Oahu Metropolitan Planning Organization

TECHNICAL ADVISORY COMMITTEE

Friday, January 8, 2016, 9:00 AM

Department of Transportation Fifth Floor Conference Room
869 Punchbowl Street, Honolulu, Hawaii

Members Present:

DPP Lori Arakaki	FHWA Liz Fischer (non-voting)
OP Rodney Funakoshi	HDOT Norren Kato
DTS Eileen Mark	DBEDT Daniel Orodener
DPP Kathy Sokugawa	HART Jesse Souki, Chairman
DTS Marian Yasuda	HART Ryan Tam
HDOT Ken Tatsuguchi, Vice Chairman	

Members Absent: Kimberly Evans non-voting (FAA), Kyle Oyasato non-voting (DFM), Ted Matley non-voting (FTA), Gareth Sakakida non-voting (HTA), Tim Trang non-voting (DDC)

Guests Present:

Lorene Maki (DBEDT)	Wes Frysztacki (Weslin)
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OahuMPO Staff Present: Brian Gibson, Chris Clark, Veronica Schack

The meeting was properly noticed in accordance with State law.

- I. **CALL TO ORDER BY CHAIR**
Chair Tatsuguchi called the meeting to order at 9:06 AM. It was determined that quorum was present.
- II. **ROLL CALL**
Members and guests introduced themselves.
- III. **APPROVAL OF DECEMBER 11, 2015 MEETING MINUTES**
Chair Tatsuguchi called for members to review the minutes. Mr. Funakoshi moved that the December, 2015 meeting minutes be approved as presented. Mr. Kato seconded the motion and it was carried unanimously.

Ms. Kathy Sokugawa and Mr. Jesse Souki entered the meeting.

IV. REPORTS

A. EXECUTIVE DIRECTOR

Director Gibson updated members on the activities of the MPO. Neither the Policy Board (PB) nor Citizen's Advisory Committee (CAC) met in December but both are expected to meet in January 2016. The PB is expected to elect officers and executive committee members, discuss the first draft FY 2017 Overall Work Program (OWP), receive a summary of the FAST Act, and potentially consider various other items. Candidates for vacant staff positions are expected to begin in January and February. Mr. Tatsuguchi asked about the new staff members' assigned responsibilities and the status of the procurement for the Central Oahu Study. Director Gibson also presented a list of upcoming Technical Advisory Committee (TAC) agenda items. Mr. Tam inquired about when the CAC would review TAP proposals and staff replied that CAC review would be included with the TIP public comment period.

V. OLD BUSINESS

A. CONSIDER RECOMMENDATION(S) REGARDING OAHUMPO PLANNING PROCESS REVIEW AND IMPLEMENTATION PLAN

Director Gibson gave a presentation on the OahuMPO Planning Process Review (OPPR). He discussed the purpose and need, technical memos, corrective action, the peer survey, and the implementation plan. He stated that the OPPR was presented to the PB on November 6, 2015, and the PB referred it to the TAC for comment. The OPPR was designed to identify ways to improve the 3-C planning process and scoped to address Federal corrective action.

Members discussed the identity of the MPO, its administrative capacity, and reiterated the need for a problem statement. Ms. Yasuda stressed the need for semiannual amendments to TIP. Chair Tatsuguchi suggested that the MPO focus on the five core documents and a project selection process. He suggested that staff look at the staff time and capacity available to pursue recommendations in the implementation plan.

Chair Tatsuguchi suggested that action on the OPPR and Implementation Plan be delayed until after the intergovernmental review (IGR) period has closed and staff had prepared a disposition of the comments. Mr. Funakoshi made a motion to defer action on the OPPR until after IGR comments can be consolidated. Ms. Mark seconded the motion and all members voted in favor.

VI. NEW BUSINESS

A. ELECT NEW CHAIR AND VICE-CHAIR FOR 2016-2017

Chair Tatsuguchi gave a brief overview of the process for the election of officers for the TAC. According to the TAC Bylaws, the term of the Chair and Vice-Chair will be two years, or until a successor is appointed. The Chair is to be elected on a rotating basis. Since a State department representative served as the Chair in 2015, a representative of HART is next in the rotation to serve as Chair. The Bylaws also state that the Vice-Chair shall be automatically considered Chair-Elect, so it would seem to make sense to elect a City department representative as Vice-Chair who would then stand for election as Chair in January 2018. He then opened the floor for nominations. Mr. Tam nominated Mr. Souki for

the role of Chairman and Mr. Orodenker seconded the motion. Hearing no other nominations the floor was closed for nominations and Mr. Souki was elected by acclamation as the TAC Chairman for 2016 and 2017.

Ms. Mark nominated Mr. Tatsuguchi for the role of Vice-Chairman and Ms. Sokugawa seconded the motion. Mr. Tam asked if any representative of the City had an interest in serving and members stated their support for Mr. Tatsuguchi. Hearing no other nominations the floor was closed for nominations and Mr. Tatsuguchi was elected by acclamation as the TAC Vice-Chairman for 2016 and 2017.

B. CONSIDER RECOMMENDATION(S) REGARDING HDOT'S REQUEST FOR THE RETURN OF REVOLVING FUND MONEY

Director Gibson referred members to the letter, included with the packet of meeting materials, from the HDOT Director dated November 25, 2015. HDOT has requested that the OahuMPO return the original seed funds, all interest income, and all unencumbered funds from the prior revolving fund. Mr. Gibson presented citations from Act 132, the Comprehensive Agreement, and the OWP Process and Procedures. Returning unencumbered match would effectively deprogram projects already committed for funding in the OWP. Members discussed the length of time necessary to encumber obligated funds.

Chair Souki suggested that the OahuMPO seek an opinion from the Attorney General's Office on the Policy Board's authority to return funds collected in the previous revolving fund. Mr. Orodenker made a motion to direct staff to seek an opinion on the matter from the Attorney General's Office. Mr. Funakoshi seconded the motion and all members voted in favor.

There were no other comments and the meeting continued with the next item.

C. PRESENTATION OF FAST ACT SUMMARY

Director Gibson provided a brief summary of the Fixing America's Surface Transportation (FAST) Act. Director Gibson reviewed the program structures and projected apportionments.

Mr. Tatsuguchi left the meeting.

Ms. Fischer stated that USDOT has not provided formal guidance related to the Act. Members discussed the requirement that the State complete a freight plan within 2 years or lose the ability to obligate National Highway Freight Program funds.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT ON THE OAHUMPO TECHNICAL ADVISORY COMMITTEE AGENDA

There being no comments, the meeting moved on to Announcements.

VIII. ANNOUNCEMENTS

The next meeting is scheduled for February 12, 2016 at 9:00 am. Chair Souki suggested that meetings be held at HART's offices. No objections were heard. Director Gibson said that

staff would research the public access at HART's office and work to schedule the meeting at the new location.

Ms. Sokugawa thanked Director Gibson for the list of upcoming agenda items in the Executive Director's Report. She requested that the length of the meeting be added to the agenda along with the suggested motions. Ms. Sokugawa also requested that staff prepare a one page summary of the FAST Act as it relates to the OahuMPO's planning process. Ms. Fischer discussed the connection between planning and construction and encouraged members not to separate the two efforts.

IX. ADJOURNMENT

The meeting concluded at 11:00 am.

Written by: Chris Clark
Reviewed by: Brian Gibson

DRAFT