

Minutes of the
Oahu Metropolitan Planning Organization

CITIZEN ADVISORY COMMITTEE

Wednesday, November 18, 2015 at 3:30 p.m.
Honolulu Hale, Room 301
530 South King Street, Honolulu, Hawaii

Members Present:

AARP	John Goody
American Society of Civil Engineers	Lara Karamatsu
Citizens for a Fair ADA ride	Rose Pou
Committee for Balanced Transportation	Joseph Magaldi
E Noa Corporation	Tom Dinell
Gentry Homes, Ltd.	Deb Luning
Hawaii Bicycling League	Daniel Alexander
Hunt Companies	Kathleen Iriarte
Kaaawa Community Association	Andrea Anixt
League of Women Voters	Marcia Linville
NB#02 Kuliouou-Kalani Iki	Linda Starr
NB#03 Waialae-Kahala	Les Fukuda
NB#05 Diamond Head-Kapahulu	Bert Narita
NB#09 Waikiki	Robert Finley
NB#10 Makiki-Lower Punchbowl-Tantalus	Charles Carole
NB#11 Ala Moana-Kakaako	Aaron Landry
NB#21 Pearl City	Larry Veray
NB#22 Waipahu	Marcella Granquist
NB#35 Mililani Mauka-Launani Valley	Steven Melendrez
NB#36 Nanakuli-Maili	Richard Landford
Pacific Resource Partnership	Paul Migliorato
Palehua Townhouses	Michael Golojuch

Members Absent:

American Planning Association	John Valera
Beautiful Honolulu Foundation	Hannah Miyamoto
Castle and Cook Homes Hawaii	Laura Kodama
Hawaii Association of the Blind	Landa Phelan
Hawaii Teamsters / Allied Workers, Local 996	Wayne Kaululaau
Hui Kupuna VIP	Mel Nakapoi
Institute of Transportation Engineers	Robert Nehmad
Land Use Research Foundation of Hawaii	David Arakawa
Mestizo Association	Arvid Yongquist
NB#01 Hawaii Kai	Greg Knudsen
NB#07 Manoa	Jim Hayes
NB#08 McCully-Moilili	Larie Manutai
NB#13 Downtown	Tom Smyth
NB#14 Liliha-Puunui-Alewa-Kamehameha hts.	Brandon Mitsuda
NB#24 Waianae Coast	Al Frenzel
NB#25 Mililani-Waipio-Melemanu	Dick Poirier
NB#26 Wahiawa	Joe Francher
NB#29 Kahaluu	Ken LeVasseur
NB#34 Makakilo-Kapolei Honokai Hale	Frank Genadio
North Shore Chamber Of Commerce	Bob Schieve
Waikiki Resident's Association	Daisy Murai

Guests Present:

MCB Hawaii	Tiffany Patrick
DTS	Michael Murphy
	Shirley Landford

OahuMPO Staff Present: Brian Gibson, Taylor Ellis, Veronica Schack

Meeting was properly noticed in accordance with State law.

Chair Joseph Magaldi called the meeting to order at 3:32 p.m. and asked all attendees to introduce themselves.

FOR DISCUSSION AND ACTION:

1. APPROVAL OF THE OCTOBER 21, 2015 MEETING MINUTES

Aaron Landry of NB#11 requested a change be made to reflect that William Amos attended the October 21st meeting on behalf of NB#11.

Charles Carole NB#10 indicated he attended the October 21st meeting on behalf of NB#10.

There being no further corrections or objections, the minutes for the October 21, 2015 CAC meeting was approved with these corrections.

FOR DISCUSSION:

1. OVERALL WORK PROGRAM (OWP) FY 2017-2018 FIRST DRAFT LIST OF CANDIDATE PROJECTS

Director Gibson presented a PowerPoint briefing on the first draft of the FY 2017-2018 Overall Work Program (OWP). The OWP includes OahuMOP's annual budget and program planning studies for obligation and completion.

Director Gibson indicated that this first draft of the OWP was developed based on the September 2014 CAC priorities, input from the City & State regarding those CAC priorities as well as the City's and State's own work elements, consideration of existing projects, available budget and staffing constraints. He noted that the public review draft is expected to be released in February 2016 and approval is targeted for April 2016. The Long Range Transportation Plan (LRTP) is also due in April. If the LRTP does not meet its April approval deadline, the Transportation Improvement Program (TIP) and the OWP would be frozen. Should this occur, it would be advantageous to have the FY 2017-2018 OWP already in place.

Director Gibson discussed the various projects listed by priority levels within the OWP as illustrated in the tables included in the PowerPoint presentation. He explained that all OahuMPO members pay annual dues. As part of the OWP process which was approved by the Policy Board in September 2014, if a project sponsor provides additional funding for any project, that project moves up two priority levels. An example noted was the City's Oahu Bike Plan Update listed as a Priority One.

In response to a question on what is covered under Title VI, Director Gibson responded that Title VI covers ethnicity and gender whereas Environmental Justice covers income. Director Gibson also confirmed that OahuMPO relies on data from the census but must convert the demographic data from tracks-level down into traffic analysis zones.

There was discussion regarding the Second Access and Emergency Access Emergency Plan item, on whether there is a contingency plan for remote areas such as Waianae should the road become impassable, where such a plan may be viewed or who can be contacted about the City's

plan. Director Gibson stated that the City has indicated they have emergency procedures already in place. Michael Murphy of DTS noted that interested parties can call Traffic Engineering's Mark Kikuchi for further information. Director Gibson pointed out that one study done on the Waianae Coast is available on the OahuMPO.org site. However, he does not know if this is the study that the City used to formulate their plan. At the request of a member, Director Gibson indicated he will do further research and provide that information at the next CAC meeting.

Tom Dinell asked if there is a written denial statement when a CAC recommendation is denied by the City or State and, if so, may the CAC receive a copy. He also asked if there is a process to respond to negative recommendations. Director Gibson acknowledged that there is a written document which is sent to OahuMPO. He will provide copies to the CAC. He noted that should the CAC wish to respond to a negative recommendation, a request should be made to the CAC Chair and, as a group, the CAC can submit a letter detailing their comments to the City or State.

Director Gibson explained the budgeting of funding and staff time for each of the work elements as illustrated in the PowerPoint briefing. He mentioned that the Policy Board approved a staffing plan that included the addition of a Transportation Planner and a one-third FTE administrative position.

There was discussion regarding the 301.15-17 Computer Model Operation & Support item listed on the Projected Funding Obligations table in the PowerPoint briefing. Director Gibson explained there are two models, a Traffic Demand Forecasting Model and a Land Use Model, which are used for long-range transportation planning. Most of the money budgeted in the FY 2017-2018 OWP will be for the Land Use Model which was built by Synthicity and is operated by DPP.

Questions arose regarding the cost effectiveness of hiring staff with modeler skills versus hiring consultants and whether contractors are paid hourly or at a flat rate. Director Gibson remarked that typically, most contracts are deliverables-based versus time & materials (hourly rate). He explained that the skills of a model builder are highly specialized, and infrequently needed, perhaps once every five years, so having such a staff person would not be cost-effective at this time. He likened a modeler to a highly skilled temp. However, he added that there are states with multiple MPOs where there is enough work to justify an in-house modeler who is then shared by those multiple MPOs. He noted that OahuMPO has a good in-house model operator.

In response to a question from a member, Director Gibson noted that the current OWP is posted on the OahuMPO.org website and it describes all the different elements.

Tom Dinell asked if a lot of OahuMPO's work is based on the models and if OahuMPO would hold an optional workshop for those who would like to understand what models are and how they work. Director Gibson responded that models are used to inform the decision making process for the long range plan and agreed to hold an optional workshop.

John Goody remarked on the dangers of model use by other entities. Director Gibson noted if OahuMPO gives an entity the model they must complete a release agreement that states OahuMPO is not responsible for their model results. He added that in some areas, an entity is designated the official modeler. That agency becomes accountable for the results.

Director Gibson stated that OahuMPO doesn't do verification of results of model runs done by other entities.

Andrea Anixt asked about the status of a proposal made previously by the CAC to have model users disclose any changes that they make to the model. Director Gibson responded that had been a proposal made during the development of the comprehensive agreement or bylaws but it was not approved.

Director Gibson invited members to send any questions or comments on the OWP to him.

2. OAHUMPO MEETING HIGHLIGHTS

Director Gibson provided a summary of the Policy Board meeting on November 6th, 2015 and the Technical Advisory Committee meeting held on November 13th, 2015.

He stated that the TAC was presented the OWP information and the ORTP budgets, draft project list, cost estimates, and fiscal constraints. The first draft of the ORTP is expected to be out in January & a draft for public review and comment in February.

At the Policy Board meeting, the Staffing Plan was approved and the Planning Process Review Implementation Plan reviewed and referred to TAC for input. Staff also presented a broader OWP overview to the Policy Board. The Policy Board Chair decided that there will be no Policy Board meeting in December.

Andrea Anixt asked if Councilmember and Policy Board Chair Joey Manahan had planned to be at this CAC meeting and if there will be changes on the Policy Board. Director Gibson indicated he could not speak for the Councilmember. He did note that elections will be held in January for Chairs & Vice Chairs for the Policy Board, the TAC and the CAC.

In response to her question on whether new members would be appointed to the Policy Board by the City Council or Legislature, Director Gibson said departments can appoint new members at any time but it is not a requirement.

Chair Magaldi polled members on whether to hold a meeting in December. It was agreed that the next meeting will be in January and will be announce at the OahuMPO.org site.

3. ANNOUNCEMENTS

There were no announcements.

4. OTHER BUSINESS

There was no other business.

The meeting was adjourned at 4:06p.

Written by: Roni Schack
Reviewed by: Brian Gibson & Taylor Ellis