

Minutes of the
Oahu Metropolitan Planning Organization
TECHNICAL ADVISORY COMMITTEE

Friday, October 10, 2014, 9:00 a.m.
Department of Planning and Permitting 7th Floor Conference Room
650 South King Street, Honolulu, Hawaii

Members Present:

Brian Suzuki, Chair	DTS	Kathy Sokugawa	DPP
Ken Tatsuguchi, Vice Chair	DOT	Randolph Hara (alternate)	DPP
Eugene Tian	DBEDT	Eileen Mark	DTS
Rodney Funakoshi	DBEDT-OP	Elizabeth Fischer, ex officio	FHWA
Dean Nakagawa	DOT	A. Ricardo Archilla, ex officio	UH

Members Absent:

Gordon Wong, ex officio (FAA), Gareth Sakakida, ex officio (HTA), FTA ex officio (vacant)

Guests Present: Lynda Viray (DBEDT), Marlene Young (DOT), Ryan Tam (HART), Dan Purcell

OahuMPO Staff Present: Brian Gibson, Randolph Sykes, Pamela Toyooka

The meeting was called to order at 9:07 a.m. by Chair Brian Suzuki. A quorum was present.

I. MINUTES OF THE SEPTEMBER 19, 2014 MEETING (Joint Meeting with Policy Committee)

Randolph Hara, referring to 3rd paragraph on page 3, asked if the TAC permitted interaction group (PIG) or the TAC would make recommendations to the Policy Committee. Brian Gibson replied that it's TAC's process, so they can decide whether the TAC PIG makes a recommendation directly to the Policy Committee, the TAC PIG makes a recommendation to the full TAC, or the full TAC makes a recommendation to the full Policy Committee.

Vice Chair Ken Tatsuguchi voiced his concern that, if the TAC PIG and Policy Committee PIG meet separately, they will come up with different recommendations. Mr. Gibson responded that the TAC PIG and the Policy Committee PIG can choose to hold a joint meeting.

Vice Chair Tatsuguchi voice his concern regarding the coordination between the TAC PIG and the Policy Committee PIG; he stated that the MPO staff should be facilitating this coordination and ensuring that the PIGs are following the rules regarding PIGs. Mr. Gibson agreed that this is the role of the MPO staff.

Vice Chair Tatsuguchi stated that, in the OahuMPO process, TAC makes recommendations to the Policy Committee. He asked if the OahuMPO process is being followed if each PIG meets separately and comes up with separate recommendations. Mr. Gibson responded that there's no particular policy or rule that the PIGs need to follow. He will carry any recommendations that the TAC or TAC PIG make to the Policy Committee, and visa versa.

Mr. Gibson stated that the Policy Committee PIG will meet on October 15 to look at draft Hawaii Revised Statute (HRS) 279E language and draft Comprehensive Agreement language. They'll make a recommendation to the full Policy Committee at their October 20 meeting. However, the Policy Committee will need to wait until their next meeting to take action. So, following the report to the full PC, the draft HRS 279E language and Comprehensive Agreement language will be available for review by the TAC, the TAC PIG, by the Attorney General's office, and by whoever wants to review it and provide input, recommendations, and/or comments. In November, the Policy Committee will meet to consider the draft language and make any recommendations.

In response to Rodney Funakoshi and Dan Purcell, Mr. Gibson stated that there will be a report of the outcome of the PIG meeting.

Mr. Funakoshi moved and Mr. Hara seconded that the minutes of the September 19, 2014 meeting be approved as circulated. The motion was unanimously carried.

All those present introduced themselves.

II. CONSIDER FYS 2015-2016 OWP REVISION #1

[Handout(s): FYS 2015-2016 Overall Work Program (OWP) Draft Revision #1; packet of agencies' comments on the Draft Revision #1]

Mr. Gibson gave a presentation on the FYs 2015-2016 OWP Draft Revision #1. Mr. Gibson went over the proposed changes, corrections, and intergovernmental review comments received.

Elizabeth Fischer stated that Federal Highway Administration (FHWA) ~~will be~~ is closing old projects that are still open but have no activity.

In response to Kathy Sokugawa, Ms. Fischer stated that Code of Federal Regulations (CFR) 200 does not allow for the use of federal funds for travel and training of non-MPO staff.

Vice Chair Tatsuguchi stated that he did not think that the financial spreadsheet for de-obligated funds captured all the funds that are being de-obligated. He asked Mr. Gibson to double-check the spreadsheet.

With regard Department of Transportation's (DOT) request for OahuMPO to provide an update of the financial spreadsheet annually within 10 days of the end of the fiscal year, Mr. Gibson requested that this be changed to 30 days, since the processing of OahuMPO timesheets usually takes a couple of weeks. Vice Chair Tatsuguchi responded that he would discuss this with the DOT administration.

Vice Chair Tatsuguchi stated that the Policy Committee should be made aware that the OahuMPO Legal Review contract will be cancelled. In response to Ms. Sokugawa, Mr. Gibson explained that the funding for this contract is under work element (WE) 301.14 (Federal Planning Requirements). The money will be kept in that work element and used for additional

consultant support for the Planning Process Review. Legal reviews will be done by the State Attorney General and City Corporation Counsel offices.

In response to Mr. Funakoshi, Randolph Sykes stated that the Central Oahu Transportation Study (COTS) includes a task that refers to the rail system in Central Oahu. He noted that a Central Oahu rail spur is included in the illustrative list in the Oahu Regional Transportation Plan (ORTP).

Chair Suzuki stated that TAC is requesting early participation in the OWP process. Mr. Gibson responded that this change can be made when the revised OWP Process and Procedures (OWPPP) is approved. Chair Suzuki stated that TAC is not included in the flowchart on page 13 of the draft OWP Revision #1 document; he would like it included in this document. Mr. Gibson responded that it is not part of the approved OWPPP. Chair Suzuki requested that TAC be included in the flowchart, with a footnote stating that it is pending approval of the OWPPP.

Mr. Tatsuguchi stated that OWPPP working group meetings between Mr. Gibson, Chair Suzuki, and himself stopped at the end of August 2013. In addition to their many other comments, one of his and Chair Suzuki's concerns was about where TAC participation and input occurs in the OWP process. He requested that it be put on record that these working group discussions should continue and there should be a record of the discussions that have occurred. He would like to make sure that their past comments are considered in the update of the document. Mr. Gibson responded that he is in the process of incorporating those comments into a new draft OWPPP document.

Chair Suzuki stated that, on page 19, the paragraph on Complete Streets should be replaced. It should instead reference the City and County's ordinance on Complete Streets, and should state that the City and County is currently implementing the Complete Streets ordinance.

Chair Suzuki stated that, on page 150, the section regarding the Makakilo Drive Extension should be deleted in its entirety, since the City has already gone through planning and environmental assessments, and is currently undertaking design in Phase I of their project. Mr. Gibson explained how the project got onto the CAC's candidate list of projects. Chair Suzuki responded that the project should not have made it onto that list. The CAC should have been informed of the status of this project when they were coming up with their list.

Vice Chair Tatsuguchi stated that this is an eligibility issue. The project shouldn't have even been considered because it's already in the process of being implemented. It's a lot of work to go back and forth between the CAC and the agencies in order to let the CAC know that the project has already started. If a project has already started, it shouldn't even be selected as a candidate project; it didn't meet the first eligibility screening. Mr. Gibson stated that the CAC is not the MPO; they are the public. Vice Chair Tatsuguchi responded that the OahuMPO staff should be doing the screening and should be the ones to let the CAC know that the project has already started.

Chair Suzuki stated that it was pointed out by FHWA that OWP studies should not be focused on a specific project, that they should be broad in nature; otherwise, it should go into the

Transportation Improvement Program. Ms. Fischer responded that she did not make that statement; she stated that she would discuss this later with Chair Suzuki. Mr. Gibson noted that 23 CFR states that MPOs can do corridor studies and specific project planning studies. Ms. Fischer acknowledged this.

Ms. Sokugawa asked if the Honolulu Authority for Rapid Transportation (HART) wanted to participate in the COTS. Ryan Tam responded that he would discuss this with the HART administration. Mr. Gibson stated that, if HART participates, they would need to indicate whether they would or would not be requesting reimbursement for their hours. Vice Chair Tatsuguchi added that the OWP would have to be revised if HART does decide to ask for reimbursement.

Mr. Purcell noted that, in footnote 9 on page 12, the weblink provided for the Comprehensive Agreement is incorrect.

In response to Ms. Sokugawa, Mr. Gibson stated that, before the document is taken to the Policy Committee, text recommended by TAC will be added. The Policy Committee will also be provided with the TAC comments and the disposition of comments prior to them taking action.

In addition to the summary of intergovernmental comments, Vice Chair Tatsuguchi requested that the Policy Committee be provided with copies of the letters and/or memos containing the agencies' comments. Vice Chair Tatsuguchi also requested that the Policy Committee receive the draft TAC minutes from today's meeting. He felt that it was important for the Policy Committee to see the TAC's discussions and comments regarding the OWP Revision.

Mr. Gibson stated the importance of getting the OWP Revision approved and obligated as quickly as possible, as OahuMPO is quickly going through the remainder of FY 2014 funds.

Vice Chair Tatsuguchi moved and Ms. Sokugawa seconded that the TAC recommend approval of the FYs 2015-2016 OWP draft Revision #1 with TAC comments incorporated. The motion was unanimously carried.

Ms. Sokugawa reiterated the need to have TAC involvement earlier in the OWP process. Mr. Gibson stated that he is working on the revised draft of the OWPPP. He explained that, in this draft, TAC would have three occasions to review and comment on the OWP.

III. CONSIDER FEDERAL CERTIFICATION REVIEW ACTION PLAN

[Handout(s): OahuMPO 2014 TMA (Transportation Management Area) Certification Review Action Plan]

Mr. Gibson went over the OahuMPO 2014 TMA Certification Review Action Plan. Mr. Gibson noted that the draft revised HRS 279E bill language needs to be ready by November. There was discussion on who would introduce and/or sponsor the bill and who would shepherd the bill through the Legislature.

VII. TAC PIG

Mr. Gibson stated that TAC did not identify its PIG members at the last meeting. Pamela Toyooka noted that TAC can add this item to today's agenda if two-thirds of the voting members to which the committee is entitled to vote in favor of adding it to the agenda.

Dean Nakagawa moved and Eileen Mark seconded that the TAC PIG be added to today's agenda. The motion was unanimously carried.

Chair Suzuki, Vice Chair Tatsuguchi, Ms. Sokugawa, Mr. Funakoshi, and Mr. Tam volunteered to serve on the TAC PIG.

Vice Chair Tatsuguchi requested that OahuMPO staff take notes at the TAC PIG meetings and provide TAC with a meeting summary.

Vice Chair Tatsuguchi moved and Ms. Mark seconded that: 1) a TAC PIG be created to address the corrective actions of the OahuMPO 2014 TMA Certification Review and 2) Chair Suzuki, Vice Chair Tatsuguchi, Ms. Sokugawa, Mr. Funakoshi, and Mr. Tam serve on the TAC PIG. The motion was unanimously carried.

IV. UPDATE ON THE STATUS OF THE ORTP 2040

Mr. Sykes gave an update on the status of the ORTP 2040.

V. REPORTS FROM COMMITTEE MEMBERS

No reports were given.

VI. OTHER BUSINESS (ANNOUNCEMENTS ONLY)

There being no other business, the meeting was adjourned at 10:59 a.m.