

Meeting Summary of the
Oahu Metropolitan Planning Organization

TECHNICAL ADVISORY COMMITTEE

Friday, July 11, 2014, 9:00 a.m.
Department of Transportation Services Third Floor Conference Room
650 South King Street, Honolulu, Hawaii

Members Present:

Brian Suzuki, Chair	DTS	Lori Arakaki	DPP
Ken Tatsuguchi, Vice Chair	DOT	Kathy Sokugawa	DPP
Yang-Seon Kim (alternate)	DBEDT	Eileen Mark	DTS
Rodney Funakoshi	DBEDT-OP	Elizabeth Fischer, ex officio	FHWA
Dean Nakagawa	DOT	A. Ricardo Archilla, ex officio	UH

Members Absent:

Gordon Wong (FAA), FTA ex officio (vacant), Gareth Sakakida, ex officio (HTA)

Guests Present: Patrick Tom (DOT), Ryan Tam (HART), Janice Eala (CAC, NB #18), Kathleen Lewis (Hunt Companies), Scott Hall (Nevada Bicycle Coalition)

OahuMPO Staff Present: Brian Gibson, Randolph Sykes, Lynne Kong, and Pamela Toyooka

The meeting was called to order at 9:03 a.m. by Chair Brian Suzuki. A quorum was present. Everyone introduced themselves.

I. APPROVAL OF THE JUNE 12, 2014 MEETING MINUTES

Vice Chair Ken Tatsuguchi stated that, at the last TAC meeting, the Department of Transportation (DOT) had noted corrections regarding the North Shore project proposal. The OahuMPO was supposed to correct the verbiage and provide it to the Policy Committee. However, DOT comments were neither addressed in the FYs 2015-2016 Overall Work Program (OWP), nor presented to the Policy Committee. He also stated that DOT Deputy Director Jadine Urusaki's comment was not addressed. Mr. Gibson stated that the comment was addressed in the final document.

Rodney Funakoshi moved and Dean Nakagawa seconded that the June 12, 2014 meeting minutes be approved as circulated. The motion was unanimously carried.

[Dr. Yang-Seon Kim arrived at 9:13 a.m.]

II. CONSIDER DRAFT REVISION #30 TO THE FFYS 2011-2014 TIP

[Handout: Federal Fiscal Years (FFYs) 2011-2014 Transportation Improvement Program (TIP) Draft Revision #30 Amendment]

Mr. Gibson gave a presentation on the draft Revision #30 to the FFYs 2011-2014 TIP – two new proposed projects and seven projects proposed for deletion. The TIP would remain fiscally

constrained. He went over the technical analysis of the projects – project criteria, project evaluations, congestion management process, and Title VI and Environmental Justice (T6/EJ) analysis – and the intergovernmental review comments.

Vice Chair Tatsuguchi moved and Mr. Nakagawa seconded that TAC recommend approval of Draft Revision #30 to the FFYs 2011-2014 TIP to the Policy Committee. The motion was unanimously carried.

III. CONSIDER FINAL DRAFT FFYS 2015-2018 TIP

[Handout: Draft FFYs 2015, 2016, 2017, and 2018 TIP]

Mr. Gibson gave a presentation on the Draft FFYs 2015-2018 TIP. He went over the technical analysis of the projects – T6/EJ analysis, project evaluations, and congestion management process – and the intergovernmental review comments. Clarification on a few projects followed.

Vice Chair Tatsuguchi moved and Mr. Nakagawa seconded that TAC recommend approval of Draft FFYs 2015-2018 TIP to the Policy Committee. The motion was unanimously carried.

IV. PERFORMANCE-MEASURES DEVELOPMENT EVALUATION COMMITTEE (WORKING GROUP)

Mr. Gibson explained that OahuMPO sent out a Request for Qualifications (RFQ) and received Statements of Qualifications (SOQs) for a consultant to help develop regional transportation performance measures. Mr. Gibson requested staff from State and City, including HART – who are willing to review, evaluate, and rank the SOQs – to participate in the working group.

Chair Suzuki volunteered to serve on the working group. He encouraged other members to also volunteers, as he stated that this is a very important topic, critical under the Moving Ahead for Progress in the 21st Century Act (MAP-21). He stated that his concern is the data requirements that may be involved in some of these performance measures, and whether or not the agencies have the capacity and resources to collect and provide the data. He has read that DOT is flexible. However, DTS has to make its positions clear as to what their limits are with regard to data gathering and maybe even data processing.

Elizabeth Fischer emphasized that it's very important to know what data you can use of what you already have.

Vice Chair Tatsuguchi stated that, even though the discussion is about performance measures and the reporting of it, the priority related to this is actually tied to the TIP. These performance measures are going to have to be used to prioritize and select projects going into the TIP. It's tied to the money; it's not just tied to our goals and objectives. We might want to consider working backwards, from project selection (how we select our projects), not just goals and objectives.

In response to Kathy Sokugawa, Mr. Gibson stated that the working group would review the SOQs, provide a ranked list, then the negotiation of the scope of work would occur with the top-

ranked firm. The working group, if they choose to, could get involved with this and with reviewing the final scope to make sure it covers everything they feel is important. Ms. Sokugawa stated that, with the City, the SOQs are not ranked; there's a second step where the firms get to propose the specific contract project.

Ms. Sokugawa wanted to know what the steps are and how much intervention or participation the working group will have in the whole process of procurement. Mr. Gibson responded that it is often done in 2 distinct steps; but just as often, there is efficiency in truncating it and combining the steps to some extent. If the working group is more comfortable with doing it in two distinct steps, it can be done that way.

In response to Eileen Mark, Mr. Gibson stated that the working group would be provided with the RFQ, as well as the SOQs.

Ms. Sokugawa asked if people could be added to the working group at a later time. The Department of Planning and Permitting (DPP) is not interested in participating in the review of the SOQs, but would instead like to review the scope of work and the extent that it will affect the work and expectations of DPP.

Rodney Funakoshi suggested that TAC listen to Ms. Fischer's presentation on Performance-Based Planning and Programming before making a decision on whether to participate in the working group.

V. FEDERAL PRESENTATION – PERFORMANCE-BASED PLANNING AND PROGRAMMING

[Handout: Performance-Based Planning & Programming slides]

Elizabeth Fischer gave a presentation on performance-based planning and programming. She proposed that OahuMPO leadership and DOT and City and County key players meet to identify a monthly schedule for all parties to meet for more training opportunities, awareness for the whole committee.

Chair Suzuki stated that TAC and the performance-measures working group will have to work fairly closely with the selected consultant on developing the performance measures. He stated that any TAC members interested in being on the working group should contact Mr. Gibson.

VI. REPORTS FROM COMMITTEE MEMBERS

Chair Suzuki stated that DTS is working on a cycle track project on King Street. It is scheduled to be completed by December and possibly open in January. It is basically a protected bicycle lane on the mauka side, from Alapai Street to Isenberg Street. Initially, it will be one-way in the current one-way direction; eventually, it will be two-ways. Chair Suzuki added that, in order to make the cycle track two-ways, special lighting for the opposite direction would need to be installed and lighting would need to be synchronized so cyclists don't go through the intersections at the wrong time.

Chair Suzuki also announced that, next week, DTS will be having a Complete Streets week. Two days of workshops and three days of doing walks around the island to look at 20 different potential demonstration sites.

Ms. Fischer stated that a request came in to FHWA from Rhode Island asking if DOT and/or OahuMPO are interested in joining a pool-fund project for building professional capacity, since there is so much happening in planning regulations and with performance-based planning. If interested, DOT and/or OahuMPO would need to put in a total of \$10,000, including the federal match.

Ms. Sokugawa asked if OahuMPO can fund State and City planners to attend the Rail-Volution conference in the future, as an annual expense. Mr. Gibson stated that OahuMPO has funds budgeted for OahuMPO staff for travel and training. He added that, as long as it meets federal regulations and the Policy Committee says it's a good use of money, then it could be done.

Ms. Sokugawa stated that, at a previous TAC meeting, there was discussion about a consultant contracts for the land use model and the travel demand forecasting model. Ms. Sokugawa asked if OahuMPO is still on schedule for the Oahu Regional Transportation Plan, given the delay in execution of these consultant contracts. She stated that the land use model was run, but it hit a glitch; and DPP does not know how to fix it without the consultant's assistance. DPP is waiting for the OahuMPO to execute the land use model contract so the land use model can be run. She is very concerned that DPP will be pressured to make up the difference in time in order to meet the deadline for the ORTP completion. Mr. Gibson responded that, given the fiscal roadblocks, their ability to get the ORTP done by the April 2016 deadline is a growing concern. Ms. Sokugawa requested that they discuss this at the next TAC meeting and get an updated schedule. Mr. Gibson agreed to do that.

Vice Chair Tatsuguchi stated that he checked with the DOT Contracts office and was told that they don't have the land use model contract. He asked where, in the process, is that contract. Mr. Gibson responded that the RFP or RFQ was put out and the consulting firms were ranked; however, the process stopped when OahuMPO encountered financial issues.

Ms. Sokugawa announced that Bob Sumitomo retired and that the City and County is having its dragon boat races later this month. She invited the members to join the DPP team.

VII. OTHER BUSINESS (Announcements Only)

There being no other business, the meeting was adjourned at 10:38 a.m.