



NOTICE OF MEETING

Notice is hereby given that a meeting of the
OAHU METROPOLITAN PLANNING ORGANIZATION

POLICY COMMITTEE

will be held on

Monday, January 7, 2013 at 9:30 a.m.
Honolulu City Council Committee Meeting Room #205
530 South King Street, Honolulu, Hawaii

AGENDA

FOR DELIBERATION AND ACTION:

I. Minutes of the June 13, 2012 Meeting

II. Election of FY 2013 Chair and Vice Chair

The Comprehensive Agreement between the State, the OahuMPO, the City & County of Honolulu, and the public transit operator stipulates that the members of the Policy Committee shall elect annually a Chair and Vice Chair on a rotating basis between members of the State Legislature and the City Council. In years where the rotating Chair is a member of the State Legislature, the Vice Chair shall be a member of the City Council. In years where the rotating Chair is a member of the City Council, the Vice Chair shall be a member of the State Legislature. In the event of the disability or absence of the Chair, the Vice Chair shall act on behalf of the Chair. The Chair is responsible for the establishment of the Policy Committee's meeting agenda, as well as running the Policy Committee meetings according to Robert's Rules of Order.

The next Chair should be elected from among the members that represent the City Council, and the Vice Chair should be elected from among the members that represent the State Legislature. State Department of Transportation and City Department of Transportation Services Directors may not hold the office of Chair or Vice Chair. The new Chair will assume their post immediately upon election. The new Chair and Vice-Chair will serve until the next election occurs (see agenda item III below regarding when the next election may occur).

III. Chair and Vice Chair Elections

As noted above in agenda item II, elections for Chair and Vice Chair must be held annually. Past practice has been to hold elections at the first Policy Committee meeting of the state fiscal year, which begins July 1st. However, this can and has resulted in a few anomalies such as a Chair being elected in the summer, then losing their re-election campaign in the fall. At this Policy Committee meeting, an election is held, but the new Chair will hold the post for less than a year since the next election would occur sometime after July 1st.

To help smooth out this process and ensure more equal time as Chair, OahuMPO could change the standard practice to holding elections at the first meeting of each calendar year. OahuMPO staff will look for guidance from the Policy Committee on this issue.

Oahu Metropolitan Planning Organization

FOR DISCUSSION:

IV. Transportation Improvement Program (TIP) Revisions – Brian Gibson

OahuMPO is currently processing regularly scheduled revisions to the FFYs 2011-2014 TIP, which programs Federally funded and regionally significant surface transportation capital improvement projects for funding. By Federal regulation, the TIP must be fiscally constrained to those funds which are reasonably expected to be available to carry out the TIP.

The TIP changes requested by the City & County of Honolulu do not meet the fiscal constraint criteria. The purpose of this informational briefing is to inform the Policy Committee of the issue and to prepare the Committee for the possibility that it will need to fiscally constrain the TIP when it meets in February 2013 to consider the TIP revisions.

V. Citizen Advisory Committee Highlights

A brief summary of recent Citizen Advisory Committee meetings will be presented for informational purposes.

VI. Other Business (Announcements Only)

PUBLIC TESTIMONY will be accepted on any Policy Committee agenda item. Testimony will be **accepted as follows:**

Oral Testimony

Oral testimony is limited to one minute per person.

- Written documentation of oral testimony is requested (submit 1 original to OahuMPO staff).
- Any person wishing to speak on an agenda item may register by:
 - Calling 587-2015 at least two (2) hours prior to the start of the meeting (calls to testify at meetings starting before 10:00 a.m. must reach the OahuMPO office prior to the close of the preceding business day); or
 - Signing up in person at the meeting prior to the start of the meeting.
- **Note:** Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.

Written Testimony

- One (1) original and fifteen (15) copies of each written testimony is required.
- Written testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, written testimony must reach the OahuMPO office by the prior Friday morning).
- Written testimony sent to OahuMPO via e-mail (OahuMPOTestimony@oahumpo.org) or fax (587-2018) will be accepted under the following conditions:
 - E-mailed and faxed testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, e-mailed and faxed testimony must reach the OahuMPO office by the prior Friday morning). To confirm receipt of your testimony, you may call the OahuMPO office at 587-2015.
 - E-mailed and faxed testimony should be limited to the equivalent of 4 single-sided 8-1/2" x 11" pages, including attachments and other supplemental information.

- If testimony exceeds this requirement, OahuMPO will only copy and distribute the allowable number of pages.
- OahuMPO staff will not be responsible for copying and/or distributing written testimony received after the deadline or brought to the meeting. Written testimony received after the deadline will not be copied or distributed to the Policy Committee members prior to the start of or during the meeting; late submittals will be sent to the Policy Committee members at a later date.
- Any written testimony brought to the meeting by a testifier may be distributed to the Policy Committee members by said testifier. The original of the written testimony should be given to OahuMPO staff for OahuMPO's records.
- Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.
- Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, accessible parking, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office.

<< OahuMPO is a government agency responsible for coordinating transportation planning on Oahu >>