

**Minutes of the
O‘ahu Metropolitan Planning Organization
CITIZEN ADVISORY COMMITTEE**

Wednesday, October 6 at 2:00 p.m.
via Microsoft Teams

Attendance

Organization	Present	Represented by	Absent
AARP	X	Elizabeth Chinn	
American Planning Association		Jared Chang	X
American Society of Civil Engineers	X	Tony Gaston	
Citizens for a Fair ADA Ride	X	Donald Sakamoto	
Committee for Balanced Transportation		Joe Magaldi	X
Gentry Homes, Ltd.		Deb Luning	X
Hawai‘i Association of the Blind		Anthony Akamaïne	X
Hawai‘i Bicycling League	X	Lori McCarney	
Hawai‘i Teamsters / Allied Workers, Local 996		Wayne Kaululaau	X
Institute of Transportation Engineers	X	Robert Nehmad	
Ka‘a‘awa Community Association	X	Andrea Anixt	
Land Use Research Foundation of Hawai‘i		David Arakawa	X
League of Women Voters		Marcia Linville	X
Mestizo Association		Arvid Youngquist	X
North Shore Chamber of Commerce		Roxana Jimenez	X
Pacific Resource Partnership		Paul Migliorato	X
Palehua Townhouses	X	Michael Golojuch	
Waikīkī Residents’ Association	X	Daisy Murai	
NB#01 Hawai‘i Kai	X	Roberta Mayor	
NB#02 Kuli‘ou‘ou-Kalani Iki		Linda Starr	X
NB#03 Wai‘ālae-Kahala		Les Fukuda	X
NB#05 Diamond Head-Kapahulu	X	Bert Narita	
NB#07 Mānoa		Dylan Armstrong	X
NB#08 McCully-Mo‘ili‘ili	X	Matthew Prellberg	
NB#09 Waikīkī	X	Kathryn Henski	
NB#10 Makiki-Lower Punchbowl-Tantalus	X	Fred Nakahara	
NB#11 Ala Moana-Kaka‘ako	X	Lynn Mariano	
NB#12 Nu‘uanu-Punchbowl		Zack Stoddard	X
NB#13 Downtown/Chinatown	X	Ernest Carvalho	
NB#14 Liliha-Pu‘unui-‘Ālewa -Kamehameha Hts	X	Cora Yamamoto	
NB#15 Kalihi-Pālama	X	Kendrick Farm	
NB#18 Āliamanu-Salt Lake	X	Chace Shigemasa	
NB#21 Pearl City	X	Larry Veray	

NB#22 Waipahu		Matthew Weyer	X
NB#23 'Ewa	X	Perry Arrasmith	
NB#24 Wai'ananae Coast	X	Jo Jordan	
NB#25 Mililani-Waipio-Melemanu		Elise Carmody / Dick Poirier	X
NB#26 Wahiawā-Whitmore Village	X	Joe Francher	
NB#27 North Shore	X	Bob Leinau	
NB#29 Kahalu'u	X	Ken Levassuer	
NB#34 Makakilo-Kapolei Honokai Hale	X	Frank Genadio	
NB#35 Mililani Mauka-Launani Valley		Steven Melendrez	X
NB#36 Nānākuli-Ma'ili	X	Germaine Meyers	
OahuMPO staff:		Guests:	

Alvin Au
Samantha Lara
Kiana Otsuka
Nicki Smith
Tori Trevino
Veronica Schack
Nicole Cernohorsky

Meeting was properly noticed per State law.

1. CALL TO ORDER

Vice Chair Farm called the meeting to order at 2:00pm.

2. ROLL CALL

OahuMPO Acting Community Planner Samantha Lara took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

3. APPROVAL OF THE SEPTEMBER 1, 2021

Elizabeth Chinn motioned to approve the minutes as presented, Donald Sakamoto seconded the motion. There were no further discussions, abstentions, or objections and the September 1, 2021 were approved.

4. REPORTS OF POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE MEETINGS

Vice Chair Farm stated that the Policy Board heard matters about a work from home study and stated his concerns with the study including the inability for all people to work from home due to various circumstances. Vice Chair Farm also stated the CAC resolution was also presented to the Policy Board at the September meeting.

Executive Director, Alvin Au, stated the Public Participation Plan working group comment period had ended and the changes made in response to the comments would be presented at their meeting today, and then to the PB and TAC in November. Executive Director Au reported an UrbanSim training was held in collaboration with the various partners. ED Au stated the

Technical Advisory Committee and Policy Board received presentations on the Overall Work Program (OWP) FY2022 Revision #1 and on Performance Based Planning and Programming (PBPP) Implementation Policies and Procedures. Both were approved as presented. The Policy Board also received the OWP Work Element presentation, *Work Where You Live* and accepted the report as evidence that the work was carried out.

Executive Director Au stated that the Permitted Interaction Group (PIG) established at the May 25, 2021, Policy Board meeting to finalize salary range, develop a selection protocol, investigate candidates to fill the Executive Director position, and make a recommendation to the PB presented their report and recommended Mark Garrity to be the new Executive Director. Discussion and voting on this agenda item will be held at the October 26, 2021, PB meeting.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Review of Robert's Rules of Order

Samantha Lara, OahuMPO's Community Planner, provided a brief overview of a subset of Robert's Rules in an effort to address concerns raised at the September CAC meeting. Ms. Lara provided information regarding the procedure for handling a main motion along including how to make a motion, amend a motion, and withdraw a motion if needed. Lynn Mariano of NB#11 suggested that if a member is calling in and does not have the raise-hand option, the Chair should be considerate of this along by monitoring the chat box for those who do not have a microphone. Acting Community Planner, Samantha Lara clarified that there is staff monitoring the chat box, and that it has been recommended to the Chair to ask whether anyone calling in has any questions or comments, first. Bert Narita of NB #05 indicated the version of the Robert's Rules included in the meeting mailing was not the most recent version, which is the 12th edition, and thus is not the authority. Bert Narita suggested the MPO provide a copy of the 12th edition to the members of the CAC so they will be up to date with the most current rules. Bert Narita stated an objection can interrupt, is not debatable, and that it is not the chair's prerogative to state the objector is out of order. Matt Prellberg asked if the MPO can send the members the updated version. Ms. Lara stated a free version is not available and directed members to the link for this version. Vice Chair Farm clarified that the CAC Bylaws supersede Robert's Rules.

B. Lumiaina Street, Managers Drive, Mokuola Street Route Functional Classification

Bryan Lum and Kelly Akasaki from the Department of Transportation Services presented on the Lumiaina Street, Managers Drive, and Mokuola Street Route Functional Classification. Bryan Lum provided route background and route characteristics. He explained that for the route to receive federal funding, it would must be classified as an Urban Collector Road. Mr. Lum stated the road does meet the route classification definition and provided corroborating evidence. Jo Jordan from NB#24 asked who paid for the 2018 roundabout installed in the area, and Kelly Akasaki stated it was paid for with local funds and was intended to address congestion in the area. Kelly Akasaki added it cost approximately \$25,000 to conduct the study. Lori McCarney from Hawai'i Bicycling League asked what is the speed limit for this

type of road. Ms. Akasaki replied it is currently 25 MPH but when the roundabout is installed, the speed limit would be reduced to 20-25 MPH. Donald Sakamoto from Citizens for a Fair ADA Ride asked if there was any data collected regarding blind individuals utilizing the roundabout crosswalks and if the Disability Classification Board is included in this discussion. Ms. Akasaki responded that the plans would be sent to the Classification Board for improvements and would be ADA compliant. Joe Francher from NB#26 inquired if any private land would be taken for this route and Kelly Akasaki stated that the land is all in the city right of way. Kelly Akasaki also reiterated that the purpose of this presentation is only to get the road on the classification list and any plans and design would be taken to the public in the next steps. Robert Nehmad motioned to recommend approval by the Policy Board, and Cora Yamamoto seconded the motion. The motion was carried with no opposition.

C. OahuMPO Public Participation Plan

Samantha Lara, OahuMPO's Community Planner, provided an overview of the purpose of the Public Participation Plan and the timeline of when the current version was presented to the committees and to the public. Ms. Lara stated that although the changes to this version were not substantive, the amount of time that will lapse between presenting the document and implementing the changes is substantial enough to warrant an intergovernmental and public review period (IGR). Ms. Lara highlighted the changes that were made and encouraged the members to provide suggestions, comments, or feedback on the draft via the link provided in the meeting's chat box and through email by October 22, 2021. Samantha stated the draft would be presented to the TAC and PB in November, then sent out for IGR in December before submittal to the PB for approval in spring 2022.

Andrea Anixt from Ka'a'awa Community Association stated the HDOT would be using funds from the City and County for the rail which would affect citizen's taxes.

D. Overall Work Program FY2023 – Call for early input

Nicki Smith, OahuMPO's Program Manager, presented information on the FFY 2023 Overall Work Program which is comprised of OahuMPO operations and subrecipient studies and reiterated that the current budget is intended to meet requirements and improve on OahuMPO's efforts to meet those requirements. She explained the types of projects eligible for OWP funds. Ms. Smith informed the CAC that the MPO has changed the early input process for the OWP to address the CAC's concerns and reduce the burden of developing full study proposals. The new approach is to collect feedback via survey from the CAC regarding transportation needs their organizations have identified for the partner agencies to take into consideration when developing study proposals. Ms. Smith then described how to participate in the survey and stated the deadline is October 22, 2021.

E. 2018-2022 Highway Safety Targets

Kiana Otsuka, OahuMPO's Transportation Planner, explained that the MPO has a federal requirement to adopt highway safety targets on an annual basis for the five-year rolling average of the following year. Ms. Otsuka presented four options for the CAC to consider. She explained that the issue with HDOT targets is that they cover the entire state whereas the MPO covers only the island of Oahu. Ms. Otsuka summarized the four safety target options developed by OahuMPO staff: (a) adopt HDOT's targets, (b) adopt the Oahu VMT share of

the Statewide targets, (c) 2% reduction from the Oahu baseline for absolute targets and (d) 4.5% reduction from the Oahu baseline for absolute targets.

Vice Chair Farm excused himself from the meeting and Chair Shigemasa stepped in. Chair Shigemasa requested a motion to extend the meeting to 3:15pm. Donald Sakamoto motioned to extend the meeting, and XXX (1:03 time stamp) seconded the motion.

Kiana continued with her presentation providing information on the four safety targets options for the CAC to consider. Bob Leinau motioned to recommend the Policy Board adopt Option C and the three non-required targets on speed-related injuries, hospitalizations and fatalities, and kupuna pedestrian fatalities and hospitalizations. Robert Nehmad seconded the motion. Lori McCarney from Hawai'i Bicycling League expressed objection to the motion, so a roll call vote was conducted. 18 members voted yes and two voted no. Chair Shigemasa stated that the motion was approved.

Organization	Vote	Represented by
AARP	Y	Elizabeth Chinn
American Society of Civil Engineers	Y	Tony Gaston
Citizens for a Fair ADA Ride	Y	Donald Sakamoto
Hawai'i Bicycling League	N	Lori McCarney
Institute of Transportation Engineers	Y	Robert Nehmad
Ka'a'awa Community Association	Y	Andrea Anixt
Palehua Townhouses	Y	Michael Golojuch
Waikiki Residents' Association	Y	Daisy Murai
NB#01 Hawai'i Kai	Y	Roberta Mayor
NB#05 Diamond Head-Kapahulu	Y	Bert Narita
NB#08 McCully-Mo'ili'ili	No response	Matthew Prellberg
NB#09 Waikiki	N	Kathryn Henski
NB#10 Makiki-Lower Punchbowl-Tantalus	Y	Fred Nakahara
NB#11 Ala Moana-Kaka'ako	No response	Lynn Mariano
NB#13 Downtown/Chinatown	No response	Ernest Carvalho
NB#14 Liliha-Pu'unui- 'Ālewa -Kamehameha Hts	Y	Cora Yamamoto
NB#15 Kalihi- Pālama	X	Kendrick Farm
NB#18 Āliamanu – Salt Lake	Y	Chace Shigemasa
NB#21 Pearl City	Y	Larry Veray
NB#23 'Ewa	Y	Perry Arrasmith
NB#24 Wai'anae Coast	Y	Jo Jordan
NB#26 Wahiawā-Whitmore Village	No response	Joe Francher

NB#27 North Shore	Y	Bob Leinau
NB#34 Makakilo-Kapolei Honokai Hale	Y	Frank Genadio
NB#36 Nānākuli-Ma‘ili	Y	Germaine Meyers

7. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

Bob Leinau requested information on the Ukoa Pond Enhancement project, including information on an update of its funding in the TIP, and what improvements would be made. Kiana Otsuka of the OahuMPO stated that staff will follow up with HDOT for more information and report back to the CAC.

Andrea Anixt from Ka‘a‘awa Community Association requested support from CAC members in suggesting solutions for traffic congestion in Ka‘a‘awa for the Overall Work Program. Chair Shigemasa encouraged members to email the MPO if interested in supporting Andrea’s request.

Chair Shigemasa encouraged members to volunteer for a subcommittee to review the CAC Bylaws.

8. ANNOUNCEMENTS & TENTATIVE DATE OF THE NEXT MEETING

Community Planner, Samantha Lara announced that the elections for the CAC Chair and Vice Chair would occur in January 2022, and noted that staff will present more information about the roles and responsibilities at the next meeting.

Chair Shigemasa announced that the next CAC meeting is scheduled for November 3, 2021.

9. ADJOURNMENT

Chair Shigemasa adjourned the meeting at 3:19pm.