

**Minutes of the
O'ahu Metropolitan Planning Organization
CITIZEN ADVISORY COMMITTEE**
Wednesday, May 3, 2023, at 2:30 p.m.
via Microsoft Teams

Attendance

Organization	Present	Represented by	Absent
AARP	X	Elizabeth Chinn	
American Planning Association	X	Jared Chang	
American Society of Civil Engineers	X	Tony Gaston	
Citizens for a Fair ADA ride	X	Donald Sakamoto	
Gentry Homes, Ltd.		Deb Luling	X
Hawai'i Association of the Blind		Anthony Akamaime	X
Hawai'i Bicycling League	X	Travis Counsell	
Hawai'i Teamsters / Allied Workers, Local 996		Wayne Kaululaau	X
Institute of Transportation Engineers	X	Robert Nehmad	
Ka'a'awa Community Association		Andrea Anixt	X
Land Use Research Foundation of Hawai'i		David Arakawa	X
League of Women Voters		Marcia Linville	X
North Shore Chamber of Commerce		Roxana Jimenez	X
Palehua Townhouses	X	Michael Golojuch	
Ulupono Initiative	X	Kathleen Rooney	
Waikiki Residents' Association	X	Daisy Murai	
NB#01 Hawai'i Kai	X	Roberta Mayor	
NB#02 Kuliouou-Kalani Iki		Linda Starr	X
NB#03 Wai'alae-Kahala		Les Fukuda	X
NB#05 Diamond Head-Kapahulu	X	Bert Narita	
NB#07 Mānoa		Tom Hopkins	X
NB#08 McCully-Mo'ili'ili		Matthew Prellberg	X
NB#09 Waikiki	X	Robert Finley	
NB#10 Makiki-Lower Punchbowl-Tantalus	X	Fred Nakahara	
NB#11 Ala Moana-Kaka'ako		Lynn Mariano	X
NB#12 Nu'uauu-Punchbowl		Zack Stoddard	X
NB#13 Downtown/Chinatown	X	Ernest Carvalho	
NB#14 Liliha-Pu'unui- 'Ālewa -Kamehameha Hts	X	Cora Yamamoto	
NB#15 Kalihi- Pālama	X	Kendrick Farm	
NB#18 Āliamanu – Salt Lake		Chace Shigemasa	X
NB#21 Pearl City	X	Charmaine Doran	
NB#22 Waipahu		Matthew Weyer	X
NB#23 'Ewa	X	John Rogers	

NB#24 Wai‘anae Coast	X	Jo Jordan	
NB#25 Mililani-Waipio-Melemanu	X	Elise Carmody	
NB#26 Wahiawā-Whitmore Village		Joe Francher	X
NB #27 North Shore	X	Robert Leinau	
NB#29 Kahalu‘u	X	Ken LeVasseur	
NB#30 Kaneohe		Adriel Lam	X
NB#34 Makakilo-Kapolei Honokai Hale	X	Frank Genadio	
NB#35 Mililani Mauka-Launani Valley		Dean Hazama	X
NB#36 Nānākuli-Ma‘ili	X	Richard Landford	
OahuMPO staff: Mark Garrity Dallas Ige Samantha Lara Nicole Smith Danelle Miyahara Chelsea Dau Lily Zheng Kenneth Schmidt		Guests: Theresa Dean, PBR Hawaii and Associates Catie Cullison, PBR Hawaii and Associates	

1. CALL TO ORDER

Chair Jordan called the meeting to order at 2:30 PM.

2. ROLL CALL

OahuMPO staff member, Samantha Lara, took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

3. APPROVAL OF THE APRIL 5, 2023 MINUTES

A motion was made by Robert Leinau NB#27 and seconded by Vice Chair Kathleen Rooney to approve the April 5, 2023 meeting minutes as is. Vice Chair Rooney offered a correction that she seconded the motion to approve the March minutes. Robert Leinau NB#27 made the correction that he made the motion to approve the March minutes. Ernest Carvalho NB#13 made the correction that he should be marked present at roll call. Michael Golojuch of Palehua Townhouses made the correction that he seconded the motion to recommend Policy Board endorsement of the Overall Work Program FY2024-2025. Chair Jordan made the correction that Robert Leinau NB#27 and Larry Veray NB#21 be marked as present. A new motion was made by Robert Leinau NB#27 to approve the minutes as corrected and seconded by Charmaine Doran NB#21. There were no objections or abstentions, and the motion was approved.

4. REPORTS OF POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE MEETINGS

Director Garrity provided updates on the multimodal marathon, the 2023 Project Management Training Program, Personnel and Training, and the prior Policy Board and Technical Advisory Committee (TAC) meetings.

Director Garrity described the multimodal challenge event to be held in August 2023. This event is designed to encourage people to consider multimodal transportation choices and collect data on travel behavior. Ulupono Initiative will be providing funding for the multimodal challenge and OahuMPO will support with staff time.

Director Garrity reported on the fourth session of the 2023 Project Management Training program. This session covered environmental clearance requirements under HRS 343 and federal NEPA law and included presentations on Coastal Zone Management and Historic Preservation. The training program meets once a month through September.

Director Garrity reported on the MPO's newest employee, Ken Schmidt, who is a Senior GIS and Data Analyst with over 25 years' experience developing and managing GIS. Two of the MPO's transportation planners also attended the American Planning Association national planning conference in Philadelphia where they were able to learn from experts on many topics relevant to their work.

Director Garrity reported on the business transacted at the April 14, 2023, meeting of the Technical Advisory Committee as well as the Policy Board which met April 25, 2023. The TAC voted to recommend the Policy Board endorse the Overall Work Program for FY2024-2025 and approve the proposed performance targets. The Policy Board voted to endorse the final draft Overall Work Program FY2024-2025, which has now been sent to FHWA and FTA for final approval. They also voted to approve the proposed targets for PM2 and PM3. He stated that the next Technical Advisory Committee meeting will be held on Friday, May 12 at 9:00 AM and that the next Policy Board (PB) meeting will be held on Tuesday, May 30 at 1:00 PM.

Robert Leinau NM#27 asked for clarification about federal funding designated for bicycle infrastructure being returned to the federal government due to not being allocated to any projects. Director Garrity responded that there is federal funding available for these types of projects and that he has no knowledge of any such funding being returned. The OahuMPO is working to help the City and County of Honolulu to secure even more funding to implement the recent Pedestrian Plan and Bike Plan such as through the Safe Streets and Roads for All grant program. Vice Chair Kathleen Rooney commented that a national assessment of the Transportation Alternatives Program did show that over the past few years Hawaii Department of Transportation has returned TAP funds designated for Safe Routes to Schools programs, though these are not necessarily funds coming from the MPO.

Daisy Murai of Waikiki Residents' Association asked if any federal funding was granted for the Ala Wai bridge. Director Garrity replied that he would need to consult the TIP to see exactly which phases are included, but that federal funds are allocated to the Ala Wai project. Daisy also asked if bicycle lanes would be added after the repaving of streets downtown. Director Garrity responded that City and County of Honolulu is planning to extend the King Street protected lane from where it currently ends and that generally whenever there's an opportunity to add bike lanes after repaving, the City and County tries to do so.

The Executive Director's Report can be viewed at: https://www.oahumpo.org/?wpfb_dl=2912

UNFINISHED BUSINESS

A. OAHU REGIONAL TRANSPORTATION PLAN 2050 UPDATE

Theresa Dean of PBR Hawaii and Associates presented regarding the ORTP 2050 update. This presentation reviewed the ORTP 2045 vision statement and goals and its continued relevance, assessed new goals and statements that should be incorporated for the 2050 update, and gathered input on public engagement tools and strategies. In updating the vision statement and goals, particular attention was called to change in public desires as well as disruptions and new vulnerabilities that emerged as a result of COVID-19. To summarize last month's progress, it was established that the vision statement should prioritize safety and equity concerns, asset management should be considered in addition to future transportation investments, and the vision statement should extend beyond the transportation system itself to more holistically reflect how the system serves our lives. Lastly, there was an emphasis on public transportation connectivity and to include an educational campaign to promote better use and acceptance of public transit as a viable alternative to driving. Theresa Dean then asked what still resonates and why, and which aspects of the vision statement hold true to the community?

Robert Leinau NB#27 asked how the plan is responding to today's problems, citing examples like parking capacity in Haleiwa. There are many different needs in the transportation system, but what's being done to address today's frustrations? Theresa Dean replied by asking if there are opportunities to prioritize alternative modes to access Haleiwa if this could similarly ease these frustrations. Robert responded that even if there were a park-and-ride system with regular bus service along North Shore, that still presents a need for parking infrastructure.

Charmaine Doran NB#21 asked if the vision statement's reference to equity more about building up other modes rather than ensuring that our current modes are strong and robust, citing that many parks in Pearl City lack adequate parking as well. Theresa Dean clarified that the reference to equity is to provide a focus on investing in our current system with an eye to servicing more people alternative ways in the future.

Vice Chair Rooney made a comment regarding parking and shared a link to a study with PBR Hawaii that illustrates the cost of parking infrastructure and the impact it has on land use. She highlighted the tradeoffs that must be considered with land being so expensive, that can mean less room for housing or green space putting greater pressure on our existing systems.

Skylar Ross asked about the integration of park and rides, stating that at present, the rail system is slated to start in July but there's no plan in place for connecting Mililani and North Shore residents to the rail system. Frank Genadio commented that the Pearl Highlands garage was one of the more important parking locations for the rail plan and it never materialized due to funding issues. Skylar Ross commented that there was an off ramp constructed to the location, but no parking is in place.

Charmaine Doran NB#21 commented that equitable infrastructure should also address the needs of an aging population that can't utilize active transit. She suggests that this could include more parking and auto transportation.

A Mentimeter poll was shared with the group to rank the goals and objectives of the 2045 plan in order of importance for 2050. The results of the poll ranked the priorities as follows:

1. Support active and public transportation

2. Support a reliable and efficient transportation system
3. Improve the safety of the transportation system
4. Preserve and maintain the transportation system
5. Promote an equitable transportation system
6. Improve the resiliency of the transportation system
7. Improve air quality and protect environmental and cultural assets

Robert Leinau NB#27 made a motion to extend the meeting by 15 minutes, seconded by Vice Chair Rooney. The motion passed with no abstentions or objections.

Robert Leinau NB#27 commented on the importance of incorporating evaluation metrics into the plan so that we can review the efficacy of our plan.

Ken LeVasseur NB#29 commented that many of the island's challenges are compounded by population pressures, and our ORTP goals should be reflective of that.

Robert Leinau NB#27 asked how the ORTP can be tied to funding sources to ensure that the goals and plans are met. Catie Cullison of PBR Hawaii responded that there's a requirement for the ORTP to include an implementation plan complete with financial analysis.

A Mentimeter poll asked, "Do you feel anything is missing from the 2045 goals?" Responses focused on maintaining existing infrastructure, prioritizing active infrastructure over roadway expansion, emphasizing the needs of the current population over the 2045 population, distinguishing short-term and long-term goals, and emphasizing environmental justice.

Robert Leinau NB#27 commented on the importance of considering mortality statistics in designing the safety of our systems.

A Mentimeter poll asked, "How would you measure success for the 2050 ORTP?" Responses included: fiscal responsibility, ridership increases for multimodal transit, improved multimodal accessibility and reduced carbon emissions across the transportation system, completion of transportation plans, and VMT reduction.

Lastly, a poll asked, "What have been some challenges or barriers to your community's voice being heard in land use and transportation planning processes?"

Charmaine Doran NB#21 asked for clarification about what kind of land use is being referred to in the question. Catie Cullison responded that this is referring to longer range planning processes and how land use is shaped by that over large time horizons rather than the short-term changes from a developer.

Responses to this poll included: the communities not being involved in decision making or identifying priority projects, a need for evidence-based solutions, a need for more face-to-face presentations in specific communities, a disconnect between plans and projects that are implemented and the issue they are being proposed to address, and a need for outreach in underserved communities. Catie Cullison mentioned that an online interactive tool will be launched during the ORTP process to allow for an additional method of gathering community

input. Robert Leinau NB#27 also commented that the quality of the presentations made to neighborhood boards makes a big impact on community engagement.

5. NEW BUSINESS

**A. OVERALL WORK PROGRAM WORK ELEMENT PRESENTATION:
TRANSPORTATION DEMAND MANAGEMENT PLAN**

Nicole Smith noted that the Travel Demand Management plan is out for public review which will be ending on Friday, May 5th. Her presentation was to inform the committee about the TDM plan and to receive some feedback for the final draft report. The Policy Board will be asked to approve that final report at the end of May. The CAC is not being asked to take any action on the TDM plan, the presentation was to be informational. A link to the report was shared with CAC members so they could provide comments.

**6. INVITATION TO INTERESTED MEMBER OF THE PUBLIC TO BE HEARD ON
MATTERS NOT INCLUDED IN THE AGENDA**

None.

7. ANNOUNCEMENTS & TENTATIVE DATE OF THE NEXT MEETING

The next CAC meeting is scheduled for June 7, 2023, at 2:30 PM.

8. ADJOURNMENT

A motion was made to adjourn by Robert Leinau NB#27 and seconded by Charmaine Doran NB#21. There were no abstentions or objections. The meeting was adjourned by Chair Jordan at 3:50 PM.

The PowerPoint for this meeting may be viewed at: https://www.oahumpo.org/?wpfb_dl=2908.

Minutes of the
Oahu Metropolitan Planning Organization
TECHNICAL ADVISORY COMMITTEE
May 12, 2023
Virtual Meeting hosted on Microsoft Teams

Members Present:

Name	Agency	Voting Rights	Present
Wai Yi Ng (Chair)	HART	Yes	x
Masatomo Murata (Vice Chair)	HDOT	Yes	x
Ken Tatsuguchi	HDOT	Yes	x
Dennis Lovello	HART	Yes	x
Yoko Tomita	DTS	Yes	x
Eileen Mark	DTS	Yes	x
Dina Wong	DPP	Yes	x
Andy Yamaguchi	DPP	Yes	x
Joseph Roos	DBEDT	Yes	x
Aaron Setogawa	OPSD	Yes	x
Kimberly Evans	FAA	No	x
Amy Changchien	FTA	No	x
Richard Yoneda	DFM	No	
Gareth Sakakida	HTA	No	x
Tim Trang	DDC	No	
Amy Ford-Wagner	FHWA	No	x

Guests Present: Kiana Otsuka (HSEO), Max Kalhammer (DTS), Greg Tsugawa (DTS), Chris Clark (DTS), Todd Boulanger (Biki), Julia Wean (Steer), Nathalie McCarvel (Steer), Mark Northrup (DTS)

OahuMPO Staff Present: Nicole Smith, Joel Vincent, Mark Garrity, Dallas Ige, Chelsea Dau, Ken Schmidt

The meeting was properly noticed in accordance with State law.

I. CALL TO ORDER

Chair Ng called the meeting to order at 9:00 am.

II. ROLL CALL

OahuMPO staff took roll call by reading out the list of attendees in the meeting as noted in the Teams program. Members confirmed their attendance verbally and indicated whether anyone else was present with them.

III. APPROVAL OF THE APRIL 14TH MEETING MINUTES

Chair Ng requested members review the minutes which were emailed in advance of the meeting. Chair Ng asked if any members had edits to the minutes and none responded. Andy Yamaguchi made a motion and Ken Tatsuguchi seconded to approve the minutes. The minutes were approved as distributed.

IV. REPORTS

A. Executive Director

Director Garrity shared updates on the OahuMPO's "Multimodal Marathon", the Oahu Regional Transportation Plan 2050, the Project Management Training Program, and Personnel and Training.

Director Garrity reported on the business conducted in the April 25, 2023 meeting of the Policy Board and the May 3, 2023 meeting of the CAC. Director Garrity shared that the next Policy Board meeting is scheduled for Tuesday, May 30 at 1:00 p.m and that the next CAC meeting is scheduled for Wednesday, June 7 at 2:30 p.m.

The Executive Director's Report can be viewed at:
https://www.oahumpo.org/?wpfb_dl=2913

V. OLD BUSINESS

A. Oahu Regional Transportation Plan Policies and Procedures

Director Garrity noted that this agenda item was carried forward from the April meeting because there were some questions that came up in discussion. Mr. Garrity noted the reasons for the update to the ORTP Procedures and that two types of revisions are being proposed. Minor changes will be made through Administrative Modifications and major changes will be made through Amendments. Mr. Garrity reviewed the kinds of changes to design concept, scope and cost that can be made by each type of revision and the requirement for review by the Policy Board and the public. Mr. Garrity described the steps required to complete an Amendment, which will follow the same steps as revisions to the TIP.

Amy Ford-Wagner with FHWA and Amy Changchien with FTA commented that the flexing of funds between federal agencies is an accounting function behind the scenes and not a major change that requires revision to either the

TIP or the ORTP. Based on the discussion, Director Garrity recommended that references to flexing funds between federal agencies be deleted from the proposed procedures.

Ken Tatsuguchi of HDOT expressed concern about how OahuMPO and HDOT would ensure transparency in the TIP and STIP when funds are flexed between federal agencies. Amy Changchien recommended using a data subcategory on the TIP to achieve this. Dallas Ige commented that OahuMPO's TIP already includes a note about the flexing of funds in the description field and indicates where the funds are being flexed to but does not show where the funds are being flexed from. Mr. Ige stated OahuMPO staff will coordinate with agency partners to implement appropriate changes that respond to concerns about transparency.

Ken Tatsuguchi made a motion and Andy Yamaguchi seconded to recommend Policy Board adopt the new procedures for out-of-cycle revisions to the ORTP with an annotation that funding transfers between federal agencies would not be cause for an ORTP amendment, but that additional text regarding the disclosure of transfers would be added to the TIP project descriptions. There were no abstentions or objections and the motion passed.

VI. NEW BUSINESS

A. Overall Work Program Work Element Presentation: Transportation Demand Management Plan

Julia Wean with Steer Group provided an overview of transportation demand management as a strategy and why it is being pursued in Honolulu. She shared that the TDM Program in Honolulu will be branded HNL Connect.

Ms. Wean provided an overview of the TDM Development Process. She noted that the plan lays out a five-year work program for a fully-fledged TDM program for the City which already has funding identified and can implement quickly. Ms. Wean read the HNL Connect Vision Statement and shared that the program's Strategic Priorities are environment, equity, land use and development. She described how the HNL Connect program will be operated by DTS staff, including the reporting of outcomes and collaboration with external agencies to maximize the reach of the program.

HNL Connect managed strategies include an annual travel challenge, targeted marketing campaigns, vanpool subsidy provision, and restricted parking zone program.

HNL Connect partnered strategies include developer TDM reporting and the City employee TDM/Parking program.

Support strategies are related efforts planned or underway through key partners which the HNL program will support. They include parking pricing, citywide multimodal efforts, TDM education and carpool matching.

Ms. Wean reviewed the near-term priorities for the program and shared that progress will be tracked through the publication of an Annual Report by the City. The first report will be due in February 2025.

Todd Boulanger with Biki inquired on the requirement for developer TDM reporting and whether planners are really focused on peak hours or are more concerned with all hours. Greg Tsugawa with DTS replied that the text on the slide is taken directly from the City's Transportation Impact Assessment Guide. The issue of peak hour trips could be revisited in the future as part of a formal review process.

Andy Yamaguchi asked what role the project will have in the TDM program. Ms. Wean responded that the rail project is not part of the plan itself, but there are plans to promote rail through the HNL Connect program.

Ken Tatsuguchi asked how HNL Connect will measure reduction in congestion and emissions. Ms. Wean responded that the plan identifies a variety of key performance indicators for each strategy that will be reported on annually in the Annual Report.

Aaron Setogawa made a motion and Masatomo Murata seconded to recommend that the Policy Board approve the report as evidence that the work was carried out and direct OahuMPO staff and agency partners to incorporate the TDM Plan into the transportation planning process, as applicable. There were no objections or abstentions and the motion passed unanimously.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

None.

VIII. ANNOUNCEMENTS

None.

IX. ADJOURNMENT

Chair Ng adjourned the meeting at 10:01 am.
The meeting's presentation may be viewed at:
https://www.oahumpo.org/?wpfb_dl=2916

DRAFT