

Minutes of the  
Oahu Metropolitan Planning Organization  
**TECHNICAL ADVISORY COMMITTEE**  
February 10, 2023  
Virtual Meeting hosted on Microsoft Teams

**Members Present:**

| Name                         | Agency | Voting Rights | Present |
|------------------------------|--------|---------------|---------|
| Wai Yi Ng (Chair)            | HART   | Yes           |         |
| Masatomo Murata (Vice Chair) | HDOT   | Yes           | x       |
| Ken Tatsuguchi               | HDOT   | Yes           | x       |
| Vacant                       | HART   | Yes           |         |
| Yoko Tomita                  | DTS    | Yes           | x       |
| Eileen Mark                  | DTS    | Yes           |         |
| Dina Wong                    | DPP    | Yes           | x       |
| Andy Yamaguchi               | DPP    | Yes           | x       |
| Joseph Roos                  | DBEDT  | Yes           | x       |
| Aaron Setogawa               | OPSD   | Yes           |         |
| Kimberly Evans               | FAA    | No            | x       |
| Ted Matley                   | FTA    | No            |         |
| Richard Yoneda               | DFM    | No            |         |
| Gareth Sakakida              | HTA    | No            |         |
| Tim Trang                    | DDC    | No            |         |
| Amy Ford-Wagner              | FHWA   | No            | x       |

**Guests Present:** Kiana Otsuka (HSEO), Max Kalhammer (DTS), Greg Tsugawa (DTS), Rori Kirkpatrick (OCCSR), Pat Tom (HDOT)

**OahuMPO Staff Present:** Nicki Smith, Joel Vincent, Mark Garrity, Zakari Mumuni, Dallas Ige, Danelle Miyahara, Chelsea Dau, Kelley Dolan, Samantha Lara

The meeting was properly noticed in accordance with State law.

**I. CALL TO ORDER**

Vice Chair Murata called the meeting to order at 9:00 am.

**II. ROLL CALL**

OahuMPO staff took roll call by reading out the list of attendees in the meeting as noted in the Teams program. Members confirmed their attendance verbally and indicated whether anyone else was present with them.

### **III. APPROVAL OF THE JANUARY 13TH MEETING MINUTES**

Vice Chair Murata requested members review the minutes which were emailed in advance of the meeting. Vice Chair Murata asked if any members had edits to the minutes. Nicki Smith of OahuMPO noted that OahuMPO transportation planner Chelsea Dau was not included in the January 13th meeting minutes and that she will be added in the final draft. Vice Chair Murata approved the minutes with the addition of Chelsea Dau's name.

### **IV. REPORTS**

#### **A. Executive Director**

Director Garrity shared updates on the FY2023 Overall Work Program (OWP) the FY 2024-2025 Overall Work Program Public Review Draft, the Transportation Improvement Program (TIP) FFYs 2022-2025 Revision 11, the recently published FFY 2022 Annual Listing of Obligated Projects, and the 2023 Project Management Training Program.

Director Garrity reported on the business conducted at the February 1, 2023 meeting of the Citizens Advisory Committee (CAC) and the January 31, 2023 Policy Board (PB) meeting. Director Garrity shared that the next CAC meeting is scheduled for Wednesday, March 1 at 2:00 pm and that the next PB meeting is scheduled for Tuesday, February 28 at 1:00 pm.

The Executive Director's Report can be viewed at:

[https://www.oahumpo.org/?wpfb\\_dl=2937](https://www.oahumpo.org/?wpfb_dl=2937)

### **V. OLD BUSINESS**

None

### **VI. NEW BUSINESS**

#### **A. Transportation Improvement Program Policies & Procedures Update**

Dallas Ige, Transportation Impact Analyst of OahuMPO provided a presentation on the updates to the Transportation Improvement Program (TIP) Policies & Procedures. Mr. Ige advised that a proposed change is to combine Pre-Approved Administrative Modifications and Expedited Administrative Modifications into Administrative Modifications. Mr. Ige stated that the update would also introduce a \$10 million threshold for transferring funds, as well as a \$5 million and 25 percent cost threshold to a project or phase in the first four years of the TIP. Mr. Ige shared that the update would change the criteria for Advanced Construction and add a TIP development schedule, an annual list of obligated projects, and a federal and self-certification process to the document. Lastly, Mr. Ige presented on the proposed minor edits made to Page 15 of the TIP document and requested for the TAC to recommend PB approval of the upcoming TIP Policies & Procedures document. Ken Tatsuguchi from HDOT asked if the new OahuMPO thresholds would be consistent MauiMPO and the HDOT STIP and expressed concern that inconsistencies could lead to

delay. Patrick Tom from HDOT stated there are differences in thresholds, but that it has not caused any problems or delays in the past. Mr. Tom assured that this update would not cause any changes to the process. Amy Ford-Wagner of FHWA pointed out that there are key differences between MauiMPO and OahuMPO since OahuMPO is a TMA, which is why threshold amounts may differ. Ms. Ford-Wagner agreed that the process should be consistent.

Ms. Ford-Wagner stated that there will likely be an increased need for one-off amendments. Ms. Ford-Wagner asked if there is a willingness to outline what that process will look like and how it will differ from the revision process. Mr. Ige responded that he is willing to list the activities involved in that process.

Mr. Ige confirmed that there are two follow-up items from this discussion: 1) ensure that the OahuMPO process is consistent with MauiMPO and the STIP; and 2) add a list of activities to ensure that OahuMPO is following the right process for revisions that fall outside of the revision cycles.

Vice Chair Murata requested a motion to recommend Policy Board approval of the TIP Policies and Procedures document with annotations that OahuMPO will ensure consistency in procedure. A motion was made by Yoko Tomita of DTS and seconded by Ken Tatsuguchi of HDOT and the motion was passed unanimously.

## **B. Carbon Reduction Program Discussion**

OahuMPO intern Kelley Dolan from FHWA provided a presentation on the requirements and opportunities of the new Carbon Reduction Program. Ms. Dolan provided an overview of the program's purpose, the amount of available funds for Hawaii, how funds are suballocated, the criteria for project eligibility, coordination requirements, and the purpose of a carbon reduction strategy.

Todd Boulanger of Biki Bikeshare Hawaii stated that analog bikes are currently categorized as "avoidance" of carbon emissions, not reductions. Mr. Boulanger asked if this activity would be allowed under this program. Ms. Ford-Wagner clarified that the carbon reduction program fully incorporates any project that is eligible as a transportation alternative project, biking included.

Joseph Roos of DBEDT asked if there are prominent examples of projects or policies that can be considered as exemplars. Ms. Ford-Wagner provided a link to the Carbon Reduction Program fact sheet in the Teams chat box, which provides examples of eligible projects.

Dina Wong of DPP asked if funds from the CRP can be used for the Honolulu Rail Project. Ms. Ford-Wagner stated that since the rail project is a public transit project, it is eligible.

Since this was an informational presentation, no action was requested for this item.

**VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA**

None.

**VIII. ANNOUNCEMENTS**

Director Garrity reminded the TAC that the public review period for the Overall Work Program is open until March 3, 2023.

**IX. ADJOURNMENT**

Vice Chair Murata adjourned the meeting at 9:57 am.

The meeting's presentation may be viewed at:

[https://www.oahumpo.org/?wpfb\\_dl=2853](https://www.oahumpo.org/?wpfb_dl=2853)