

Minutes of the
Oahu Metropolitan Planning Organization
TECHNICAL ADVISORY COMMITTEE
February 10, 2023
Virtual Meeting hosted on Microsoft Teams

Members Present:

Name	Agency	Voting Rights	Present
Wai Yi Ng (Chair)	HART	Yes	
Masatomo Murata (Vice Chair)	HDOT	Yes	x
Ken Tatsuguchi	HDOT	Yes	x
Vacant	HART	Yes	
Yoko Tomita	DTS	Yes	x
Eileen Mark	DTS	Yes	
Dina Wong	DPP	Yes	x
Andy Yamaguchi	DPP	Yes	x
Joseph Roos	DBEDT	Yes	x
Aaron Setogawa	OPSD	Yes	
Kimberly Evans	FAA	No	x
Ted Matley	FTA	No	
Richard Yoneda	DFM	No	
Gareth Sakakida	HTA	No	
Tim Trang	DDC	No	
Amy Ford-Wagner	FHWA	No	x

Guests Present: Kiana Otsuka (HSEO), Max Kalhammer (DTS), Greg Tsugawa (DTS), Rori Kirkpatrick (OCCSR), Pat Tom (HDOT)

OahuMPO Staff Present: Nicki Smith, Joel Vincent, Mark Garrity, Zakari Mumuni, Dallas Ige, Danelle Miyahara, Chelsea Dau, Kelley Dolan, Samantha Lara

The meeting was properly noticed in accordance with State law.

I. CALL TO ORDER

Vice Chair Murata called the meeting to order at 9:00 am.

II. ROLL CALL

OahuMPO staff took roll call by reading out the list of attendees in the meeting as noted in the Teams program. Members confirmed their attendance verbally and indicated whether anyone else was present with them.

III. APPROVAL OF THE JANUARY 13TH MEETING MINUTES

Vice Chair Murata requested members review the minutes which were emailed in advance of the meeting. Vice Chair Murata asked if any members had edits to the minutes. Nicki Smith of OahuMPO noted that OahuMPO transportation planner Chelsea Dau was not included in the January 13th meeting minutes and that she will be added in the final draft. Vice Chair Murata approved the minutes with the addition of Chelsea Dau's name.

IV. REPORTS

A. Executive Director

Director Garrity shared updates on the FY2023 Overall Work Program (OWP) the FY 2024-2025 Overall Work Program Public Review Draft, the Transportation Improvement Program (TIP) FFYs 2022-2025 Revision 11, the recently published FFY 2022 Annual Listing of Obligated Projects, and the 2023 Project Management Training Program.

Director Garrity reported on the business conducted at the February 1, 2023 meeting of the Citizens Advisory Committee (CAC) and the January 31, 2023 Policy Board (PB) meeting. Director Garrity shared that the next CAC meeting is scheduled for Wednesday, March 1 at 2:00 pm and that the next PB meeting is scheduled for Tuesday, February 28 at 1:00 pm.

The Executive Director's Report can be viewed at:

https://www.oahumpo.org/?wpfb_dl=2840

V. OLD BUSINESS

None

VI. NEW BUSINESS

A. Transportation Improvement Program Policies & Procedures Update

Dallas Ige, Transportation Impact Analyst of OahuMPO provided a presentation on the updates to the Transportation Improvement Program (TIP) Policies & Procedures. Mr. Ige advised that a proposed change is to combine Pre-Approved Administrative Modifications and Expedited Administrative Modifications into Administrative Modifications. Mr. Ige stated that the update would also introduce a \$10 million threshold for transferring funds, as well as a \$5 million and 25 percent cost threshold to a project or phase in the first four years of the TIP. Mr. Ige shared that the update would change the criteria for Advanced Construction and add a TIP development schedule, an annual list of obligated projects, and a federal and self-certification process to the document. Lastly, Mr. Ige presented on the proposed minor edits made to Page 15 of the TIP document and requested for the TAC to recommend PB approval of the upcoming TIP Policies & Procedures document.

Ken Tatsuguchi from HDOT asked if the new OahuMPO thresholds would be consistent MauiMPO and the HDOT STIP and expressed concern that inconsistencies could lead to

delay. Patrick Tom from HDOT stated there are differences in thresholds, but that it has not caused any problems or delays in the past. Mr. Tom assured that this update would not cause any changes to the process. Amy Ford-Wagner of FHWA pointed out that there are key differences between MauiMPO and OahuMPO since OahuMPO is a TMA, which is why threshold amounts may differ. Ms. Ford-Wagner agreed that the process should be consistent.

Ms. Ford-Wagner stated that there will likely be an increased need for one-off amendments. Ms. Ford-Wagner asked if there is a willingness to outline what that process will look like and how it will differ from the revision process. Mr. Ige responded that he is willing to list the activities involved in that process.

Mr. Ige confirmed that there are two follow-up items from this discussion: 1) ensure that the OahuMPO process is consistent with MauiMPO and the STIP; and 2) add a list of activities to ensure that OahuMPO is following the right process for revisions that fall outside of the revision cycles.

Vice Chair Murata requested a motion to recommend Policy Board approval of the TIP Policies and Procedures document with annotations that OahuMPO will ensure consistency in procedure. A motion was made by Yoko Tomita of DTS and seconded by Ken Tatsuguchi of HDOT and the motion was passed unanimously.

B. Carbon Reduction Program Discussion

OahuMPO intern Kelley Dolan from FHWA provided a presentation on the requirements and opportunities of the new Carbon Reduction Program. Ms. Dolan provided an overview of the program's purpose, the amount of available funds for Hawaii, how funds are suballocated, the criteria for project eligibility, coordination requirements, and the purpose of a carbon reduction strategy.

Todd Boulanger of Biki Bikeshare Hawaii stated that analog bikes are currently categorized as "avoidance" of carbon emissions, not reductions. Mr. Boulanger asked if this activity would be allowed under this program. Ms. Ford-Wagner clarified that the carbon reduction program fully incorporates any project that is eligible as a transportation alternative project, biking included.

Joseph Roos of DBEDT asked if there are prominent examples of projects or policies that can be considered as exemplars. Ms. Ford-Wagner provided a link to the Carbon Reduction Program fact sheet in the Teams chat box, which provides examples of eligible projects.

Dina Wong of DPP asked if funds from the CRP can be used for the Honolulu Rail Project. Ms. Ford-Wagner stated that since the rail project is a public transit project, it is eligible.

Since this was an informational presentation, no action was requested for this item.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

None.

VIII. ANNOUNCEMENTS

Director Garrity reminded the TAC that the public review period for the Overall Work Program is open until March 3, 2023.

IX. ADJOURNMENT

Vice Chair Murata adjourned the meeting at 9:57 am.

The meeting's presentation may be viewed at:

https://www.oahumpo.org/?wpfb_dl=2841

DRAFT

**Minutes of the
O'ahu Metropolitan Planning Organization
CITIZEN ADVISORY COMMITTEE**
Wednesday, February 1, 2023, at 2:00 p.m.
via Microsoft Teams

Attendance

Organization	Present	Represented by	Absent
AARP	X	Elizabeth Chinn	
American Planning Association		Jared Chang	X
American Society of Civil Engineers	X	Tony Gaston	
Citizens for a Fair ADA ride		Donald Sakamoto	X
Committee for Balanced Transportation		Joe Magaldi	X
Gentry Homes, Ltd.		Deb Luning	X
Hawai'i Association of the Blind		Anthony Akamaine	X
Hawai'i Bicycling League		Travis Counsell	X
Hawai'i Teamsters / Allied Workers, Local 996		Wayne Kaululaau	X
Institute of Transportation Engineers		Robert Nehmad	X
Ka'a'awa Community Association	X	Andrea Anixt	
Land Use Research Foundation of Hawai'i		David Arakawa	X
League of Women Voters		Marcia Linville	
North Shore Chamber of Commerce		Roxana Jimenez	
Palehua Townhouses		Michael Golojuch	X
Ulupono Initiative	X	Kathleen Rooney	
Waikiki Residents' Association	X	Daisy Murai	
NB#01 Hawai'i Kai	X	Roberta Mayor	
NB#02 Kuliouou-Kalani Iki		Linda Starr	X
NB#03 Wai'alaie-Kahala		Les Fukuda	X
NB#05 Diamond Head-Kapahulu	X	Bert Narita	
NB#07 Mānoa		Tom Hopkins	X
NB#08 McCully-Mo'ili'ili	X	Matthew Prellberg	
NB#09 Waikiki	X	Robert Finley	
NB#10 Makiki-Lower Punchbowl-Tantalus	X	Fred Nakahara	
NB#11 Ala Moana-Kaka'ako		Lynn Mariano	X
NB#12 Nu'uauu-Punchbowl		Zack Stoddard	X
NB#13 Downtown/Chinatown	X	Ernest Carvalho	
NB#14 Liliha-Pu'unui- 'Ālewa -Kamehameha Hts	X	Cora Yamamoto	
NB#15 Kalihi- Pālama	X	Kendrick Farm	
NB#18 Āliamanu – Salt Lake		Chace Shigemasa	X
NB#21 Pearl City		Charmaine Doran	X
NB#22 Waipahu		Matthew Weyer	X

NB#23 'Ewa	X	John Rogers	
NB#24 Wai'anae Coast	X	Jo Jordan	
NB#25 Mililani-Waipio-Melemanu	X	Elise Carmody	
NB#26 Wahiawā-Whitmore Village	X	Joe Francher	
NB #27 North Shore	X	Robert Leinau	
NB#29 Kahalu'u	X	Ken LeVasseur	
NB#30 Kaneohe	X	Adriel Lam	
NB#34 Makakilo-Kapolei Honokai Hale	X	Frank Genadio	
NB#35 Mililani Mauka-Launani Valley		Dean Hazama	X
NB#36 Nānākuli-Ma'ili		Richard Landford	X
OahuMPO staff: Mark Garrity Dallas Ige Samantha Lara Veronica Schack Nicole Smith Joel Temple Lily Zheng Danelle Miyahara Chelsea Dau		Guests: Kelley Dolan, FHWA	

1. CALL TO ORDER

Chair Jordan called the meeting to order at 2:03 PM.

2. ROLL CALL

OahuMPO staff member, Samantha Lara, took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

3. APPROVAL OF THE DECEMBER 7, 2022 MINUTES

Chair Jordan requested that NB#36 be corrected to Richard Landford. A motion was made by Cora Yamamoto of NB#14 and seconded by Kathleen Rooney of Ulupono to approve the December 7, 2022 meeting minutes as corrected. There were no objections or abstentions, and the minutes were approved.

4. REPORTS OF POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE MEETINGS

Director Garrity provided updates on the OWP and TIP public review periods, the 2023 Project Management Training Program, and Personnel and Training.

Director Garrity reported that the FY24-25 OWP Public Review draft will be available for public and intergovernmental review on Friday, February 3rd for a period of approximately four weeks. It will then be submitted to the CAC, TAC, and PB for review and approval in April. The TIP FY 22-25 Revision 11 is currently accepting public comments. This revision contains amendments including major changes to five existing projects and considerations for ten new projects. Comments should be submitted to the Oahu MPO by 5:00 PM Friday, February 3rd. Additionally, an annual listing of obligated projects was published on the website.

Two new employees joined Oahu MPO this month: Danelle Miyahara, the new office manager, and Chelsea Dau, a transportation planner.

Director Garrity reported on the 2023 Project Management Training program which began on Friday, January 27th. There were approximately 30 students present and the program will be meeting once a month until September.

Director Garrity reported on the business transacted at the November 4, 2022 meeting of the Technical Advisory Committee. He stated that the next Technical Advisory Committee meeting will be held on Friday, February 10 at 9:00 AM and that the next Policy Board (PB) meeting will be held on Tuesday, February 28 at 2:00 PM.

Robert Leinau asked if highways are state land or under the jurisdiction of DLNR for events of severe flooding. Director Garrity responded that where beaches fall under DLNR, state highways have separate right of way that falls under HDOT.

Frank Genadio asked regarding revision 11 to the TIP if the FHWA and FTA project funding came from the Infrastructure Investment and Jobs Act or Bipartisan Infrastructure Law. Director Garrity responded that some of the money did come from that bill and some is leftover budget from previous years.

Daisy Murai asked if the DTS project along the Ala Moana transit corridor had any changes made as it was going to be a rail station but the rail will no longer reach that point. Director Garrity responded that DTS presented to the Policy Board the day before on this very project. The intention is for the rail to eventually reach that station; however, the station is currently the largest bus transfer hub on the island. Even without the rail, increased capacity is needed and better integration of the station with existing transportation options.

Daisy Murai asked if the Complete Streets projects are only for bicycles or if they will also be for pedestrian improvements. Director Garrity responded that the City of Honolulu just completed their Pedestrian Master Plan which outlined several projects for pedestrians. Those projects are going through an environmental review period at the moment and many of these projects are identified in the TIP.

Vice Chair Farm asked for clarification about the funding increase for OC 26 Transportation Alternative program from \$1.8M to \$19.4M. Director Garrity replied that the figure is correct. The funds are derived from TAP funding which are flexible to be used for improving multimodal connections. The proposed project is a pedestrian bridge to connect to one of the rail stations.

Vice Chair Farm asked a question regarding increased capacity of the HandiVan service. Director Garrity responded that this TIP has an item to address the number of HandiVans available on the road.

Vice Chair Farm commented about the use of three-way and four-way pedestrian scrambles in Waikīkī, and the potential to use them for Safe Routes to School. Director Garrity responded that it would fall under an operational issue rather than a capital one so it wouldn't appear on the TIP, though they are a great solution for a safer pedestrian experience.

Robert Leinau asked for a presentation on how HDOT spends their money for landscaping, particularly in regard to maintenance alongside roads. Kathleen Rooney asked a follow-up, if the presentation could be broadened to look at green infrastructure in general. Ken LeVasseur also asked for specifics on removal of Albizia. Director Garrity replied that Oahu MPO will follow up with the state DOT and ask if they could present on the topic, and with the City regarding Albizia removal. Adriel Lam and Vice Chair Farm also commented on the importance of this topic as pertains to preventative maintenance and whose responsibility it is to care for this landscaping.

The Executive Director's Report can be viewed at:

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

A. ELECTION OF CHAIR AND VICE CHAIR

Chair Jordan opened nominations for Chair. Ken LeVasseur NB#29 nominated Jo Jordan, seconded by Frank Genadio NB#34. There were no objections or abstentions, and Jo Jordan was elected as Chair. Chair Jordan thanked the board for their confidence.

Chair Jordan opened nominations for Vice Chair. Ken LeVasseur nominated Ken Farm, however, Ken F. cannot serve as vice chair according to the bylaws, as he has already served twice. Ken LeVasseur was nominated; however, he declined the nomination. Matt Prellberg NB#8 nominated Kathleen Rooney for Vice Chair, seconded by Ken Farm NB# 15. There were no objections or abstentions, and Kathleen Rooney was elected as Vice Chair.

A question was asked if it is a federal requirement for OahuMPO to have a CAC. Director Garrity responded that it is not a federal requirement, but it is a part of the local requirements and bylaws. Ken Farm asked for further clarification as other counties also have CACs and US Code 134 seems to suggest that the committee is required. Chair Jordan requested further research from Oahu MPO on the matter.

B. DISCUSSION OF REOCCURRING DATE AND TIME FOR CAC MEETING

Chair Jordan opened discussion for a reoccurring date and time for the CAC to meet, noting that it currently meets the first Wednesday of each month at 2:00 PM.

Matt Prellberg noted that moving the meeting to be after work hours around 5:00 or 5:15 may allow greater participation from all members. Kathleen Rooney commented that there are many CAC members from professional associations that perhaps can only meet during working hours. She asked the MPO for clarification about what members have been regularly attending. Samantha Lara replied that it is typically Neighborhood Board members that are not in regular attendance. Cora Yamamoto commented that having the meeting after working hours may present a challenge in asking other agencies to present to the board. Samantha Lara commented that the CAC was moved to the first Wednesday to be before the TAC and PB meetings. Adriel Lam noted that after working hours, many members have community meetings to participate in, such as their neighborhood boards. Ernest Carvalho noted the same restriction on CAC

members schedules. Cora Yamamoto also noted that after 3:00 PM is better for coordinating with East Coast organizations.

John Rogers made a motion for meetings to be the first Wednesday of the month at 2:30 PM. Joe Francher seconded the motion. Frank Genadio asked if virtual options will still be available. Samantha Lara replied that Sunshine Law allows the MPO to continue to offer both options. There were no objections or abstentions.

7. INVITATION TO INTERESTED MEMBER OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED IN THE AGENDA

None.

8. ANNOUNCEMENTS & TENTATIVE DATE OF THE NEXT MEETING

Chair Jordan announced that the next CAC meeting is scheduled for March 1, 2023 at 2:30 PM.

John Rogers announced that SB1506 establishes a Safe Routes for People Implementation program and committee, and there is still time for testimony to be submitted.

Elizabeth Chinn announced that the 7th year applications for the AARP Community Challenge Grant is open now. The grant funding can be used to fund projects pertaining to improving public spaces, transportation, etc. The deadline is March 15th. Certain 501c3 organizations can apply and all government entities are eligible to apply.

Samantha Lara shared that Joe Magaldi, a former member of the CAC, passed away earlier this year.

It was asked by Andrea Anixt if the CAC could have a voting membership on the Policy Board, which Chair Jordan asked the MPO to provide direction on next meeting.

Ken LeVassuer asked if Oahu MPO could present on the role of the CAC and where it fits within the planning ecosystem here. Director Garrity replied that it will be added to the agenda.

9. ADJOURNMENT

The meeting was adjourned by Chair Jordan at 3:03 PM.

The PowerPoint for this meeting may be viewed at: