



Minutes of the
Oahu Metropolitan Planning Organization
POLICY BOARD
February 28, 2023
Virtual Meeting hosted on Zoom

Members Present:

Councilmember Radiant Cordero, Chair
Councilmember Val Okimoto
Senator Chris Lee
DTS Director Roger Morton
HART Director Joey Manahan
DPP Deputy Director Jiro Sumada
OPSD Katia Balassiano

Members Absent:

Representative Darius Kila, Vice-Chair
Councilmember Tyler Dos Santos-Tam
Representative Ryan Yamane
Senator Moriwaki
HDOT Director Ed Sniffen

Known Guests Present:

Chris Clark	Leinaala Ley
Katie Rooney	Richard Oshiro
Jo Jordan	Jill Tanabe
Robert Sato	Pat Tom
Tomo Murata	I.oamilda
Kelley Dolan	Jame Schaedel
Yoko Tomita	Amy Ford-Wagner
Kiana Otsuka	Nicole Cernohorsky
Tabatha Knudson	

OahuMPO Staff Present: Mark Garrity, Zakari Mumuni, Nicki Smith, Samantha Lara, Lily Zheng, Joel Vincent, Joel Temple, Dallas Ige, Chelsea Dau, Danelle Miyahara

I. CALL TO ORDER

Chair Cordero called the meeting to order at 1:17 p.m. Chair reminded members to mute their mics when not speaking and to keep their cameras on as a quorum of members must be visible for the duration of the meeting as required by Sunshine Law.

II. ROLL CALL

Roll call was taken of Policy Board members present and quorum was established. Chair Cordero and staff monitored cameras to ensure at least six members had their cameras on at all times during the meeting.

III. APPROVAL OF THE JANUARY 31, 2023 MEETING MINUTES

The Policy Board members reviewed the meeting minutes of the January 31, 2023 Policy Board meeting which were sent to them in advance of the meeting.

A motion was made by Deputy Director Sumada and seconded by Senator Lee to approve the January 31, 2023 meeting minutes as presented. There were no discussions, objections, or abstentions and the minutes were accepted.

IV. NEW BUSINESS

Due to quorum concerns, Chair Cordero asked if it would be possible to first discuss agenda item,

A. Transportation Improvement Program (TIP), Policies & Procedures Update

Dallas Ige, the Transportation Impact Analyst from OahuMPO, presented updates to the Transportation Improvement Program (TIP) Policies & Procedures. The update includes combining the current Pre-Approved Administrative Modification and Expedited Administrative Modification into a single Administrative Modification. The next set of proposed updates were to introduce a threshold of \$10 million or greater for transferring (flexing) funds between Federal agencies and a cost threshold to a project or phase in the first four years of the TIP that exceeds both \$5 million and 25 percent of the estimated total project cost which both would trigger an amendment. The next proposed update was to add new criteria for Advance Construction which would be considered an Administrative Modification since there would be no impact to fiscal constraint. Also proposed was adding a TIP development schedule, the annual list of obligated projects, and a federal and self-certification process. Mr. Ige also mentioned the Technical Advisory Committee (TAC) recommended the Policy Board to approve the TIP Policies & Procedures with additional annotations requested during the meeting held on February 10, 2023. Specifically, the TAC requested a process for Out-of-Cycle revision requests that fall outside of the semi-annual revision cycle. Mr. Ige shared the updated description for this process along with an Out-of-Cycle schedule which could be processed between 2-6 weeks, depending on the type of revision. Mr. Ige requested the Policy Board approve the updated TIP Policies and Procedures as presented.

Deputy Director Sumada opened the discussion by proposing to increase the cost threshold for transferring funds between Federal agencies, from \$10 million to \$20 million due to the continuing increase in construction costs, administrative delays, and to push projects through in a timely manner.

Director Manahan asked if there was a current threshold and the purpose for establishing a threshold.

Mr. Ige stated currently there is no threshold, and the purpose was to provide transparency to the public as it impacts fiscal constraint since transferring funds potentially takes away funds from other existing projects.

Executive Director Garrity clarified there was a difference between the two types of thresholds that were proposed in that the first one referred to transferring funds between Federal agencies while the second one was related to the changes in the cost of the project which is what Deputy Director Sumada was referring to by proposing to increase the cost threshold.

Deputy Director Sumada amended his original proposal to increase the cost threshold to a project or project phase from \$5 million to \$10 million to provide the OahuMPO more flexibility.

Deputy Director Sumada moved to amend the previous motion to increase the cost threshold to a project or project phase from \$5 million to \$10 million. Director Morton seconded to amend the motion. The amendment to motion was approved with no discussions, abstentions, or objections.

Chair Cordeiro requested a motion to approve the TIP Policies & Procedures with the amendment. A motion was made to approve by Director Morton and seconded by Director Manahan.

Deputy Director Sumada asked for further discussion and reassured the Policy Board members that the amended cost thresholds are to provide flexibility to OahuMPO.

Chair Cordeiro asked if it was possible to revisit this issue next year?

Executive Director Garrity replied that it can be revisited and updated in six months, or a year.

Senator Lee requested to amend the motion to allow it to go forward now to change the policy but let it revert back in a year to have further discussion and review.

Chair Cordeiro requested a motion to approve the TIP Policies & Procedures with the amended motion. The TIP Policies & Procedures was approved with the \$10 million project cost threshold on the condition it would revert back to \$5 million next year unless discussed and confirmed by the Policy Board within the next year. No discussions, abstentions, or objections.

V. REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

Executive Director Mark Garrity summarized his Executive Director Report including brief descriptions of the business transacted at the February 1, 2023 meeting of the Citizens Advisory Committee (CAC) and the February 10, 2023, Technical Advisory Committee (TAC) meeting.

Executive Director Garrity corrected his last Executive Director's Report and mentioned the new CAC Vice Chair is Katie Rooney, replacing Kendrick Farm.

A copy of Executive Director Garrity's report is available on the OahuMPO Policy Board webpage: https://www.oahumpo.org/?wpfb_dl=2843

B. TECHNICAL ADVISORY COMMITTEE (TAC)

There was no report from the TAC.

C. CITIZEN ADVISORY COMMITTEE (CAC)

CAC Chair Jordan reported the CAC will continue to meet on the 1st Wednesday of every month, although the start time has been changed to 2:30pm.

VI. NEW BUSINESS (CONTINUATION AFTER IV. A.) – CARBON REDUCTION PROGRAM PRESENTATION

Executive Director Garrity suggested to Chair Cordero that due to time constraints, would it be possible to move this agenda item to the March 28, 2023 meeting. Chair Cordero thanked Executive Director Garrity and agreed to move this agenda item to the March 28, 2023 Policy Board meeting. There were no discussions, objections, or abstentions.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments.

VIII. ANNOUNCEMENTS

Chair Cordeiro reminded members that the Policy Board meetings occur the last Tuesday of every month at 1:00pm.

IX. ADJOURNMENT

Chair Cordero thanked everyone who attended and adjourned the meeting at 2:06 p.m.

The PowerPoint for this meeting may be viewed at: https://www.oahumpo.org/?wpfb_dl=2948