

Minutes of the
Oahu Metropolitan Planning Organization

POLICY BOARD

Tuesday, December 20, 2022
via Zoom

Members Present:

Councilmember Radiant Cordero, Chair	Representative Darius K. Kila
HART Director/Joey Manahan	Senator Chris Lee
DTS Director Roger Morton	DOH Heidi Hansen-Smith
DPP Regina Cummings	OPSD Planning Program Administrator Katia Balassiano

Member(s) Absent: Senator Sharon Moriwaki, Representative Ryan Yamane, Clmbr Augie Tulba, Richelle Takara (FHWA),

Known Guests Present:

Robert Sato (Clmbr Cordero's office)	Jo Jordan (CAC Chair)
Rick Kirkpatrick	Danelle Miyahara
S. Laiu (HNL OCS)	Ken Tatsuguchi (HDOT)
Chris Clark (DTS)	Robert Sato (Clmbr Cordero's office)

OahuMPO Staff Present: Mark Garrity, Roni Schack, Nicki Smith, Lily Zheng, Samantha Lara, Joel Vincent, Dallas Ige

I. CALL TO ORDER

Chair Cordero called the meeting to order at 10:37 a.m. She congratulated those who won their recent election and new House of Representative member Representative Darius Kila. She reminded members to keep their cameras on as a quorum of members must be visible for the duration of the meeting as required by Sunshine Law.

II. ROLL CALL

Roll call was taken of Policy Board members present and quorum was established. Chair and staff monitored cameras to ensure at least six members had their cameras on at all times during the meeting.

III. APPROVAL OF THE OCTOBER 25, 2022 MEETING MINUTES

The Policy Board members reviewed the meeting minutes of the October 25, 2022 Policy Board meeting which were sent to them in advance of the meeting.

A motion was made by Director Manahan and seconded by Senator Lee to approve the October 25, 2022 meeting minutes as presented. There were no discussions, objections, or abstentions and the minutes were accepted.

IV. REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

Executive Director Mark Garrity summarized his Executive Director Report including brief descriptions of the business transacted at the Citizen Advisory Committee (CAC) and Technical Advisory Committee (TAC) December 2022 meetings. A copy of Executive Director Garrity's report is available on the OahuMPO Policy Board webpage,

The Executive Director's Report may be viewed at: https://www.oahumpo.org/?wpfb_dl=2797

B. TECHNICAL ADVISORY COMMITTEE (TAC)

There was no report from the TAC.

C. CITIZEN ADVISORY COMMITTEE (CAC)

CAC Chair Jo Jordan reported the CAC heard the FY2023 OWP Public Review Draft and noted the CAC will not have a January meeting. Their next meeting will be in February.

V. OLD BUSINESS

There was no Old Business.

VI. NEW BUSINESS

A. OVERALL WORK PROGRAM (OWP) POLICIES AND PROCEDURES UPDATE

OahuMPO's Planning Program Manager Nicki Smith noted the impetus for updating the OWP Policies and Procedures were findings received in the recent FHWA/FTA 2022 Certification Review. She described the revisions made to the document during rounds #1 and #2 of the editing process and gave a brief summary of what is included in the different sections of the document. She discussed the three major changes which includes the change to a two-year schedule, the regional planning priorities, and the OWP priority framework. During her presentation she also explained Step #6 Approving the OWP and Step #7 Monitoring and Reporting. She reported that the TAC received a presentation in their November meeting on the OWP Policies and Procedures document and recommended the Policy Board approve this document.

To Chair Cordero's question regarding the timeline for the 2026-2027 cycle, Ms. Smith responded that it would begin in late summer of 2025. Ms. Smith also noted that the 2024-2025 OWP will be presented to the Policy Board in April 2023.

A motion was made by Director Manahan and seconded by Representative Kila to approve the Overall Work Program Processes and Procedures document as presented. There were no objections or abstentions and the motion passed unanimously.

B. OAHUMPO 2023-2027 STRATEGIC PLAN

Executive Director Mark Garrity presented the final draft of the OahuMPO's 5-year Strategic Plan which includes the vision, mission, goals, objectives, major work products, proposed staffing, funding strategy, strategic initiatives and action items for the OahuMPO for 2023-2027. He

noted revisions made to the draft based on feedback received from peers, the TAC, and Policy Board members. Executive Director Garrity also presented the key features, the six goals, and the nine strategic initiatives included in the Strategic Plan.

Chair Cordero expressed her gratitude to current and former Policy Board members who provided input and feedback and to Executive Director Garrity and the OahuMPO staff who worked on this document.

A motion was made by Senator Lee and seconded by Ms. Cummings to endorse the 2023-2027 Strategic Plan. There were no objections or abstentions and the motion passed unanimously.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments.

VIII. ANNOUNCEMENTS

Chair Cordero wished a happy holiday to everyone and thanked everyone for their support during her first year as Policy Board Chair. She also thanked OahuMPO's Roni Schack for her years of service to the Policy Board and OahuMPO.

Executive Director Garrity encouraged all who are interested to join the Project Management Training Program. He noted many State, City, and other agency staff are currently registered to participate. He added that he will provide periodical updates to the Policy Board.

Director Manahan thanked Executive Director Garrity and all the OahuMPO staff who worked on the Strategic Plan for its development. Director Manahan and Director Morton wished everyone happy holidays.

IX. ADJOURNMENT

Chair Cordero thanked everyone who attended and adjourned the meeting at 11:01 a.m.

The PowerPoint for this meeting may be viewed at: https://www.oahumpo.org/?wpfb_dl=2798