



OahuMPO Policy Board Meeting,

December 20, 2022



- I. Call to order by Chair
- II. Introductions/Roll Call



III. Approval of the Policy Board Meeting Minutes for October 25, 2022



IV. Reports

A. Executive Director

B. Technical Advisory Committee

C. Citizen Advisory Committee



V. Old Business

None

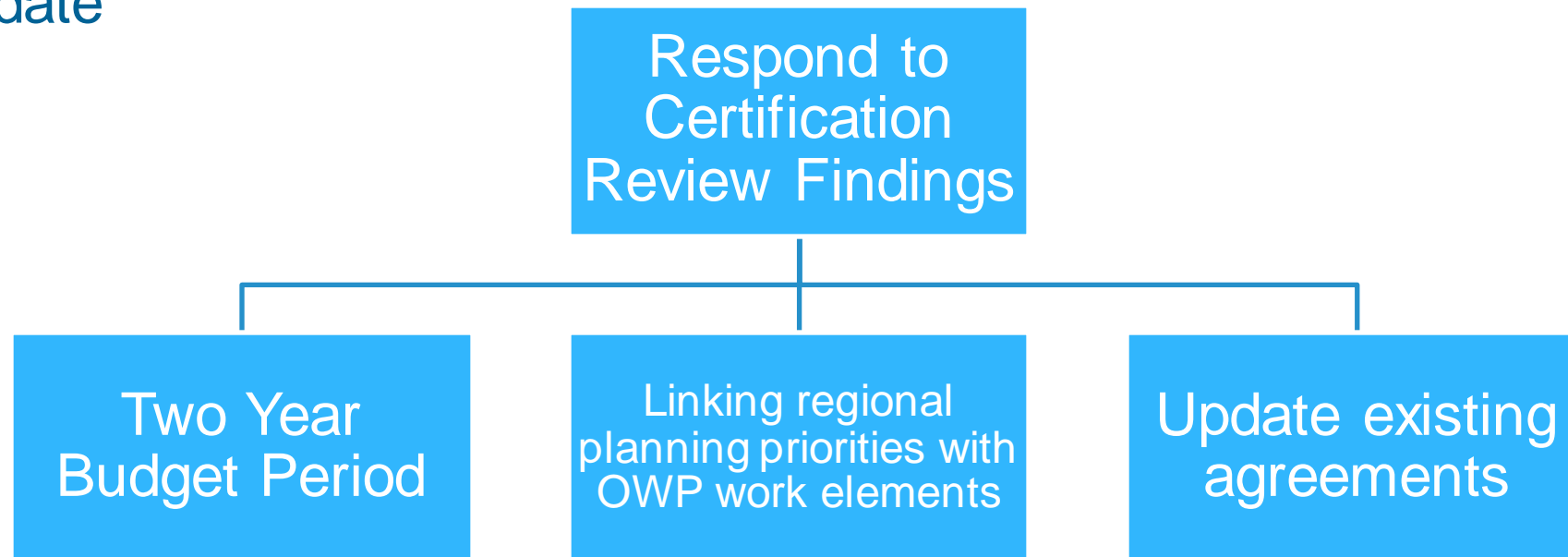


VI. New Business

A. Overall Work Program (OWP) Policies and Procedures Update



Purpose of the OWP P&P Update





Round 1 Edits

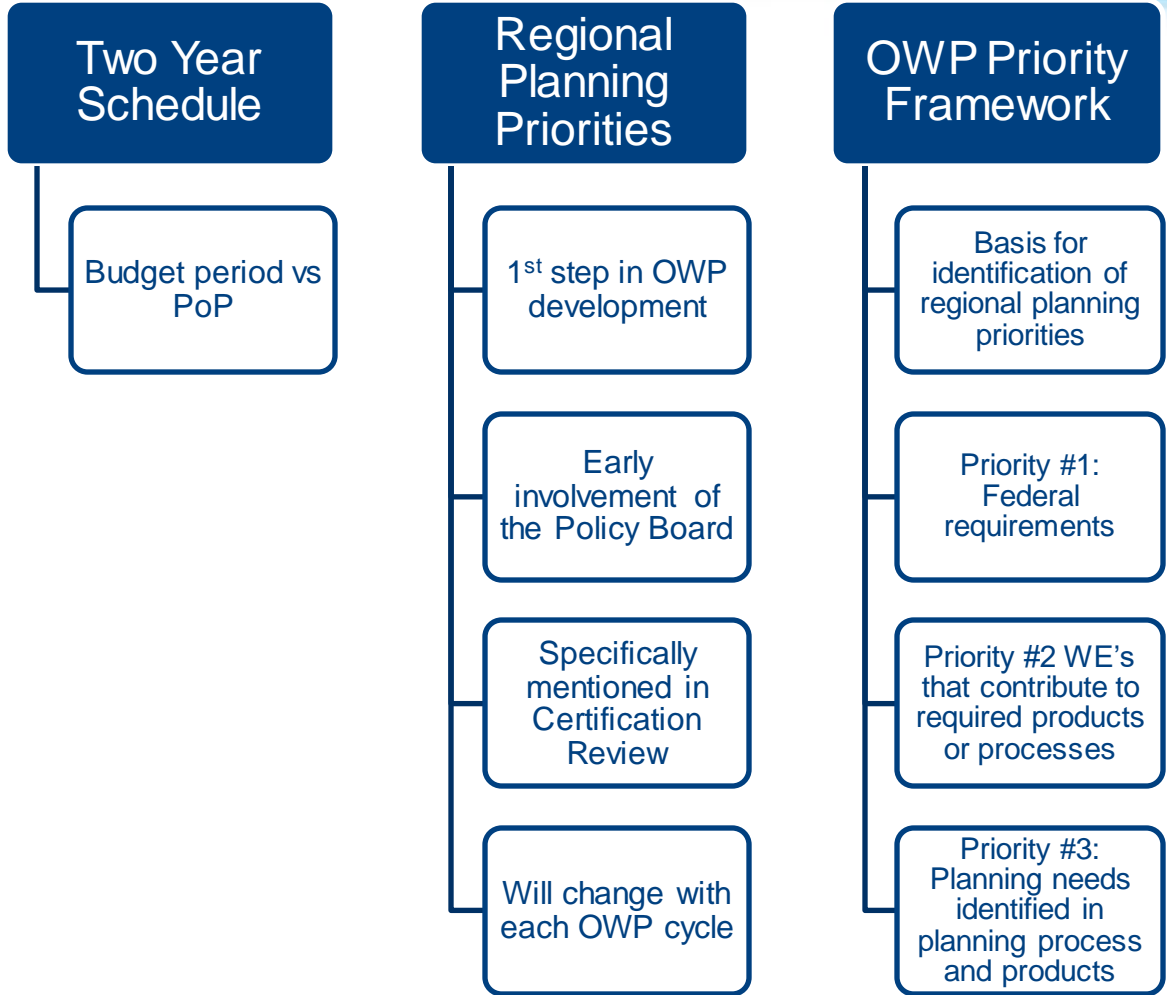
- Two Year Budget Period
- Changes to Candidate Project Evaluation
- Subrecipient Match – require subrecipients to provide own match
- Addition of eligible projects section
- Removal of Third-Party In-Kind Services paragraph
- Remove step of CAC drafting own proposals

Round 2 Edits

- Add Phase 1 of OWP development process: Engage the PB in the development of the regional planning priorities
- Simplify Candidate Project Prioritization Process
- OahuMPO staff to complete evaluation & prioritization of new work elements using the PB-developed planning priorities
- Changes to progress reporting



- Federal Requirements**
 - Reference to 23 CFR 450.308
- The Basic Process**
 - Purpose of the OWP
 - 7 steps to develop
- Eligible uses of PL funds**
- Eligible subrecipients**
 - State and local government agencies
- Funding Overview**
 - More details provided in Appendix A





Step #6: Approving the OWP

- Added steps of coordination with HDOT STP and HWY-SM to endure that work elements are
 - Authorized and obligated appropriately with FHWA/FTA before work can begin; and
 - The period of performance is populated correctly to include all required financial closure elements.

Step #7: Monitoring & Reporting

- Identifies Quarterly Reports to be shared with the TAC and PB
- Identifies Annual Report required in the Admin Supplemental Agreement
 - Development timeline

TAC Action in
November:

Recommended PB
approval of the OWP
Processes &
Procedures 2022
Update.



Requested Action:

Approve the Overall Work Program Processes & Procedures 2022 Update as presented.



VI. New Business

B. OahuMPO 2023-2027 Strategic Plan



OahuMPO Strategic Plan

2023-2027

The OahuMPO Strategic Plan:

Provides vision, mission, goals, objectives, major work products, proposed staffing, funding strategy, strategic initiatives and action items for the OahuMPO over the next five years

Oahu Metropolitan Planning Organization

Strategic Plan

Calendar Years 2023-2027



Endorsed by the Policy Board on:

December 20, 2022

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, United States Department of Transportation. The views and opinions of the agency expressed herein do not necessarily state or reflect those of the United States Department of Transportation.



OahuMPO Strategic Plan

2023-2027

CHANGES IN PROPOSED FINAL VERSION:

- Responded to comments from reviewers (PB and TAC members, other peers)
- Minor wordsmithing changes to Mission, Goals, Initiatives, and Action Items
- Added one Action Item related to Intelligent Transportation System (ITS) Plan
- Modified proposed Organization Charts to create three focused teams related to Planning Studies, Modeling, GIS and Data, and Community Engagement



OahuMPO Strategic Plan

2023-2027

Key Features of Plan:

- Provides direction for the organization, allows for operational stability, a gradual increase in staff size, and adequate training to allow personnel and policy board members to confidently fulfill their duties
- Describes the key federally required work products to be produced or maintained over the next five years
- Includes 9 strategic initiatives and about 40 individual action items designed to improve internal processes and procedures, provides for new work products and planning opportunities, supports regional long-term goals, and responds to 2022 TMA Certification Review corrective actions
- Positions Oahu to take advantage of opportunities to use more federal funds, presented by the federal 2021 Bipartisan Infrastructure Bill (BIL), the 2022 Inflation Reduction Act (IRA), and other relevant federal legislation



OahuMPO Strategic Plan

2023-2027

VISION

The OahuMPO provides a forum for shared leadership and decision-making, to plan and develop a sustainable, efficient, safe, and equitable transportation system that will serve our communities' needs for generations to come

MISSION

The OahuMPO is a highly skilled, competent, and federally compliant transportation planning organization focused on improving safety and mobility for the residents and visitors of Oahu



OahuMPO Strategic Plan

2023-2027

OAHUMPO GOALS

1. Meet or exceed all federal, state, and local requirements, demonstrated by successful audits and federal certification reviews
2. Establish and track performance measures that lead to long-term improvement in safety, efficiency, resilience, accessibility, operation, and maintenance of Oahu's multimodal transportation system
3. Support training and development of Policy Board members and MPO staff, pursue opportunities for peer reviews and exchanges, mentorships, workshops, seminars, and conferences
4. Attract and retain highly qualified employees and gradually grow the number of staff to ensure required competencies are available in-house
5. Update and improve internal processes and procedures to ensure seamless, cooperative, and ongoing coordination occurs with participating agencies, essential work products are of high quality and on time, and there is quality oversight of subrecipient awards
6. Effectively and efficiently utilize available federal and local funding for regional planning, programs, studies, training, and workforce development, and while leveraging additional federal funds to better accomplish the vision, mission, and goals set forth in the Plan



OahuMPO Strategic Plan

2023-2027

#	Topic	Strategic Initiative
1	Training and Staff Development	Pursue, develop, and implement training and workforce development opportunities to build up professional and technical skillsets, and expand staff capacity, capability, and expertise to meet federal requirements and responsibilities
2	Funding	Ensure there is adequate funding to complete all required work products and provide opportunities to gradually expand the role and purview of the organization to better serve our partners and the community
3	Overall Work Program (OWP)	Update the Overall Work Program processes and procedures, including period of performance, for consistency with federal requirements and to meet regional goals
4	Performance Based Planning and Programming	Implement a robust Performance Management system to establish, measure, track, and report on transportation-related data, and use it to guide project decision-making to achieve long-term regional goals
5	Data Collection and Management	Update the Data Collection and Management program to become an Oahu-centric platform for shared data, with a greater focus on local sources of data and multimodal and active transportation travel behavior
6	Public Engagement	Update the Public Engagement program to better serve the diverse population of Oahu and reflect latest available tools, regional vision, and goals
7	Oahu Regional Transportation Plan (ORTP)	Develop the next Oahu Regional Transportation Plan (ORTP 2050) using updated tools, apply scenario planning to test alternatives, and take advantage of peer review opportunities
8	Congestion Management Process (CMP)	Update the Congestion Management Process using the latest tools, vision, and goals, and to apply techniques and programs that will lead to reduction of Single Occupant Vehicle (SOV) travel without the addition of general-purpose lanes
9	Transportation Improvement Program (TIP)	Update the Transportation Improvement Program (TIP) by utilizing new tools and developing new work processes to ensure accuracy and transparency, reducing the number of revisions, improving turnaround time, and for consistency with updated State TIP procedures, to result in more meaningful and impactful investments identified in the ORTP



OahuMPO Strategic Plan

2023-2027

EXAMPLE OF STRATEGIC INITIATIVES AND ACTION ITEMS:

Topic	Category	#	Description	OahuMPO Point of Contact	Timeframe
Data Collection and Management	Initiative	5	Update the Data Collection and Management program to become an Oahu-centric platform for shared data, with a greater focus on local sources of data and multimodal and active transportation travel behavior.		
	Action Item	5.1	<i>Establish a data sharing platform to manage the collection, storage, sharing, and distribution of data to support the local, metropolitan, and state decision-making process.</i>	Dallas	Year 1-3
	Action Item	5.2	<i>Review the Data Sharing Supplemental Agreement, update as needed, and revise existing policies and procedures as needed to meet regional long-term goals.</i>	Dallas	Year 2
	Action Item	5.3	<i>Establish and support ongoing data collection efforts focused on active transportation modes and trip-chaining, especially among traditionally underrepresented population groups.</i>	Dallas	Year 1-5



OahuMPO Strategic Plan 2023-2027

Requested Action:

Policy Board votes to endorse OahuMPO 2023-2027 Strategic Plan



VII. Invitation to interested members of the public to be heard on matters not included on the agenda



VIII. Announcements

IX. Adjournment