

**Minutes of the
O‘ahu Metropolitan Planning Organization
CITIZEN ADVISORY COMMITTEE**

Wednesday, April 6, 2022 at 2:00 p.m.

via Microsoft Teams

Attendance

| Organization | Present? | Represented by | Absent? |
|---|-----------------|-----------------------|----------------|
| AARP | X | Elizabeth Chinn | |
| American Planning Association | | Jared Chang | X |
| American Society of Civil Engineers | | Tony Gaston | X |
| Citizens for a Fair ADA ride | X | Donald Sakamoto | |
| Committee for Balanced Transportation | | Joe Magaldi | X |
| Gentry Homes, Ltd. | | Deb Luning | X |
| Hawai‘i Association of the Blind | | Anthony Akamaie | X |
| Hawai‘i Bicycling League | X | Lori McCarney | |
| Hawai‘i Teamsters / Allied Workers, Local 996 | | Wayne Kaululaau | X |
| Institute of Transportation Engineers | | Robert Nehmad | X |
| Ka‘a‘awa Community Association | X | Andrea Anixt | |
| Land Use Research Foundation of Hawai‘i | | David Arakawa | X |
| League of Women Voters | | Marcia Linville | X |
| Mestizo Association | | Arvid Youngquist | X |
| North Shore Chamber of Commerce | | Roxana Jimenez | X |
| Pacific Resource Partnership | | Paul Migliorato | X |
| Palehua Townhouses | X | Michael Golojuch | |
| Waikīkī Residents’ Association | X | Daisy Murai | |
| NB#01 Hawai‘i Kai | X | Roberta Mayor | |
| NB#02 Kuliouou-Kalani Iki | | Linda Starr | X |
| NB#03 Wai‘alae-Kahala | | Les Fukuda | X |
| NB#05 Diamond Head-Kapahulu | X | Bert Narita | |
| NB#07 Mānoa | | Dylan Armstrong | X |
| NB#08 McCully-Mo‘ili‘ili | | Matthew Prellberg | X |
| NB#09 Waikiki | | Kathryn Henski | X |
| NB#10 Makiki-Lower Punchbowl-Tantalus | | Fred Nakahara | X |
| NB#11 Ala Moana-Kaka‘ako | | Lynn Mariano | X |
| NB#12 Nu‘uanu-Punchbowl | | Zack Stoddard | X |
| NB#13 Downtown/Chinatown | X | Ernest Carvalho | |
| NB#14 Liliha-Pu‘unui- ‘Ālewa -Kamehameha Hts | X | Cora Yamamoto | |
| NB#15 Kalihi- Pālama | X | Kendrick Farm | |
| NB#18 Āliamanu – Salt Lake | X | Chace Shigemasa | |
| NB#21 Pearl City | X | Larry Veray | |

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|--|----------------|-------------------|---|
| NB#22 Waipahu | | Matthew Weyer | X |
| NB#23 'Ewa | X | Jannah De La Cruz | |
| NB#24 Wai'anae Coast | X | Jo Jordan | |
| NB#25 Mililani-Waipio-Melemanu | X | Elise Carmody | |
| NB#26 Wahiawā-Whitmore Village | X | Joe Francher | |
| NB #27 North Shore | X | Robert Leinau | |
| NB#29 Kahalu'u | | Ken Levassuer | X |
| NB#34 Makakilo-Kapolei Honokai Hale | X | Frank Genadio | |
| NB#35 Mililani Mauka-Launani Valley | X | Dean Hazama | |
| NB#36 Nānākuli-Ma'ili | | Germaine Meyers | X |
| OahuMPO staff: Mark Garrity Samantha Lara Nicki Smith Veronica Schack Nichole Cernorhorsky | Guests: | | |

Meeting was properly noticed per State law.

1. CALL TO ORDER

Chair Shigemasa called the meeting to order at 2:04 pm.

2. ROLL CALL

OahuMPO Assistant Transportation Planner Samantha Lara took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

3. APPROVAL OF THE MARCH 2, 2022 MINUTES

Larry Veray of NB#21 motioned to approve the minutes as written. Michael Golojuch seconded this motion. There were no further discussions, abstentions, or objections and the March 2, 2022 minutes were approved unanimously as written.

4. REPORTS OF POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE (TAC) MEETINGS

Executive Director Garrity shared that the second meeting of the Oahu Regional Transportation Plan (ORTP) 2050 working group took place on March 17th where they discussed scheduling and procurement. The ORTP 2050 working group is expected to meet once a month. Executive Director Garrity stated that the solicitation for consultant services for ORTP 2050 was released on March 10th and that statements of qualification are due by April 22nd. The link for solicitation consultant services can be found in the Executive Director's (ED) report.

Executive Director Garrity shared that the Policy Board met on March 29th and received a presentation on Revision #2 of FY22 Overall Work Program (OWP) and the Public Participation Plan final draft. The Policy Board approved both items, and Revision #2 of FY22 OWP has been sent to the Federal Highway Administration (FHWA for formal approval). Director Garrity stated that the intergovernmental review draft of the FY23 OWP will take place from March 18th to April 15th and that the link can be found in the Executive Director's Report. The Policy Board

also received a presentation on the ORTP 2050 Public Engagement Plan and the results of the Strategic Plan Survey, which was sent to the Policy Board members in February. Director Garrity shared that Revisions #2 and #3 of the Transportation Improvement Program were presented to the Policy Board in February and was approved by the governor's designee on March 8th. Executive Director Garrity noted that the next Policy Board meeting is scheduled for Tuesday, May 31st and that the April meeting was cancelled.

Executive Director Garrity stated that the TAC met on March 11th and received a presentation on the OWP FY22 Revision #2, which they voted to recommend for Policy Board approval. The TAC was also presented with information on the ORTP 2050 Public Engagement Plan. Director Garrity noted that the next TAC meeting is scheduled for Friday, May 13th at 9:00 a.m. and that the April meeting has been cancelled.

Robert Leinau of NB #27 asked if there is anything that the Hawaii Department of Transportation (HDOT) requires OahuMPO to support. Executive Director Garrity stated that he has not been notified of anything that the HDOT requires OahuMPO to support. Vice Chair Farm brought attention to the newly passed bill SCR96, which increases local funding for MPOs to pursue further funding opportunities under the Bipartisan Infrastructure Law. Relating to bill SCR96, Andrea Anixt asked if projects on the State Transportation Improvement Program (STIP) will also qualify for federal funding. Executive Director Garrity stated that all projects using federal funds must be put on either the TIP or the STIP. While the new bipartisan federal infrastructure bill provides additional opportunity for federal funding, Executive Director Garrity stated that the process for the TIP and the STIP remains the same.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Review of the current approved CAC Bylaws

Donald Sakamoto suggested an addition to the CAC bylaws which would require amendments and drafts to be read out loud in its entirety and that presentations are more descriptive to accommodate the visually impaired.

Vice Chair Farm expressed concern over the timeline for community outreach and stated that he is unable to correspond necessary information to his constituencies in the allotted time frame before the meeting. Vice Chair Farm recommended adjusting this timeline to extend the duration for community outreach. Chair Shigemasa shared the same concern and asked if verbiage in the bylaws could be included to relieve this problem. Executive Director Garrity suggested a meeting with the Chair Shigemasa and Vice Chair Farm separately with OahuMPO staff to review the calendar and to make adjustments. Frank Genadio of NB #34 expressed support of Executive Director Garrity's proposal for an individual meeting with the Chair and Vice Chair.

Robert Leinau recommended that the bylaws require periodic review every two to three years to avoid becoming obsolete. Chair Shigemasa supported this suggestion and recommended the formation of an ad hoc committee for periodic review of the bylaws in its entirety.

Flora Yamamoto asked if the representing organization should designate the alternate the beginning of each calendar year or one day prior to the meeting. Samantha Lara of OahuMPO

addressed this question and stated that the formal representative must send an email to her to advise her of any changes to the alternate representative.

Jo Jordan commented on the CAC bylaw's attendance policy and stated that OahuMPO should be more diligent in keeping track of the attendance. Samantha Lara of OahuMPO stated that the attendance policy was relaxed due to COVID-19 to accommodate those who are experiencing challenges. However, the OahuMPO will adopt a more rigorous attendance policy as the CAC begins to make the shift back to in-person meetings

Vice Chair Farm suggested that 49 US Code 5303 be added into the bylaws, as it speaks to what the MPO and the CAC members has within its purview.

Bert Narita of NB#05 stated that the bylaws should follow the Chicago manual of style guidelines and that it should include a document that covers electronic meetings. Narita also stated that the bylaws should include an ethics statement for the CAC members and disciplinary inclusions. Mr. Narita also pointed out that page eight of the bylaws uses the term "doings." Narita stated that this is an uncommon term and should be clarified. Narita stated that the bylaws should also describe the accommodations that can be made for those with disabilities.

Chair Shigemasa asked if any members of the CAC would be interested in serving on the ad hoc committee to review the bylaws periodically. Bert Narita stated that he is willing to serve on the committee if it is a virtual meeting but is unable to attend the in-person meetings due to a disability. Michael Golojuch, Vice Chair Farm and Robert Leinau also expressed interest in serving on the ad hoc committee.

7. INVITATION TO INTERESTED MEMBER OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED IN THE AGENDA

Andrea Anixt expressed safety concerns over project OS79 on the STIP because the shoulder lane on Ka'a'awa road has fallen.

8. ANNOUNCEMENTS & TENTATIVE DATE OF THE NEXT MEETING

Chair Shigemasa announced that the next CAC meeting will take place on May 4th, 2022 at 2:00 p.m.

9. ADJOURNMENT

The meeting was adjourned by Chair Shigemasa at 2:59 p.m.