

Minutes of the  
Oahu Metropolitan Planning Organization  
**TECHNICAL ADVISORY COMMITTEE**  
March 11, 2022  
Virtual Meeting hosted on Microsoft Teams

**Members Present:**

Name	Agency	Voting Rights	Present
Ken Tatsuguchi	HDOT	Yes	X
Masatomo Murata (Vice Chair)	HDOT	Yes	X
Ryan Tam (Chair)	HART	Yes	
Wai Yi Ng	HART	Yes	X
Greg Tsugawa	DTS	Yes	X
Jay Egusa	DTS	Yes	X
Dina Wong	DPP	Yes	X
Andy Yamaguchi	DPP	Yes	X
Joseph Roos	DBEDT	Yes	X
Ruby Edwards	OPSD	Yes	X
Kimberly Evans	FAA	No	
Ted Matley	FTA	No	
Kyle Oyasato	DFM	No	
Gareth Sakakida	HTA	No	
Tim Trang	DDC	No	
Amy Ford-Wagner	FHWA	No	X

**Guests Present:** Kaleo Chang (Councilmember Cordero’s Office), Rachel Roper (HDOT), Mike Motoki (DTS)

**OahuMPO Staff Present:** Nicki Smith, Samantha Lara, Joel Vincent, Nicole Cernohorsky, Zakari Mumuni, Veronica Schack, Mark Garrity, Lily Zheng

The meeting was properly noticed in accordance with State law.

**I. CALL TO ORDER**

Vice Chair Murata called the meeting to order at 9:01 am.

**II. ROLL CALL**

Vice Chair Murata took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

### **III. APPROVAL OF THE FEBRUARY 11TH MEETING MINUTES**

Vice Chair Murata requested members review the minutes which were emailed in advance of the meeting. A motion was made by Ruby Edwards and seconded by Joseph Roos to approve the minutes as distributed. The Vice Chair asked if any members objected to or wished to abstain from approving the minutes. There were no discussions, objections or abstentions, and the minutes were approved as distributed.

### **IV. REPORTS**

#### **A. Executive Director**

Director Garrity shared that a multi-agency working group for the ORTP 2050 was established in February to guide the planning and development of the ORTP 2050. The working group will meet monthly.

The solicitation for consultant services for the ORTP 2050 was released yesterday, March 10<sup>th</sup>. Statement of qualification are due April 22<sup>nd</sup>. The solicitation can be viewed here:

<https://hands.ehawaii.gov/hands/opportunities/opportunity-details/21143>

Revisions 2 and 3 to the Transportation Improvement Program (TIP) FFY2022-2025 were approved by the PB at their February 22 meeting.

On February 18, Director Garrity met with the City's Managing Director to provide an overview of the Infrastructure Investment and Jobs Act (IIJA) and discuss opportunities to use more federal funding under the new bill.

At the February 22 meeting, the Policy Board received presentations on the TIP FFYs 2022-2025 Revisions 2 and 3, a presentation on the IIJA by Congressman Ed Case's office and by the Hawaii DOT Deputy Director Ed Sniffen. The Policy Board also received an update on the status of the Strategic Plan survey that was sent to Policy Board members.

The Citizen's Advisory Committee met on March 2 and received presentations on the Overall Work Program SFY 2023 Public Review Draft and the ORTP 2050 Public Engagement Plan.

The Executive Director's Report can be viewed at:

[https://www.oahumpo.org/?wpfb\\_dl=2596](https://www.oahumpo.org/?wpfb_dl=2596)

### **V. OLD BUSINESS**

None.

### **VI. NEW BUSINESS**

#### **A. Overall Work Program SFY2022 Revision #2**

Nicole Smith, Planning Program Manager, provided an overview of the Overall Work Program and its sources of funding and reviewed the current approved budget for the OWP SFY2022 as of Revision #1. Ms. Smith noted that revisions to the OWP can be either administrative modifications or amendments, and that Revision #2 is an amendment because it is both changing the objective and/or tasks of the existing work elements and deleting a work element.

Ms. Smith described the changes proposed in Revision #2 as staff time budget adjustments, the transfer of funds into the Travel Demand Forecasting Model (TDFM) data purchase budget and the deletion of programmed studies.

The staff time budget adjustments are necessary to accommodate changes to salary ranges, to cover anticipated payout of vacation time for departed staff members, and to make small transfers of funds between staff time work elements. These staff time budget adjustments do not increase the overall staff time budget of \$1,230,000.

Revision #2 proposes to transfer funds into the TDFM data purchase from funds remaining from closed or expired consultant contracts (\$154,927) and from the ORTP 2050 dashboard budget (\$120,000). These funding transfers increase the cumulative TDFM data purchase budget from \$440,000 to ~\$715,000. The additional funds will enable OahuMPO to purchase a larger sample size of travel data for input into the model.

Revision #2 also proposes to delete two programmed work elements upon request by the responsible agencies.

Ms. Smith showed Financial Tables #7 and #8 from the Revision #2 final draft, noting that the overall budget request will increase by \$154,927. Those funds are remaining from closed or expired consultant contracts, so the increase in available funding from prior OWPs matches the proposed increase to the OWP budget.

Because Revision #2 is an amendment, it was released for public and intergovernmental review from January 19<sup>th</sup> – February 11<sup>th</sup>, 2022. There were no comments from the public, two “no comment” responses from government agencies and one comment from the City and County of Honolulu Department of Planning and Permitting (DPP). DPP expressed support for including funding for a congestion pricing study in a future OWP. OahuMPO’s response was that the study is being de-programmed upon request by DTS based on availability of local match and staff capacity, but that OahuMPO and partners can re-visit doing a congestion pricing study in the future.

Ken Tatsuguchi asked for and received clarification on the proposed changes to the staff time budget.

A motion was made by Dina Wong and seconded by Ruby Edwards to recommend Policy Board approval of Revision #2 to the OWP SFY2022 as presented. The Vice Chair asked if any members objected to or wished to abstain. There were no discussions, objections or abstentions, and the motion passed.

## **B. Oahu Regional Transportation Plan 2050 Public Engagement Plan**

Samantha Lara, Acting Community Planner, reviewed the purpose of the ORTP 2050 Public Engagement Plan (PEP) to educate and inform the general public on the ORTP planning and development process. Ms. Lara shared the six goals of the PEP, noting that they came from the overarching Public Participation Plan (PPP).

Ms. Lara stated that the Public Engagement Strategies in the PEP include stakeholder outreach, public presentations, open houses, incentives, newsletters, social media, informational videos, public meetings, pop-up events, brochures, fact sheets and other dispersible materials. The PEP also considers how feedback will be used and how OahuMPO will evaluate effectiveness of outreach.

Ms. Lara stated that TAC members can help by participating in outreach efforts, helping OahuMPO get information and surveys out to their communities, and providing OahuMPO feedback on outreach efforts along the way.

Ms. Lara ended with a broad overview of the four steps included in the PEP schedule starting with the development of community vision and goals and ending with the public & intergovernmental review process.

Ms. Lara responded to questions and suggestions from the TAC on the PEP timeline, on new requirements in the IJA related to coordination with housing and employment and Complete Streets, and on stakeholder engagement as distinct from public engagement.

Director Garrity added that the PEP will move forward in conjunction with work that others are doing on the ORTP 2050, and encouraged TAC members to participate in the working group.

## **VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA**

None.

## **VIII. ANNOUNCEMENTS**

Director Garrity announced that he was dropping in the chat the link for the procurement of consultant services for the ORTP 2050.

<https://hands.ehawaii.gov/hands/opportunities/opportunity-details/21143>

## **IX. ADJOURNMENT**

A motion was made by Ken Tatsuguchi and seconded by Ruby Edwards to adjourn the meeting. Vice Chair Murata adjourned the meeting at 9:55 am.

The meeting's presentation may be viewed at: [https://www.oahumpo.org/?wpfb\\_dl=2598](https://www.oahumpo.org/?wpfb_dl=2598).