

Minutes of the  
Oahu Metropolitan Planning Organization  
**TECHNICAL ADVISORY COMMITTEE**  
May 13, 2022  
Virtual Meeting hosted on Microsoft Teams  
[Meeting recording](#)

**Members Present:**

| Name                         | Agency | Voting Rights | Present |
|------------------------------|--------|---------------|---------|
| Ken Tatsuguchi               | HDOT   | Yes           | X       |
| Masatomo Murata (Vice Chair) | HDOT   | Yes           |         |
| Ryan Tam (Chair)             | HART   | Yes           | X       |
| Wai Yi Ng                    | HART   | Yes           | X       |
| Yoko Tomita                  | DTS    | Yes           | X       |
| Marisa Ideta                 | DTS    | Yes           | X       |
| Dina Wong                    | DPP    | Yes           | X       |
| Andy Yamaguchi               | DPP    | Yes           | X       |
| Joseph Roos                  | DBEDT  | Yes           | X       |
| Aaron Setogawa               | OPSD   | Yes           | X       |
| Kimberly Evans               | FAA    | No            |         |
| Ted Matley                   | FTA    | No            |         |
| Kyle Oyasato                 | DFM    | No            |         |
| Gareth Sakakida              | HTA    | No            |         |
| Tim Trang                    | DDC    | No            |         |
| Amy Ford-Wagner              | FHWA   | No            | X       |

**Guests Present:** Greg Tsugawa (DTS), Rachel Roper (HDOT), Kathleen Chu (Bowers & Kubota), Katie Rooney (Ulupono Initiative), Kiana Otsuka (HSEO), Rick Smoot, Jill Tanabe (HDOT), Patrick Tom (HDOT), Richard Wollenbecker (HDOT), Rasmi Agrahari (HDOT)

**OahuMPO Staff Present:** Nicki Smith, Samantha Lara, Joel Vincent, Nicole Cernohorsky, Veronica Schack, Mark Garrity, Lily Zheng, Victoria Treviño

The meeting was properly noticed in accordance with State law.

**Recording Time Stamp**

**I. CALL TO ORDER**

**(8:03)**

Chair Tam called the meeting to order at 9:02 am.

**II. ROLL CALL (8:27)**

OahuMPO staff took roll call by reading out the list of attendees in the meeting as noted in the Teams program. Members confirmed their attendance verbally and indicated whether anyone else was present with them at their remote location.

**III. APPROVAL OF THE MARCH 11TH MEETING MINUTES (10:47)**

Chair Tam requested members review the minutes which were emailed in advance of the meeting. The Chair asked if any members had edits to the minutes and none responded. Chair Tam approved the minutes as presented.

**IV. REPORTS (11:38)**

**A. Executive Director**

Director Garrity stated that Revision #2 to the OWP FY2022 was endorsed by the Policy Board on their March 29, 2022 meeting and approved by the FHWA/FTA on 4/7/2022.

The OWP FY2023 was released for public and intergovernmental review from March 18, 2022 until April 15, 2022. The comments received will be summarized in today's meeting.

OahuMPO submitted payment for the purchase of NextGen National Household Travel Survey data required for the update of the regional travel demand model.

The Statewide Transportation Improvement Program (STIP) revision #2, which includes the OahuMPO Transportation Improvement Program (TIP) revisions #2 and #3, was jointly approved by FHWA and the Federal Transit Administration (FTA) on April 16, 2022. The next cycle of TIP revisions started on April 11 and a draft TIP revision document is anticipated to be out for public comment and intergovernmental review by May 13.

OahuMPO issued an RFQ for consultant services to support the development of the Oahu Regional Transportation Plan 2050 but did not receive the required minimum number of proposals. The RFQ has been edited and re-posted with a deadline of June 3<sup>rd</sup>.

A consultant has been selected for the Travel Demand Forecasting Model contract. The contract has been reviewed by the Attorney General's office and is moving forward. OahuMPO hopes to have a Notice to Proceed by the end of May.

The ORTP 2050 multi-agency working group met in March but did not meet in April. OahuMPO will provide updates and plan meetings periodically as needed.

The OahuMPO third quarter financial report is attached to the ED Report.

At the March meeting, the Policy Board received presentations on the *Public Participation Plan (PPP) Final Draft* and the *OahuMPO Overall Work Program (OWP) SFY2022 Revision #2*

and voted to approve both of these documents. The Policy Board also received presentations on the *Oahu Regional Transportation Plan (ORTP) 2050 Public Engagement Plan*.

At their April 6, 2022, meeting, the Citizens Advisory Committee discussed possible revisions to their bylaws and procedures for receiving public comments on work products. No other business was conducted.

At their May 4, 2022 meeting, the CAC received a presentation on the final draft of the FY2023 Overall Work Program (OWP) and voted to recommend the Policy Board endorse the document. They also received a presentation by the Department of Transportation Services (DTS) consultant on the Multi-Modal Transit Asset Management Plan.

Director Garrity shared that Samantha Lara was promoted to the position of Transportation Planner as of May 1<sup>st</sup>. Dallas Ige is OahuMPO's newest employee and will start on Monday, May 16<sup>th</sup>.

Director Garrity shared that Randolph Sykes passed away unexpectedly last month. He read a tribute written by Roni Schack which highlighted Randolph's substantial contributions to the OahuMPO. Director Garrity shared that a memorial service is planned for Friday, May 20<sup>th</sup> and OahuMPO can provide additional information to those interested.

The Executive Director's Report can be viewed at:

[https://www.oahumpo.org/?wpfb\\_dl=2631](https://www.oahumpo.org/?wpfb_dl=2631)

**V. OLD BUSINESS (19:25)**

None.

**VI. NEW BUSINESS**

**A. Overall Work Program SFY2023 Final Draft (19:33)**

Nicole Smith introduced the Overall Work Program, highlighting the relevant federal regulation and some of the required elements. Ms. Smith reviewed the OWP schedule, noting that the TAC received a presentation on the OWP public review draft in February.

Ms. Smith reviewed the expected funding sources for this upcoming OWP cycle, the overall budget request of \$3,031,295 and its the distribution between OahuMPO operations, training and workforce development and subrecipient studies.

Ms. Smith stated that the full year funding apportionment for FTA 5305(d) funds was not published until the first week of April, and until this point the OWP was using the previous year's apportionment as a placeholder.

Ms. Smith stated that the OWP FY2023 proposes programming Surface Transportation Block Grant (STBG) urbanized funds for the first time in several years. STBG funds, the most flexible

of the Federal-Aid Highway Program funds, are normally programmed in the TIP for FHWA funded City projects but can also be used for surface transportation planning. When used for workforce development, STBG urbanized funds are available at 100% federal share. OahuMPO is programming \$100,000 of STBG urbanized funds for Workforce Development, Training and Education activities.

Ms. Smith then described the new work elements proposed for funding in each of the OWP's four tasks. For OahuMPO, these include Workforce Development, a public outreach software, and funds to support the development of the Strategic Plan. For subrecipients these include Traffic Signal Optimization and Demand Management for DTS, the Multi-Modal Assessment for the Hawaii State Energy Office, and the Educational Framework for Youth Engagement in Oahu's transportation planning by UH Manoa.

Ms. Smith described the funding request broken down by task, which is in Table 6 in the OWP Draft. Ms. Smith then summarized the comments received during the public & intergovernmental review period, and OahuMPO's response.

There was a short discussion about the proposed motion and OahuMPO staff provided clarification that the Policy Board endorses rather than approves the OWP, and that this language is consistent with federal regulation.

Andy Yamaguchi made a motion and Dina Wong seconded to recommend Policy Board endorsement of the OWP FY2023 as presented. There were no objections or abstentions and the motion passed by unanimous consent.

## **B. Mid-Range Transportation Plan presentation by HDOT Highways (35:25)**

Staff and consultants from the Highways Planning division of the Hawaii Department of Transportation provided updates on their Mid-Range Transportation Plan (MRTP) and e-STIP.

HDOT staff began with a summary of HDOT's planning and programming process and the program development "life cycle".

For the MRTP, HDOT staff described the objectives, benefits and process used. HDOT staff then provided an example of prioritization results that graph the MODA (Multi-Objective Decision Analysis) score and construction cost, and then shared MRTP prioritization results by district and by program.

Next steps include further refinement and fiscal constraint, an internal call for projects, creating a web-based MRTP and connecting the MRTP to the eSTIP.

For the e-STIP presentation, HDOT staff provided an overview of the objectives, features, benefits and changes associated with an e-STIP program. They reviewed the e-STIP project workflow for HDOT Staff, MPOs, Cities and Counties, Training and Guides, and next steps for implementation.

TAC members asked questions about how the MRTP and the e-STIP will align with long range plans by the City and OahuMPO. HDOT staff responded that the MRTP is an internal tool and that other governmental agencies will interact with HDOT's processes at the e-STIP level. When asked how the MRTP feeds into OahuMPO's planning process, HDOT staff responded that after an ORTP update, the highest priority projects for funding in the ORTP are included in HDOT's MRTP, and those decisions are made at the program level. TAC guests also inquired as to when members of the public will have an opportunity to provide comments on HDOT's MRTP.

Katie Rooney with Ulupono Initiative asked how HDOT assesses the total impact of the new investment. Ken Tatsuguchi responded that scenario planning is done at the program level.

**VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA (1:06:13)**

None.

**VIII. ANNOUNCEMENTS (1:06:42)**

Tori Trevino announced that the June TAC meeting has been rescheduled to 6/13/22 due to the King Kamehameha Day holiday on 6/10/22.

Chair Tam confirmed that OahuMPO staff will distribute information about memorial services for Randolph Sykes.

**IX. ADJOURNMENT (1:08:38)**

Chair Tam adjourned the meeting at 10:03 am.

The meeting's presentation may be viewed at: [https://www.oahumpo.org/?wpfb\\_dl=2632](https://www.oahumpo.org/?wpfb_dl=2632).