

Minutes of the
 Oahu Metropolitan Planning Organization
TECHNICAL ADVISORY COMMITTEE
 November 12th, 2021
 Virtual Meeting hosted on Microsoft Teams

Members Present:

Name	Agency	Voting Rights	Present
Ken Tatsuguchi (Chair)	HDOT	Yes	X
Masatomo Murata	HDOT	Yes	X
Ryan Tam (Vice Chair)	HART	Yes	X
Adele Balderston	HART	Yes	X
Marian Yasuda	DTS	Yes	X
Eric Stoetzer	DTS	Yes	X
Dina Wong	DPP	Yes	X
Andy Yamaguchi	DPP	Yes	X
Joseph Roos	DBEDT	Yes	X
Ruby Edwards	OP	Yes	X
Kimberly Evans	FAA	No	X
Ted Matley	FTA	No	
Kyle Oyasato	DFM	No	
Gareth Sakakida	HTA	No	
Tim Trang	DDC	No	
Amy Ford-Wagner	FHWA	No	X

Guests Present: Meredith Soniat (DTS), Daniel Galanis (HDOH), Kari Benes (HDOH), Daniel Alexander (DTS), Mark Garrity (DTS), Christopher Johnson (HDOH), Tim Bevan (Jacobs), Kathleen Rooney (Ulupono Initiative)

OahuMPO Staff Present: Nicki Smith, Samantha Lara, Kiana Otsuka, Joel Vincent, Nicole Cernohorsky, Tori Trevino, Zakari Mumuni, Veronica Schack

The meeting was properly noticed in accordance with State law.

I. CALL TO ORDER

Chair Tatsuguchi called the meeting to order at 9:01 am.

II. ROLL CALL

Chair Tatsuguchi took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

III. APPROVAL OF THE OCTOBER 8TH MEETING MINUTES

Chair Tatsuguchi requested members review the minutes which were emailed in advance of the meeting.

A motion was made by Marian Yasuda and seconded by Joseph Roos to approve the minutes, as distributed. The chair asked if any members objected to the motion or wished to abstain. Andy Yamaguchi abstained due to being absent from the last meeting. There were no further discussions or objections, and the minutes were approved unanimously [KO1][NS2][KO3], as distributed.

IV. REPORTS

A. Executive Director

In the absence of Alvin Au, the Executive Director's Report was read by OahuMPO Office Manager, Roni Schack.

Under accomplishments and progress, Mrs. Schack provided updates on the FY2021 Annual Financial Audit, the Public Participation Plan, the OWP FY2023, the annual Title VI Accomplishments Report for FFY2021, and State Over-the-Shoulder Review meetings. Ms. Schack noted that the OWP Quarterly Financial Report is attached to the Executive Director's report.

Mrs. Schack summarized the agenda items in the meetings of the Policy Board on October 26th and Citizen Advisory Committee on November 3rd.

The Executive Director's Report can be viewed at:
https://www.oahumpo.org/?wpfb_dl=2521

V. OLD BUSINESS

There was no old business to conduct.

VI. NEW BUSINESS

A. OWP Work Element Presentation: Review and Update of Planned Rights-Of-Way for Existing Streets

Mark Garrity, DTS' consultant, [KO4][NS5] stated that the purpose of the project was to reconsider how the City allocates space to various modes of transportation and to update digital maps to reflect current and planned allocation of public street Right-Of-Way space.

Mr. Garrity shared that the project's work products included multimodal digital street database, interactive web maps, public story maps, a summary report, technical documentation, and Python Code in Github. [KO6][NS7][KO8]

Mr. Garrity then reviewed the feedback received in the month of September and the changes made in response to that feedback.

Mr. Garrity stated that conclusions reached during the project were that the existing street system is extensive both in length and value and is a limited resource that can be used to better meet the needs of all people. Additional takeaways were to efficiently prioritize uses and that needs exceed available space. Strategies for accommodating improvement include parallel corridors, quick build projects, shared/managed spaces, and time-of-day, peak hour or managed parking.

The next step for DTS will include assigning street types digitally for the entire right-of-way. Digital maps will inform the development review and permitting process, identify priority Complete Streets corridors, adapt to climate change and sea level rise, and improve transportation equity.

There were no annotations for the PB on this agenda item.

A motion was made by Ruby Edwards and seconded by Dina Wong to recommend the Policy Board accept this report as evidence that the work was carried out. The chair asked if any members objected to the motion or wished to abstain and none responded. There were no further discussions or objections and the motion passed. [KO9][NS10]

B. 2018-2022 Highway Safety Targets

Kiana Otsuka, Transportation Planner with OahuMPO reviewed what Highway Safety Targets and Performance Measures are used for and how they are addressed in OahuMPO's primary work products.

Ms. Otsuka summarized the required targets and the four options being presented to the TAC. Ms. Otsuka noted that options A and B are based on State specific data and options C and D are based on Oahu specific data.

For the absolute targets (number of fatalities, number of serious injuries and number of non-motorized fatalities and serious injuries), Ms. Otsuka presented the annual data, the five-year average data, and the four target options on a line graph.

General discussion ensued on whether there are penalties or consequences for MPOs not meeting their targets, which there aren't, and the importance of having a plan or strategy to support selection of a more aggressive target. Amy Ford-Wagner clarified that MPOs report their target to the HDOT, not to the FHWA.

Kari Benes with the Hawaii Department of Health presented on the proposed non-required targets noting that they were chosen based on a large swath of data and information specific to Oahu.

Ms. Otsuka then stated that the MPO staff recommends adoption of the State's target, Option A. Ms. Otsuka then reviewed 4+ years of potential Action Plan steps to help OahuMPO make progress toward its adopted target.

Ms. Otsuka noted that the OahuMPO Safety Working Group recommended adopting an Oahu-specific target (Option B, C or D) and recommended adopting a target that includes hospitalizations. The Citizen Advisory Committee recommended Option C.

General discussion ensued on the timing of target selection and OahuMPO's February 2022 deadline for responding to the State's targets.

The TAC Chair and members expressed support for Option C and discussed the various factors supporting the selection of this option, including HDOT's efforts to implement safety strategies. Members also noted that highway safety targets are selected annually, which allows OahuMPO and staff time to align plans over the next year to determine if Option C is still realistic.

A motion was made by Ryan Tam and seconded by Ruby Edwards to recommend the Policy Board adopt Option C for required highway safety targets. The annotation was:

"Option C is aspirational yet supportable by the State and County planning efforts. The target will be looked at again during the annual target setting process. As other City plans are rolled out there is another opportunity to see how these targets align with the plans."

The chair asked if any members objected to the motion or wished to abstain and none responded. There were no further discussions or objections and the motion passed.

The TAC then discussed the proposed non-required targets.

A motion was made by Ryan Tam and seconded by Ruby Edwards to recommend the Policy Board ask the MPO staff report on the three non-required performance measures on an annual basis and to consider adopting targets in the future when further information is available. The chair asked if any members objected to the motion or wished to abstain and none responded. There were no further discussions or objections and the motion passed.

C. Public Participation Plan

Samantha Lara, Acting Community Planner, provided a definition for the Public Participation Plan (PPP) and reviewed the timeline of steps taken to update the PPP since 2016-2017.

Ms. Lara then went through the PPP section by section and noted changes made in response to comments received. The sections with changes were highlighted with a white box on the slides.

Ms. Lara reviewed next steps for the PPP, which include release for public and intergovernmental review in December 2021/January 2022 and the presentation of the final draft to the Policy Board in early 2022.

The TAC discussed requirements for public participation by subrecipients of OWP funding.

D. Sunshine Law Requirements for Remote Meetings

Nicki Smith, Planning Program Manager, informed the TAC that Act 220 of the Session Laws of Hawaii 2021 will come into effect in January 2022 and includes updates to Sunshine Law requirements for remote meetings.

The new requirements are that each meeting must have at least one physical meeting location, that a quorum of members must be visible (have cameras on) at all times, and that members must state who is with them when attending the meeting from a private location.

Ms. Smith stated that OahuMPO staff is working to ensure that OahuMPO has the processes and technology resources in place by January to meet the requirements to have a physical location connected to the meeting through Microsoft Teams. Ms. Smith emphasized that starting with the January meeting, a minimum of six TAC members must have their cameras on for the duration of the meeting. Ms. Smith stated that as of the November meeting, OahuMPO staff has not worked out a process for meeting the requirement for members to state who is with them at the private location but will have that sorted out by January.

The TAC Chair requested that OahuMPO staff add the new Sunshine Law requirements to the January agenda

Roni Schack noted that if the Governor extends his proclamation, Act 220 requirements may be postponed.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

None.

VIII. ANNOUNCEMENTS

None.

IX. ADJOURNMENT

Chair Tatsuguchi adjourned the meeting at 11:01 am.

The meeting's presentation may be viewed at: https://www.oahumpo.org/?wpfb_dl=2522