

**Minutes of the
O'ahu Metropolitan Planning Organization
CITIZEN ADVISORY COMMITTEE**
Wednesday, November 3, 2021 at 2:00 p.m.
via Microsoft Teams

Attendance

Organization	Present?	Represented by	Absent?
AARP	X	Elizabeth Chinn	
American Planning Association	X	Jared Chang	
American Society of Civil Engineers	X	Tony Gaston	
Citizens for a Fair ADA ride	X	Donald Sakamoto	
Committee for Balanced Transportation		Joe Magaldi	X
Gentry Homes, Ltd.		Deb Luning	X
Hawai'i Association of the Blind		Anthony Akamaie	X
Hawai'i Bicycling League	X	Lori McCarney	
Hawai'i Teamsters / Allied Workers, Local 996		Wayne Kaululau	X
Institute of Transportation Engineers	X	Robert Nehmad	
Ka'a'awa Community Association		Andrea Anixt	X
Land Use Research Foundation of Hawai'i		David Arakawa	X
League of Women Voters		Marcia Linville	X
Mestizo Association		Arvid Youngquist	X
North Shore Chamber of Commerce		Roxana Jimenez	X
Pacific Resource Partnership		Paul Migliorato	X
Palehua Townhouses		Michael Golojuch	X
Waikiki Residents' Association	X	Daisy Murai	
NB#01 Hawai'i Kai		Roberta Mayor	X
NB#02 Kuliouou-Kalani Iki		Linda Starr	X
NB#03 Wai'alahua-Kahala		Les Fukuda	X
NB#05 Diamond Head-Kapahulu	X	Bert Narita	
NB#07 Mānoa		Dylan Armstrong	X
NB#08 McCully-Mo'ili'ili		Matthew Prellberg	X
NB#09 Waikiki		Kathryn Henski	X
NB#10 Makiki-Lower Punchbowl-Tantalus	X	Fred Nakahara	
NB#11 Ala Moana-Kaka'ako	X	Lynn Mariano	
NB#12 Nu'uano-Punchbowl		Zack Stoddard	X
NB#13 Downtown/Chinatown	X	Ernest Carvalho	
NB#14 Liliha-Pu'unui- 'Ālewa -Kamehameha Hts	X	Cora Yamamoto	
NB#15 Kalihi- Pālana	X	Kendrick Farm	
NB#18 Āliamanu – Salt Lake		Chace Shigemasa	X
NB#21 Pearl City	X	Larry Veray	
NB#22 Waipahu		Matthew Weyer	X

Commented [KO1]: @Samantha Lara fill out the absent column

NB#23 'Ewa	X	Jannah De La Cruz	
NB#24 Wai'anae Coast	X	Jo Jordan	
NB#25 Mililani-Waipio-Melemanu	X	Elise Carmody	
NB#26 Wahiawā-Whitmore Village		Joe Francher	X
NB #27 North Shore	X	Robert Leinau	
NB#29 Kahalu'u	X	Ken Levassuer	
NB#34 Makakilo-Kapolei Honokai Hale	X	Frank Genadio	
NB#35 Mililani Mauka-Launani Valley	X	Dean Hazama	
NB#36 Nānākuli-Ma'ili	X	Germaine Meyers	
OahuMPO staff: Samantha Lara Kiana Otsuka Nicki Smith Tori Trevino Veronica Schack		Guests: Mark Garrity (DTS Consultant) Chris Clark (DTS) Meredith Soniat (DTS) Kathleen Chu Lauren Teruya	

Meeting was properly noticed per State law.

1. CALL TO ORDER

Chair Shigemasa called the meeting to order at 2:00pm.

2. ROLL CALL

OahuMPO Acting Community Planner Samantha Lara took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

3. APPROVAL OF THE OCTOBER 6 MINUTES

Donald Sakamoto from Citizens for a Fair ADA ride commented on the lack of year specified on the minutes. Samantha Lara from the OahuMPO stated that moving forward, the year would be included. Larry Veray from NB #21 motioned for the minutes to be approved with the inclusion of the year, and Bob Leinau from NB #27 seconded the motion. There were no further discussions, abstentions, or objections and the October 6, 2021 were approved.

4. REPORTS OF POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE MEETINGS

Roni Schack, OahuMPO Office Manager, presented the Executive Director's (ED) report on behalf of ED Alvin Au. Mrs. Schack reported that the FY2021 Annual Financial Audit was conducted by Accuity, LLP who reported that there were no findings. She stated that this is the second consecutive year that the OahuMPO has received no findings. This financial audit is an annual federal requirement.

Mrs. Schack reported that the OahuMPO staff solicited feedback from the CAC on the draft Public Participation Plan (PPP) from October 6-22, 2021 in which time zero comments were received from the CAC. She stated that the draft PPP will be presented to the Technical Advisory Committee (TAC) and Policy Board (PB) in November, prior to being released for public and intergovernmental review (IGR), which is tentatively scheduled for distribution in December

2021 and for presentation to the committees and Policy Board for approval in the first quarter of 2022.

Mrs. Schack reported that the OahuMPO staff solicited early input on the FY 2023 Overall Work Program (OWP) from October 6-22, 2021 in which three responses were received from CAC members. She stated that these responses will be shared during the call for work elements with partner agencies for them to consider when submitting proposals to the MPO.

Mrs. Schack also reported that the OahuMPO staff completed its annual Title VI Accomplishments Report for FFY 2021.

Mrs. Schack reported that in regard to the upcoming FFY 2022-2025 Transportation Improvement Program (TIP) revision, the OahuMPO staff attended the City and State Over-the-Shoulder meetings held October 21st and 27th in which amendments and modifications to existing TIP projects were discussed.

In regard to the Policy Board, Mrs. Schack reported that the board met on October 26, 2021 and approved the request for Functional Reclassification of Lumiaina Street, Managers Drive, and Mokuola Street Route so future improvement projects may be eligible for federal funding. She stated that the Policy Board also discussed, approved, and voted to accept the Permitted Interaction Group report and its recommendation of Mark Garrity as the new Executive Director. She reported that Mr. Garrity is expected to begin in January 2022 with an annual salary of \$140,000.

Mrs. Schack stated that because of loss of quorum and because the meeting had overrun its scheduled duration, the discussion and action regarding the scoring of mid, long range, and illustrative Oahu Regional Transportation Plan 2050 projects and programs was postponed to a future PB meeting. She informed the CAC that Policy Board's next meeting is scheduled for November 30, 2021.

Mrs. Schack reported that the Technical Advisory Committee met on October 8, 2021 and received presentations on the Overall Work Program (OWP) Work Element Presentation: Work Where You Live and recommended the Policy Board accept this report as evidence that the work was carried out. She stated that the OahuMPO staff gave presentations on the final draft of the Performance Based Planning and Programming (PBPP) Implementation Policies and Procedures and on the OWP FY2022 Revision #1. Mrs. Schack reported that the TAC recommended the

Policy Board approve both items as presented. She informed the CAC that the TAC's next meeting is scheduled for November 12, 2021.

One of the CAC members suggested having a glossary of acronyms, so it is clear what is being referred to in the report. Ms. Schack reported that the report has the term initially spelled out followed by the acronym in parenthesis to indicate that use of that acronym in the document would be referring to that term. She noted that there is a page on the OahuMPO website that lists common MPO acronyms and added that a few years back a listing of acronyms was given to the CAC members. However, since there may be new members who were not part of the CAC at that time, OahuMPO can resend out that acronym list again.

Frank Genadio of NB#34 asked if the Policy Board meeting was held virtually and if so, wondered why the Policy Board did not make quorum. Ms. Schack clarified that every Policy Board member did attend the October Policy Board meeting. However, because the meeting ran longer than its normally allocated time, several members had prior commitments and had to leave the meeting before the last agenda item could be completed.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

- a. **OWP W/E Presentation: Review and Update of Planned ROW for Existing Streets**
Mark Garrity of the DTS consultant team provided an overview of the recently completed Review and Update of Right-of-Way (ROW) Widths for Planned Street Improvements, funded in the FY2018 OWP. Mr. Garrity explained that the effort is necessary to plan how the limited right-of-way is used so that it efficiently and productively serves all members of the community. Mr. Garrity informed the CAC that the City and County of Honolulu maintains and enforces planned street widening maps and companion regulations related to development, land use, and building permits. Mr. Garrity stated that the Right-of-Way Widths for Planned Street Improvements defines priorities and guides implementation of future street improvements in alignment with Honolulu's Complete Streets ordinance. He stated that DTS solicited project feedback in September 2021 in the form of an online story map and survey. Mr. Garrity informed the CAC that future proposed pedestrian, bike, and bus street improvements would add approximately 700 acres of modal facilities and that future needs can be better met by reallocating right-of-way towards more efficient modes and other environmental mitigations. He reiterated that street type assignments would enable complete streets planning and prioritization for use of the right-of-way, along with the use of digital mapping to inform and support the development permitting process with existing and future traffic forecast data, proposed modal plans, and right of way needs.

Ken Levassuer of NB#29 asked Mr. Garrity if the city right-of-way overlaps with landowner property to share responsibilities and permitting. Mark Garrity referred Mr. Levassuer to the Department of Planning and Permitting (DPP). He stated that this study is intended to help with these types of questions in the future in efforts to better pinpoint land use and ownership.

Frank Genadio of NB#34 asked Mr. Garrity if he would be able to see the recommendations he proposed concerning arteries in West Oahu in the database before his next neighborhood board meeting. Mr. Garrity responded stating that many of the recommendations submitted would be addressed later when specific corridor studies are carried out.

Lynn Mariano of NB#11 asked Mr. Garrity if there are considerations being made for ADA populations. Mr. Garrity stated that he does not have any specific comments other than to reiterate that the study is intended to accommodate all members of the community and that accessibility is built into the design standards and modal elements for right-of-way needs. Lynn Mariano wanted to reiterate the need for the ADA language to be included and not for the need to be assumed but rather explicitly stated.

Daisy Murai of Waikiki Residents Association asked Mr. Garrity what is being done for the narrow streets in older neighborhoods, and if the protected bike lane proposed for S. King Street is part of this concept being presented by Mr. Garrity. Mr. Garrity stated that the narrow streets are the most challenging for accommodating multimodal options and that the city will need to review it on a corridor-by-corridor basis to make improvements. Mr. Garrity also stated that regarding the question about the protected bike lane, that the project is not part of this specific study, but rather is part of the Oahu Bike Plan.

Donald Sakamoto from Citizens for a fair ADA ride stated the need for consideration for accessibility for complete streets and side streets. Donald Sakamoto also asked Mr. Garrity what considerations regarding the website are being made for those who are blind to utilize it. Mr. Garrity stated that the long-term goal is to create an accessible route, even in rural areas. He also responded to the question about the accessibility accommodation of the website by stating that this is in process and the descriptions are being written.

Vice Chair Farm stated his concern for maintenance of proposed projects. He also stated his concern for connectivity for Kalihi. Vice Chair Farm stated he would discuss these concerns with Mr. Garrity at a later time.

Robert Nehmad moved to recommend Policy Board accept the report as evidence that the work was carried out. Elizabeth Chinn seconded the motion. There were no further discussions, abstentions, or objections and the motion was passed.

b. OahuMPO Public Participation Plan: Comments Received

Samantha Lara from OahuMPO presented the summary of comments received regarding the Public Participation Plan (PPP). She reiterated that the PPP would go out for public

and intergovernmental review (IGR) again because of the lapse in time from when the PPP was last released for public and IGR and not due to substantial changes. Ms. Lara went over a timeline of next steps for the PPP which includes upcoming presentations, public and IGR, and anticipated PB approval. She reiterated that the TAC and PB would be hearing the presentation this month, one month after the CAC in efforts to address the CACs request to see the items needing action one month before the items are presented to the PB.

c. OahuMPO CAC Elections 2022

Samantha Lara from OahuMPO presented the role and responsibilities of elected CAC representatives. She provided information on the timeline for agenda development, time commitments of the elected representatives, timely review and response to OahuMPO correspondence, execution of the CAC meetings, and representation of the CAC at the PB meetings. Ms. Lara then presented a sample timeline for an upcoming meeting in efforts to provide a visual for the CAC to consider.

7. INVITATION TO INTERESTED MEMBER OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED IN THE AGENDA

8. ANNOUNCEMENTS & TENTATIVE DATE OF THE NEXT MEETING

Vice Chair Farm stated he recently became aware of a request for information from the University of Hawaii regarding broadband which is in correlation to previous CAC discussions about the inclusion of roads in broadband policy. Vice Chair Farm asked MPO staff to distribute the information and Samantha stated she would send it out in the follow up meeting.

Donald Sakamoto from Citizens for a Fair ADA Ride stated he would appreciate if representatives from HDOT and DTS would attend the NB meetings in efforts to ask questions. Donald Sakamoto asked Samantha to distribute information on an upcoming webinar on Understanding Transportation Barriers for Diverse Individuals with Disabilities and Older Adults. Kiana Otsuka from the OahuMPO stated the information was put into the chat box and that Samantha would send it out.

Lynn Mariano of NB#11 asked Mark Garrity if he would be able to present the DTS ROW information to his NB #11. Mr. Garrity provided Lynn Mariano his contact information to follow up.

Samantha Lara from the OahuMPO stated she would send out a follow up email with information discussed in the November meeting along with a survey to gather information on the CAC members camera accessibility. Ms. Lara stated that Sunshine Law would be changing in January and the MPO is preparing the CAC for those changes.

Vice Chair Farm stated that it would be useful to use the comments made in the MS teams chat as testimony and commented that this could be included in the bylaws if the CAC decides to change the bylaws.

John Rogers provided two links in the MS teams chat to a Safe Route's Partnership webinar and

the BIB bill. John Rogers stated the League for American Bicyclists would be holding a webinar about the latest bill pertaining to bicycles on Nov 19, 2021 10AM (HST).

9. ADJOURNMENT

Vice Chair Farm adjourned the meeting at 3:08pm.

DRAFT