

**Minutes of the  
O‘ahu Metropolitan Planning Organization  
CITIZEN ADVISORY COMMITTEE**  
Wednesday, September 1, 2021 at 2:00 p.m.  
via Microsoft Teams

**Attendance**

<b>Organization</b>	<b>Present?</b>	<b>Represented by</b>	<b>Absent?</b>
AARP	X	Elizabeth Chinn	
American Planning Association		Jared Chang	X
American Society of Civil Engineers	X	Tony Gaston	
Citizens for a Fair ADA ride	X	Donald Sakamoto	
Committee for Balanced Transportation		Joe Magaldi	X
Gentry Homes, Ltd.		Deb Luning	X
Hawai‘i Association of the Blind		Anthony Akamaine	X
Hawai‘i Bicycling League	X	Lori McCarney	
Hawai‘i Teamsters / Allied Workers, Local 996		Wayne Kaululaau	X
Institute of Transportation Engineers	X	Robert Nehmad	
Ka‘a‘awa Community Association		Andrea Anixt	X
Land Use Research Foundation of Hawai‘i		David Arakawa	X
League of Women Voters		Marcia Linville	X
Mestizo Association		Arvid Youngquist	X
North Shore Chamber of Commerce		Roxana Jimenez	X
Pacific Resource Partnership		Paul Migliorato	X
Palehua Townhouses	X	Michael Golojuch	
Waikīkī Residents’ Association	X	Daisy Murai	
NB#01 Hawai‘i Kai	X	Roberta Mayor	
NB#02 Kuliouou-Kalani Iki		Linda Starr	X
NB#03 Wai‘alae-Kahala		Les Fukuda	X
NB#05 Diamond Head-Kapahulu	X	Bert Narita	
NB#07 Mānoa		Dylan Armstrong	X
NB#08 McCully-Mo‘ili‘ili		Matthew Prellberg	X
NB#09 Waikiki		Kathryn Henski	X
NB#10 Makiki-Lower Punchbowl-Tantalus		Fred Nakahara	X
NB#11 Ala Moana-Kaka‘ako		Lynn Mariano	X
NB#12 Nu‘uanu-Punchbowl		Zack Stoddard	X
NB#13 Downtown/Chinatown	X	Ernest Carvalho	
NB#14 Liliha-Pu‘unui-‘Ālewa -Kamehameha Hts	X	Cora Yamamoto	
NB#15 Kalihi- Pālana	X	Kendrick Farm	
NB#18 Āliamanu – Salt Lake	X	Chace Shigemasa	
NB#21 Pearl City	X	Larry Veray	
NB#22 Waipahu		Matthew Weyer	X

NB#23 'Ewa	X	John Rogers	
NB#24 Wai'anae Coast	X	Jo Jordan	
NB#25 Mililani-Waipio-Melemanu	X	Elise Carmody	
NB#26 Wahiawā-Whitmore Village	X	Joe Francher	
NB #27 North Shore	X	Robert Leinau	
NB#29 Kahalu'u	X	Ken Levasseur	
NB#34 Makakilo-Kapolei Honokai Hale	X	Frank Genadio	
NB#35 Mililani Mauka-Launani Valley	X	Dean Hazama	
NB#36 Nānākuli-Ma'ili		Germaine Meyers	X
<b>Guests:</b> Hersh Singer (SMS Consulting, Consultant for DTS) Jim Dannemiller (SMS Consulting, Consultant for DTS) Mark Garrity (Consultant for DTS) Chris Clark (DTS) Meredith Soniat (DTS) Mike Ying Rodney Funakoshi (Office of Planning) Tom Dinell Kathleen Rooney (Ulupono Initiative)			

**OahuMPO staff:**

Alvin Au  
Samantha Lara  
Kiana Otsuka  
Nicki Smith  
Tori Trevino  
Veronica Schack

Meeting was properly noticed per State law.

**1. CALL TO ORDER**

Chair Shigemasa called the meeting to order at 2:00pm.

**2. ROLL CALL**

OahuMPO Acting Community Planner Samantha Lara took roll call by reading out the list of attendees in the meeting as noted in the Teams program.

**3. APPROVAL OF THE JULY 7, 2021 AND AUGUST 19, 2021 MEETING MINUTES**

Larry Veray motioned to approve the minutes as presented, Joe Francher seconded the motion. There were no further discussions, abstentions, or objections and the July 7th and August 19th minutes were approved, as presented.

**4. Resolution Urging OahuMPO Policy Board Action on MPO Funding Policies Regarding Broadband Infrastructure Policy**

Chair Shigemasa moved the agenda item from its initial position on the agenda to be the fourth item discussed, under the premise that there are no objections. Chair Shigemasa referenced the meeting on August 19th in which a representative from the Broadband Strategy Office presented. Nicole Smith of the OahuMPO offered the concern of time sensitive items on the September agenda in response to moving the agenda item. Chair Shigemasa responded stated that the resolution being presented is cut and dry and is relevant to the advisory board who advises the Policy Board. Chair Shigemasa proceeded to read the resolution in its entirety.

Chair Shigemasa asked if there was a motion on the floor to adopt the resolution read. Bert Narita of NB #5 objected to the resolution. Bert Narita questioned who the author of the resolution was, and Ms. Samantha Lara stated the author of the resolution was Chair Shigemasa. Bert Narita continued by stating the chair should step aside and stated his concern was that there would be a bias if the Chair did not step down from introducing and voting on the resolution. Ms. Lara offered that Vice Chair Farm was also a contributor to the resolution. Chair Shigemasa confirmed that both he and Vice Chair Farm were the authors of the resolution. Bert Narita again voiced his concern with the Chair running this portion of the meeting. Chair Shigemasa stated Bert Narita was out of order. Chair Shigemasa stated Robert Nehmad was the first to motion to adopt the resolution and according to Robert's Rules of Order, Bert Narita was out of order. Bert Narita asked the Chair to give him the reference from Robert's Rules of Order that he was citing. Mrs. Veronica Schack of OahuMPO asked Bert Narita to clarify what his objection was for. Bert Narita stated his objection was in reference to the resolution and stated his neighborhood board had not been given the opportunity to discuss the resolution. Bert Narita stated he did not have prior knowledge of the codes being cited by the Chair and felt the measure was being pushed through without sufficient knowledge and review from his neighborhood board. Bert Narita also reiterated the broadband is not within the purview of the MPO. Mrs. Schack stated that the Chair's requested motion was to ask the CAC if they would adopt the resolution and that the members had the opportunity to object to the motion to approve the resolution. Bert Narita responded with the fact that the resolution was not within the purview of the MPO and thus the CAC. Chair Shigemasa stated Bert Narita was out of order. Robert Nehmad motioned to adopt the resolution and Larry Veray seconded the motion. Chair Shigemasa stated Bert Narita's comments would be noted. Vice Chair Farm stated he would take control of the meeting if needed in response to Bert Narita's concern. Bert Narita reiterated that his neighborhood board did not have the opportunity to discuss the resolution being presented. Daisy Murai asked whether there are any time constraints for the resolution, stated that this concept was just presented by the state and thus the neighborhood boards in general were not given the time to discuss, and asked why this resolution was being rushed. Chair Shigemasa responded that there was no time frame for this resolution. Chair Shigemasa referenced the August meeting where he stated that he would draft a resolution for the September meeting. Daisy Murai asked the Chair if the Technical Advisory Committee (TAC) and Policy Board (PB) had been given the same presentation the CAC received in August. Chair Shigemasa stated the CAC was given a presentation on this matter at the August 19, 2021 meeting, but the TAC and PB were not given the presentation. Ms. Samantha Lara of the OahuMPO also addressed Daisy Murai and stated that the ED report for the September meeting referenced the FHWA response to the possibility of using MPO planning funds to fund planning for broadband infrastructure, however the Executive Director's (ED) report had not been read at the time of the Chair introducing the resolution. Larry Veray of NB #21 stated his commendation of this resolution and those who worked on it. Ken Levasseur of NB #29 stated his concern about his inability to discuss this matter with his board, although he did feel supportive of this resolution. Ken Levasseur stated that while this item is important and should be considered in discussions of transportation, other neighborhood boards would also benefit from discussing this topic. Bob Leinau voiced his support for the resolution. Vice Chair Farm stated that Hawaii would be receiving \$115 million dollars from the Coronavirus Fund and urged the members to put aside the concern of having other neighborhood boards having the opportunity to discuss this topic, and firmly stated the money was coming thus this was important now. Jo Jordan from NB #24 voiced her support of the resolution and stated that it was effectively asking the PB to explore and initiate conversation, which was a proactive approach. Jo Jordan referenced an early comment she made two months ago about HDOT asking

for a Federal RAISE Grant to construct a project to connect broadband along the highway up the Waianae Coast. Jo Jordan stated transportation agencies were already doing things to connect broadband at this time and thanked the Chair for introducing this dialogue. A roll call vote was taken by Acting Community Planner, Samantha Lara and the results are as follows:

<b>Organization</b>	<b>Yea</b>	<b>Nay</b>
AARP	X	
American Society of Civil Engineers	X	
Citizens for a Fair ADA ride	X	
Hawai'i Bicycling League	X	
Institute of Transportation Engineers	X	
Palehua Townhouses	ABSENTION	
Waikiki Residents' Association	X WITH RESERVATIONS	
NB#01 Hawai'i Kai	X	
NB#05 Diamond Head-Kapahulu		X
NB#13 Downtown/Chinatown	X	
NB#14 Liliha-Pu'unui- 'Ālewa -Kamehameha Hts	X	
NB#15 Kalihi- Pālana	X	
NB#18 Āliamanu – Salt Lake	X	
NB#21 Pearl City	X	
NB#24 Wai'anae Coast	X	
NB#25 Mililani-Waipio-Melemanu	X	
NB#26 Wahiawā-Whitmore Village	X	
NB #27 North Shore	X	
NB#29 Kahalu'u	X	
NB#34 Makakilo-Kapolei Honokai Hale	X	
NB#35 Mililani Mauka-Launani Valley	X	
<b>TOTAL</b>	<b>19</b>	<b>1</b>

Chair Shigemasa stated that the resolution was adopted.

## 5. REPORTS OF POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE MEETINGS

Executive Director (ED) Au stated that due to the concerns for time, he would abbreviate his report. ED Au announced Tom Dinell's retirement from the CAC group. The ED also commended Joe Francher and Chair Jeanne Ishikawa and their direction of the NB #26 to participate fully in the review and feedback to the OWP Revision #1. ED Au also provided the response from FHWA regarding the matter of funding broadband infrastructure using MPO planning funds, which was, "FHWA has determined that broadband planning is NOT an eligible activity for planning funds. MPOs may however, include broadband infrastructure in their long-range plan (ORTP), the Policy Board may express support for broadband, etc."

ED Au stated the PB met on July 15, 2021 and July 27, 2021, and discussed ideas on how the PB and the OahuMPO can fulfill the basic tenets of the MPO and educate the community on the function, purpose, and limitations of the MPO. The ED stated that the PB approved the FFYs 2022-2025 Transportation Improvement Program and discussed the Oahu Regional

Transportation Plan (ORTP) 2050 Performance Improvement Plan (PIP). ED Au stated that the PB met on August 31, 2021 and held a discussion on the status of the development of a Strategic Plan and the crafting of a Mission Statement. There was also discussion on a member dues increase, an overview of the organization's forecasted budget, and anticipated expenses for which additional funding is needed. Their next meeting is scheduled for September 28, 2021.

ED Au stated that the TAC met on July 9, 2021 and received a presentation on the FFYs 2022-2025 Transportation Improvement Program, recommended changes and the Policy Board's approval. In addition, the TAC members held a general discussion on the value of providing the Policy Board annotations on TAC actions which will be on a slide for each agenda item requiring action and will precede the slide in the presentation that requests Policy Board action/approval. The TAC did not meet in August and their next meeting is scheduled for September 10, 2021.

ED Au then offered the floor to Tom Dinell to speak on his retirement from the CAC. ED Au stated that Tom Dinell served both his church and his community, was involved in academia, worked in various roles around the world, established the UH Manoa's Department of Urban and Regional Planning where he served as chair, and has written many articles on planning subjects which are highly referenced.

Tom Dinell challenged the CAC members to beat his record of 21 years on the committee. Tom Dinell also stated the importance of having a close relationship with the Policy Board. Tom Dinell urged the CAC to continue to tackle policies and thanked the CAC for his time spent on the committee.

Chair Shigemasa thanked Tom Dinell for his time and mana'o. Chair Shigemasa stated Councilmember Cordero would be sending him a certificate of appreciation in the next few days.

Tom Dinell stated his current endeavor involved trees for Oahu and urged the members to see his website for further information: <https://www.treesforhonolulu.org/>

## **6. UNFINISHED BUSINESS**

None

## **7. NEW BUSINESS**

- a. Overall Work Program (OWP) Work Element Presentation: Work Where You Live  
Jim Dannemiller from SMS Consulting presented the OWP Element: Work Where You Live. The goal of the Work Where You Live Study was to formulate and promote telework policies that provide city and state employees with expanded choices and flexibility to work from home. The presenters provided insight regarding the methodology, demographics of the participants, outcomes, and best practices for moving forward.

Vice Chair Farm stated that the Chair had excused himself for this portion of the meeting and asked the Vice Chair to proceed. Vice Chair Farm asked for any questions regarding this presentation. Donald Sakamoto, representative from Citizens for a Fair ADA Ride, asked what the process would be for those who are hurt on the job at home and what that would mean for workman's compensation. Mr. Dannemiller responded that each department would be deciding

the breadth of their policy regarding working from home. Lori McCarney, representative from Hawaii Bicycling League, asked if there were any specific demographics that were particularly impacted by working from home in the study. Mr. Dannemiller stated that no demographics were statistically significant, however, women were more likely to be in favor of working from home. Robert Nehmad from Institute of Transportation Engineers motioned to recommend the Policy Board accept this report as evidence that the work was carried out. Bob Leinau seconded the motion. A roll call vote was taken by Acting Community Planner, Samantha Lara and the results are as follows:

Organization	Yea	Nay
AARP	X	
American Society of Civil Engineers	X	
Citizens for a Fair ADA ride	X	
Hawai'i Bicycling League	X	
Institute of Transportation Engineers	X	
Palehua Townhouses	X	
Waikiki Residents' Association	X	
NB#01 Hawai'i Kai	X	
NB#05 Diamond Head-Kapahulu	X	
NB#13 Downtown/Chinatown	X	
NB#14 Liliha-Pu'unui- 'Ālewa -Kamehameha Hts	X	
NB#15 Kalihi- Pālana	X	
NB#18 Āliamanu – Salt Lake	X	
NB#21 Pearl City	X	
NB#24 Wai'anae Coast	X	
NB#25 Mililani-Waipio-Melemanu	X	
NB#26 Wahiawā-Whitmore Village	X	
NB #27 North Shore	X	
NB#29 Kahalu'u	X	
NB#34 Makakilo-Kapolei Honokai Hale	X	
NB#35 Mililani Mauka-Launani Valley	X	
<b>TOTAL</b>	<b>20</b>	<b>0</b>

There was a unanimous vote and Vice Chair Farm stated the motion was approved. Bob Leinau asked what the implications of childcare concerns were on the study. Mr. Dannemiller stated that participants had additional responsibilities of childcare due to the pandemic but were unsure if this was affecting the study.

**b. Overall Work Program (OWP) FY 2022 Revision #1**

Nicole Smith from the OahuMPO presented on the OWP Revision #1. Ms. Smith explained that the revision involved changes to subrecipient studies only and that as an amendment, the revision required public and intergovernmental review and Policy Board (PB) approval. She explained that Revision #1 proposes the cancellation of three programmed studies, the cancellation of a study with funds obligated, and the reduction of funds for a study with funds obligated. All changes were requested by DTS. Ms. Smith stated that Revision #1 proposed changes would make funds available for obligation to studies programmed in prior OWP years. Ms. Smith stated



the revision went out for public and intergovernmental review (IGR) and received various responses ranging from no comment to proposing changes. Ms. Smith responded to a late comment from the Waikiki Transportation Management Association by stating that the WTMA is not an eligible subrecipient for OahuMPO planning funds according to OahuMPO policies and procedures. Ms. Smith stated that she has asked DTS to respond to the WTMA's letter as well and that DTS' comments would be included in the final draft.

Chair Shigemasa asked if there was a motion on the floor to recommend Policy Board approval of Revision #1 to the OWP FY 2022, as presented. Joe Francher of NB #26 motioned, and Robert Nehmad of Institute of Transportation Engineers seconded the motion. Chair Shigemasa stated a roll call vote would not be necessary because there were no objections. Ms. Lara and Ms. Otsuka stated that due to Sunshine Law the CAC would need to conduct a roll call vote. Mrs. Schack referenced the Governor's proclamation suggested roll call vote in efforts to be clear on how members vote. Mrs. Schack also stated that the new proclamation would require members to show their faces. Chair Shigemasa stated that according to the proclamation, "all votes would be conducted by roll call unless unanimous," thus a roll call vote was not conducted.

**c. Overall Work Program (OWP) Work Element Presentation: Review and Update of Planned Rights-of-Way for Existing Streets**

Mark Garrity, a consultant for the Department of Transportation Services (DTS) presented the OWP work element, Review and Update of Planned Rights-of-Way for Existing Streets. Mr. Garrity stated that the purpose of the study was to reconsider how we allocate space to various modes of transportation, including sidewalks, bike lanes, vehicles, and transit lanes to support the safe and efficient movement of people and goods, and to update our digital maps to reflect current and planned allocation of City right of way. He stated that there was a need to update these statuses since travel needs and priorities have changed over time. Mr. Garrity presented the study's work products and key steps and stated that DTS had reviewed relevant plans and data when carrying out this study. In this assessment and study, DTS was able to review available right of way access to predict future needs and priorities in efforts to assign street types. Mr. Garrity provided the CAC with information on how to provide feedback on the work done by DTS for this study.

Chair Shigemasa asked the members for any questions or comments. Ken Levasseur of NB #29 stated that half of the public access roads in Kahaluu are owned by dead people and their dissolved trusts. Ken Levasseur stated that because this area is farmland, there is no consistent police presence, thus drivers use the area for car racing and drifting. Ken Levasseur stated the need for country road standards and current standards are for new developments only. He furthered his statement by stating the area did not want roads wider than 16 feet. Donald Sakamoto, representative of Citizens for a Fair ADA Ride asked if the link to the website was accessible to the blind. Mr. Garrity stated that he was unsure if there was special access to this website at this time, however, if Donald Sakamoto cannot open the website, he urged him to call the DTS directly to provide feedback. Robert Leinau from NB #27 stated his concern was about parking in Haleiwa, and there is a relationship between streets and parking. Robert Leinau also stated there is a concern about trash cans in Haleiwa. Mr. Garrity urged Robert Leinau to provide feedback on the survey on the DTS website. Daisy Murai from the Waikiki Residents' Association asked a question regarding the bike lane between South King Street and Kapiolani Boulevard and questioned why the lane makes a sharp left. Jo Jordan from NB #24 asked if any

public virtual meetings would be held. Mr. Garrity stated that this presentation was the scheduled public announcement and urged the CAC representatives to make an announcement at their organizational meetings, and to participate and provide feedback. Jo Jordan encouraged Mr. Garrity to have the Mayor Representatives to make an announcement to each NB. Jo Jordan then asked if the GIS data would be publicly available. Mr. Garrity stated not all the data would be available due to privacy issues, but some would be available. Jo Jordan clarified that making some of this data available to the public would assist them with parking. Jo Jordan asked how data would be collected on the private roads in the Makaha area which are used as more of thoroughfare roads. Mr. Garrity stated his understanding was that the digital database would include all the streets Jo Jordan was referencing and the right of way width information would be collected for those streets even if the road was considered private. Mr. Garrity stated he would confirm and report back. Chair Shigemasa requested that collected data be entered in HOLIS, and Mr. Garrity stated the data would be entered into existing systems for the public. Frank Genadio from NB #34 asked if pedestrian overpasses were in the purview and would be included in the database. Mr. Garrity stated the overpasses were not in the databases that were currently being prepared by DTS. Chair Shigemasa read out Lori McCarney's question from the chat which was: Can you figure out how to include State ROW like Ala Moana? Mr. Garrity responded that Ala Moana was included in the database because it was an integral part of the system and stated he would check to be sure. Chair Shigemasa informed Mr. Garrity that no phone number was listed on the DTS website at this time. Meredith Soniat from DTS provided the number in the MS Teams Chat as 808-768-6682.

**d. Establish Sub-Committee to Discuss CAC Bylaws and Public Participation Plan**

Chair Shigemasa stated this agenda item did not need a recommended action according to the CAC Bylaws. Chair Shigemasa stated he would like the committee to look at the Public Participation Plan (PPP). Chair Shigemasa stated members could contact him or the OahuMPO if they are interested in joining the sub-committee. Kiana Otsuka of the OahuMPO stated that the Public Participation Plan is currently being updated by Ms. Samantha Lara. She stated the PPP is a required document and includes the process for how public participation is implemented for OahuMPO work products. Chair Shigemasa stated there was a need for a sub-committee to look at this item more closely due to the extensive nature of the CAC agenda items and encouraged members to volunteer for the sub-committee.

**e. INVITATION TO INTERESTED MEMBER OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED IN THE AGENDA**

None.

**f. ANNOUNCEMENTS & TENTATIVE DATE OF THE NEXT MEETING**

- a. Next CAC meeting scheduled for: October 6, 2021 at 2:00pm via MS Teams.
  - i. Tentative agenda items include:
    - 1. 2022 Safety Targets
    - 2. 2025 Strategic Plan Overview
    - 3. Requests for Reclassification of Managers Drive

**G. ADJOURNMENT**

Chair Shigemasa adjourned the meeting at 3:44pm.