

# *Citizen Advisory Committee*

*for the Oahu Metropolitan Planning Organization*

707 Richards Street, Suite 200  
Honolulu, Hawaii 96813

CAC Chair: Chace Shigemasa  
CAC Vice-Chair: Ken Farm

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## **NOTICE OF MEETING**

**Wednesday, November 3, 2021 - 2:00 p.m.- 3:00pm**

Due to the evolving COVID-19 situation and in consideration of the health and welfare of the community, this meeting will be held remotely. Written and virtual verbal testimony will be accepted in lieu of in-person testimony. Instructions for submitting testimony can be found at the end of this agenda.

[Click here to join the Meeting](#)

**Dial in # (if computer does not have a microphone or you do not have access to a computer/internet): +1 808-913-3441**

**Conference ID: 603 117 206#**

## **AGENDA**

Estimated Meeting Duration: 60 minutes

*All meeting materials can be downloaded from the following link:*

<http://www.oahumpo.org/about-mpo/committees/citizen-advisory-committee/>

### **FOR DISCUSSION AND ACTION:**

- 1. Call to Order – Chace Shigemasa, Chair**
- 2. Roll call – OahuMPO staff, Samantha**
- 3. Approval of the October 6, 2021 Meeting Minutes**
- 4. Reports of Policy Board and Technical Advisory Committee meetings**
- 5. Old Business**
- 6. New Business**

**a. OWP W/E Presentation: Review and Update of Planned ROW for Existing Streets**

DTS consultant team will provide an overview of the recently completed Review and Update of Right-of-Way (ROW) Widths for Planned Street Improvements, funded by the FY2018 OWP. The effort is necessary to plan how the limited right-of-way is used so that it efficiently and productively serves all members of the community. The City and County of Honolulu maintains and enforces planned street widening maps and companion regulations related to development, land use, and building permits. The Right-of-Way Widths for Planned Street Improvements

defines priorities and guides implementation of future street improvements in alignment with Honolulu's Complete Streets ordinance. This document includes an assessment of current right-of-way widths, land use, and multimodal plans and initiates a method for prioritizing future improvements so that street conditions meet public health and safety standards for all users of the street system, regardless of mode.

**Requested Action:** Recommend Policy Board accept report as evidence that the work was carried out.

**b. OahuMPO Public Participation Plan: Comments Received**

The Public Participation Plan (PPP) is a federally required document that provides a high-level overview of public participation practices for MPO work products including the Overall Work Program, the Oahu Regional Transportation Plan, and the Transportation Improvement Program. OahuMPO staff will present comments received on the Public Participation Plan from the Citizen Advisory Committee and accept verbal comments at the CAC meeting, following last month's presentation on changes made to the draft plan.

**c. OahuMPO CAC Elections 2022**

OahuMPO staff will briefly present the responsibilities of the CAC chair and vice chair, along with election procedures in preparation for the CAC elections in January 2022.

**7. Invitation to interested members of the public to be heard on matters not included on the agenda**

**8. Announcements**

**9. Announcement and tentative date of the next meeting**

**10. Adjournment**

**PUBLIC TESTIMONY** will be accepted on any Citizen Advisory Committee agenda item. Testimony may be oral or written. Written testimony is strongly encouraged as the primary means of submitting testimony.

**Oral Testimony**

Oral testimony will be accepted at the meeting. Anyone wishing to testify orally is encouraged to please sign up in advance by emailing [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org). You may also advise us at the meeting if you would like to testify orally.

**Written Testimony**

To aid the Committee in the distribution of written testimony to members, the Committee requests that written testimony be submitted 24 hours in advance (for Monday meetings, please submit written testimony to the OahuMPO office by the prior Friday morning). Your cooperation is greatly appreciated.

Written testimony may be sent to OahuMPO via e-mail at [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org).

Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included in the written testimony will become public information.

The City and County of Honolulu is using the OahuMPO Transportation Improvement Program (TIP) public involvement process, as outlined in the Federal Highway Administration/Federal Transit Administration metropolitan transportation planning regulations (23 CFR 450/49 CFR 613), to satisfy the public hearing requirements for the Federal Transit Administration's Urbanized Area Formula Program (49 U.S.C. Section 5307) program-of-projects.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office. Please note that requests made after/less than the six (6) days requested cannot be assured.

*OahuMPO is a government agency responsible for coordinating transportation planning on Oahu.*