



Memorandum

To: Citizen Advisory Committee Members

From: Alvin Au, Executive Director

Date: October 6, 2021

Executive Director's Report

Accomplishments and Progress

The Public Participation Plan working group comment period commenced on September 10, 2021. All comments received will be addressed by MPO staff. The Public Participation Plan will be presented to the Citizen Advisory Committee (CAC) in October in efforts to allow the members a months' time to review the document before it is then presented to the Technical Advisory Committee (TAC) and Policy Board (PB) in November. The document has undergone extensive revisions and is tentatively scheduled to be distributed for intergovernmental and public review in December 2021.

OahuMPO staff participated in two FHWA training sessions: Session 1 Advancing Data-Driven Decision Making: Kick-off and Overview of Analysis and Strategic Decision Making and Session 2 Advancing Data-Driven Decision Making: Analytical Approaches for Systems Planning and Project Development on September 15th and October 6th, respectively, with colleagues from Hawaii Department of Transportation (HDOT) and Maui MPO.

OahuMPO staff held an Oahu Regional Transportation Plan Safety Working Group meeting on September 16th to discuss highway safety targets data, methodologies, and targets adoption options. OahuMPO staff plan to review safety target options with the CAC, TAC and Policy Board this month.

OahuMPO staff held an UrbanSIM (OahuMPO's land-use model) training on Friday, September 24th and included partners from the Hawaii Department of Transportation, City and County of Honolulu's Department of Transportation Services, and the Department of Planning and Permitting.

As directed in the April 2021 Policy Board motion, the CAC will be provided with the 2050 Oahu Regional Transportation Plan (ORTP) Performance Improvement Plan and subsequent quarterly check-ins. The 2050 ORTP Performance Improvement Plan Quarterly Check-In #1 is attached.

Policy Board (PB)

The Policy Board met on September 28, 2021. They received presentations on the Overall Work Program (OWP) FY2022 Revision #1 and on Performance Based Planning and Programming (PBPP) Implementation Policies and Procedures. Both were approved as presented. The Policy Board also received the OWP Work Element presentation, *Work Where You Live* and accepted the report as evidence that the work was carried out.

The Permitted Interaction Group (PIG) established at the May 25, 2021, Policy Board meeting to finalize salary range, develop a selection protocol, investigate candidates to fill the Executive Director position, and make a recommendation to the PB presented their report and recommended Mark Garrity. Discussion and voting on this agenda item will be held at the PB October 26, 2021, meeting.

Technical Advisory Committee (TAC)

The Technical Advisory Committee met on September 10, 2021 and received a presentation on the Overall Work Program (OWP) Work Element Presentation: *Work Where You Live*. They recommended the Policy Board accept this report as evidence that the work was carried out. The OahuMPO staff gave a presentation on the final draft of the Performance Based Planning and Programming (PBPP) Implementation Policies and Procedures and recommended Policy Board approval of the PBPP Implementation Policies and Procedures final draft, as presented. In addition, the OahuMPO Staff gave a presentation on the OWP FY2022 Revision #1 and recommended the Policy Board approve Revision #1 to the OWP FY2022 as presented. Their next meeting is scheduled for October 8, 2021.

Executive Director's Report Attachment:
2050 Oahu Regional Transportation Plan
Performance Improvement Plan
Check in #1 – October 2021

Year 1 (2021):

- **Task 1.1 - Develop performance measures (July)**
 - Planning to use the same performance measures in the 2045 ORTP, depending on Policy Board input when adopting performance targets leading up to the deadline of the 2050 ORTP.

- **Task 1.2 - Develop RFQ, advertise for, and select modeling support consultant (July 2021-Mar 2022)**
 - RFQ scheduled to go out in November.

- **Task 1.3 - Develop and document public input strategy for ORTP (Aug-Nov)**
 - OahuMPO had an initial meeting in August with implementing agencies on needs for public involvement to improve decision making. Staff are currently exploring ways to have the public more involved in writing the Public Engagement Plan.
 - Staff have completed an internal draft of the Public Engagement Plan.
 - Staff's current priority is to finish the Public Participation Plan, as this is supposed to guide the ORTP's Public Engagement Plan.

- **Task 1.4 - Develop RFQ, advertise for, and select firm for dashboard (Dec)**
 - Staff are working on finalizing the RFQ and this is on schedule.