



NOTICE OF MEETING

Notice is hereby given that a meeting of the
OAHU METROPOLITAN PLANNING ORGANIZATION

POLICY BOARD

will be held on

September 28, 2021 at 1:00 p.m.

Due to the evolving COVID-19 situation and in consideration of the health and welfare of the community, this meeting will be held remotely. Written testimony will be accepted in lieu of in-person testimony. Instructions for submitting testimony can be found at the end of this agenda. Meetings may be monitored remotely via MS TEAMS audio conferencing.

[Click here to join the meeting](#)

Dial in # (if computer does not have a microphone): [+1 808-913-3441](#)

Phone Conference ID: 463 083 802#

Mahalo for your consideration

AGENDA

- I. Call to Order by the Chair**
- II. Introductions/Roll Call**
- III. Approval of the Policy Board's August 31, 2021 Meeting Minutes**
- IV. Reports**
 - A. Executive Director**
 - B. Technical Advisory Committee**
 - C. Citizen Advisory Committee**
- V. Old Business**

None
- VI. New Business**
 - A. Overall Work Program (OWP) FY2022 Revision #1**

The Overall Work Program (OWP) describes OahuMPO's annual budget and federally funded subrecipient planning studies. Revision #1 is an amendment that proposes changes

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to two subrecipient studies with obligated funds. Revision #1 also proposes the cancellation of programmed (previously approved) subrecipient work elements and the addition of a new Appendix.

Requested Action: Policy Board approval of Revision #1 to the OWP FY2022, as presented.

B. Performance Based Planning and Programming (PBPP) Implementation Policies and Procedures

OahuMPO staff will present the final draft of the PBPP Policies and Procedures document. The purpose of the document is to outline the minimum roles and responsibilities of the Hawaii Department of Transportation (HDOT), OahuMPO, and the City and County of Honolulu Department of Transportation Services (DTS) to ensure consistency in satisfying federal transportation performance management requirements.

Per 23 CFR 450.314(h), OahuMPO and agency partners shall jointly agree upon specific written procedures for PBPP. This joint agreement will be documented in the form of Policy Board meeting minutes.

Requested Action: Policy Board approval of the PBPP Implementation Policies and Procedures final draft as presented

C. Executive Director Search Permitted Interaction Group (PIG) Report

The Permitted Interaction Group (PIG) established at the May 25, 2021 Policy Board meeting to finalize salary range, develop a selection protocol, investigate candidates to fill the Executive Director position, and make a recommendation to the Policy Board will present their report and recommendations. There will be no discussion or voting performed at this meeting.

D. OWP W/E Presentation: Work Where You Live

DTS' consultant team will give a presentation on the Work Where You Live telework study funded by the OWP FY2021. The study's objective was to assess the telework experience of Oahu-based State of Hawaii and City & County of Honolulu employees during the Stay-at-Home/Work-from-Home period of the COVID-19 pandemic with the intent of formulating and promoting updated telework policies that provide State and City and County employees with greater flexibility and options for working from home.

Requested Action: Acceptance by the Policy Board of this report as evidence that the work was carried out.

VII. Invitation to interested members of the public to be heard on matters not included on the agenda

VIII. Announcements

IX. Adjournment

PUBLIC TESTIMONY will be accepted on any Policy Board agenda item. Testimony may be oral or written. Written testimony is strongly encouraged as the primary means of submitting testimony.

Oral Testimony

Oral testimony will be accepted at the meeting. Anyone wishing to testify orally is encouraged to please sign up in advance by emailing oahumpo@oahumpo.org. You may also advise us at the meeting if you would like to testify orally. To allow for accommodate all possible testifiers, oral testimony will be limited to 2 minutes. Please note that you may submit written testimony. See below.

Written Testimony

To aid the Board in the distribution of written testimony to members, the Board requests that written testimony be submitted 24 hours in advance (for Monday meetings, please submit written testimony to the OahuMPO office by the prior Friday morning). Your cooperation is greatly appreciated.

Written testimony may be sent to OahuMPO via e-mail at oahumpo@oahumpo.org.

Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

The City and County of Honolulu is using the OahuMPO Transportation Improvement Program (TIP) public involvement process, as outlined in the Federal Highway Administration/Federal Transit Administration metropolitan transportation planning regulations (23 CFR 450/49 CFR 613), to satisfy the public hearing requirements for the Federal Transit Administration's Urbanized Area Formula Program (49 U.S.C. Section 5307) program-of-projects.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office. Please note that requests made after/less than the six (6) days requested cannot be assured.

OahuMPO is a government agency responsible for coordinating transportation planning on Oahu.