



OahuMPO Policy Board Meeting

August 31, 2021



- I. Call to order by Chair
- II. Introductions/Roll Call



III. Approval of the July 15th and 27th, 2021 Meeting Minutes



IV. Reports

A. Executive Director

B. Technical Advisory Committee

C. Citizen Advisory Committee



V. Old Business

A. Looking Toward the Future for OahuMPO



Vision, Goals and Objectives

- Foundation for identifying investment priorities and policies and are reflected in the project and program prioritization process
- The ORTP 2045 vision was approved by the Policy Board and states:
 - *In 2045, Oahu's path forward is multimodal and safe. All people on Oahu can reach their destinations through a variety of transportation choices, which are reliable, equitable, healthy, environmentally sustainable, and resilient in the face of climate change.*
- Review is timely for two reasons:
 - OahuMPO is preparing a five-year strategic plan responding to Federal Certification recommendation
 - OahuMPO is at the start of the five-year process for developing the next ORTP for 2050
- Goals and objectives inform the federally-required analyses OahuMPO coordinates with its planning partners — HDOT, DTS, HART and others



VI. New Business

A. 2025 Strategic Plan Overview



OahuMPO Strategic Plan 2025

Development Guidance and Initial Outline

Discussion with Policy Board
August 31, 2021



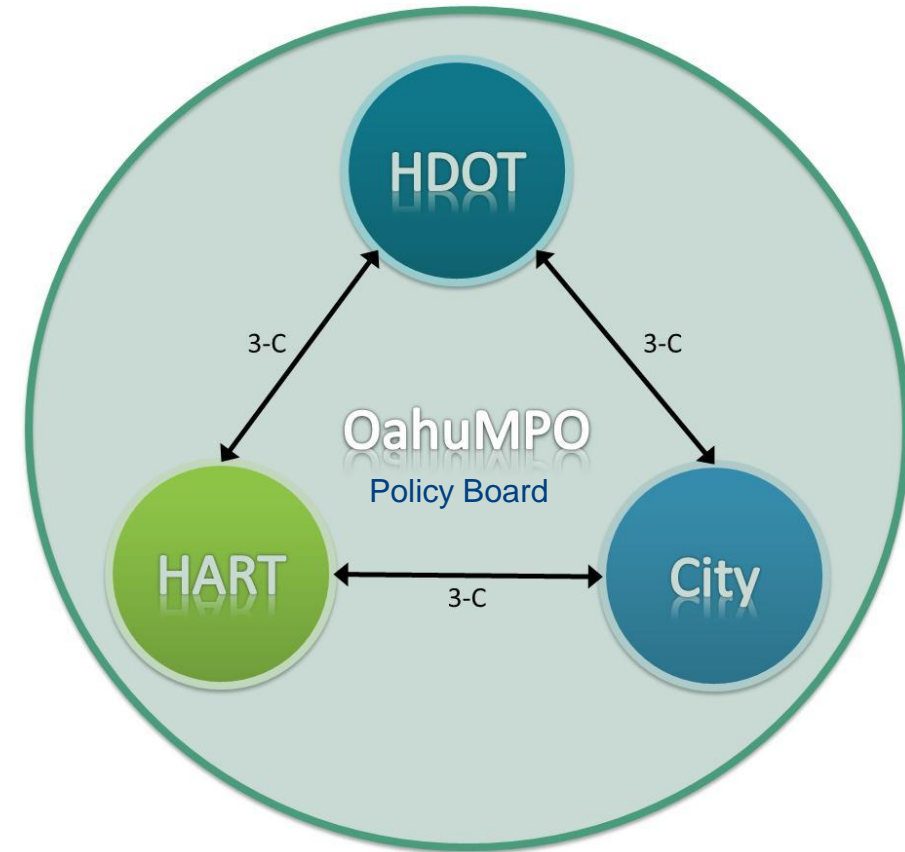
2018 Certification Review Recommendation

- Prepare 5-year Strategic Plan - outlining upcoming product deadlines; training interests and needs; technical capacity and professional service needs; administrative procedures, processes and deadlines; and new product and planning opportunities and timelines



Role of OahuMPO TMA in the 3-C Process

- How the 3-C process for metropolitan planning is intended to work.
- Under this model, the OahuMPO is not viewed as “another” agency, but rather treated as the collective since the
- 3-C process is meant to apply between agencies and decisions are made collectively, not on an individual basis.





Key Goals

- **Goal 1: Ensure compliance with federal metropolitan planning requirements for the OahuMPO Transportation Management Area.**
 - Meet the requirements of all federal statutes and regulations governing Transportation Management Areas to further the OahuMPO's value as an effective and respected regional planning resource and as a policy leader for expending federal-aid transportation funds under the continuing, cooperative, and comprehensive planning (3-C) process.
- **Goal 2: Empower and strengthen the OahuMPO's role as a decision-maker in the regional planning process.**
 - Create a highly effective and efficient decision-making Policy Board that is advised by strong citizen and technical committees, maximizes all available tangible and intangible resources, and leverages the knowledge and experience of the community and partner agencies during all transportation planning processes.
- **Goal 3: Plan for sustainable and livable communities on Oahu.**
 - Prepare plans and provide services to support and guide growth in an economically-focused, sustainable, and responsible manner, respecting the significant cultural, historical, and environmental assets found on Oahu.



Strategic Overview

- **Addressing Key Issues in the One-to-three Year Timeframe**
 - Reposition the OahuMPO TMA Organization and Elevate the Policy Board and Executive Director
 - Develop and Extend Core Competencies; Training for advanced Technical and Analytical Capabilities
 - Revise and Optimize Processes and Procedures, Bylaws, and Foundational Documents
 - Right-size the Organization, Rationalize use of Consultants, and Transition Functions to In-House
- **Long-Term Initiatives (Three-to-Five Years)**
 - Oahu Regional Transportation Plan 2050; Key Policy Guidance for Oahu Region set by 2023
 - Address Findings from the 2022 Federal Certification Review, if any
 - Upgrade Modeling Capabilities for Ongoing Transportation Forecasting, Land Use, Congestion Management, and Other Analyses with Current and Robust Datasets
 - Improve the Effectiveness of the 3-C Planning Process and Community Outreach Program
 - Implement any Changes required by upcoming new Federal Surface Transportation Authorization



Discussion Topics and Next Steps

Assessments

- Work Products
- Staffing and Professional Development
- Infrastructure and Technical Support
- Administrative Support
- Financial Overview and Forecasting

Partner Coordination

- Initial Discussion Draft provided to Policy Board by September 7th
- Request Policy Board to Complete and Return Survey by September 27th

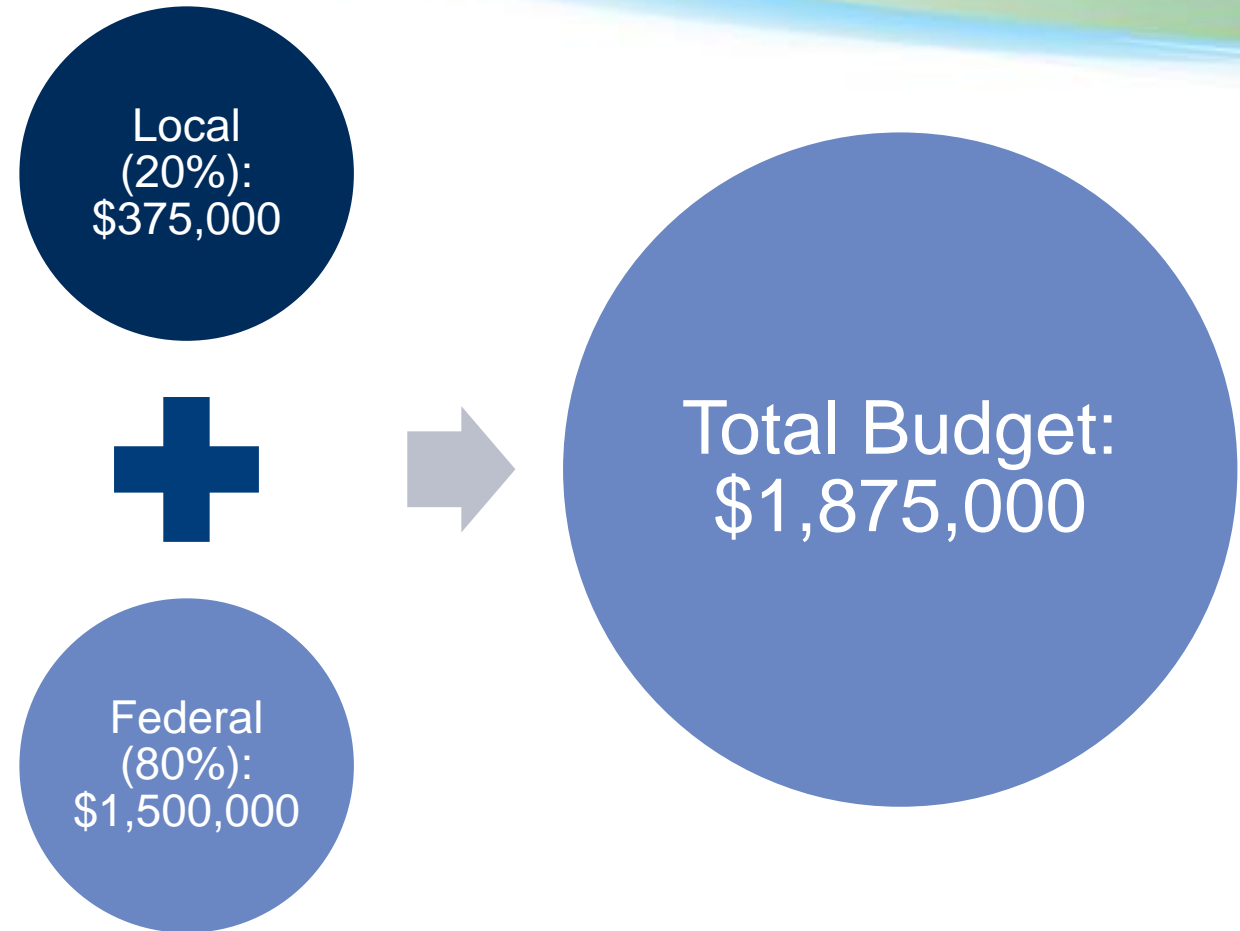


VI. New Business

B. MEMBER Dues Increase Discussion



- Background of Finance Supplemental Agreement & member dues
- OahuMPO's total operating budget is constrained by local match availability
- The FFY2021 apportionment applied to the OWP FY2022 was ~\$2.1 million.
- The credit to partners for the 2022 dues was unusually high because of the local match remaining for the canceled Makaha Beach Study
- The credit for OahuMPO staff time funds remaining was only ~\$53,000 total (4% of the budget)





Cost Category	Funding Request for OWP FY2022			
	FHWA-PL	FTA 5303(d)	Local Match	Total
OahuMPO - Regular Operations Budget				
Staff Time	\$820,273	\$163,727	\$246,000	\$1,230,000
Consultant	\$312,000	-	\$78,000	\$390,000
Overhead		\$132,000	\$33,000	\$165,000
Travel	\$0	-	\$0	\$0
TDFM Data	\$72,000		\$18,000	\$90,000
SUBTOTAL	\$1,204,273	\$295,727	\$375,000	\$1,875,000

OahuMPO Consultants	
Single Audit	\$45,000
Computer & Network Maintenance	\$20,000
Modeling	\$200,000
ORTP Support	\$125,000
Total	\$390,000



Anticipated Budget Needs through 2026

- Implementation of Strategic Plan goals/strategies
 - Possible salary increases
 - Travel demand forecasting model (TDFM)
 - Household travel data purchase (\$100,000/yr)
 - Visitor survey (Cost TBD)
 - Network Upgrade
 - ORTP 2050 consultants (\$800,000+ over 4 yrs)
 - Technical support
 - Branding/Graphic design
- TDFM Data Purchase:
- Required per 3 CFR 450.324
 - Last done in 2012 by a consultant for \$1,000,000
 - 4,000 households surveyed
 - Scope included visitor survey and model refresh
 - The plan going forward:
 - Purchase through National Household Travel Survey
 - Make smaller regular data purchases in lieu of a massive purchase every 10 years.



Member Dues Proposed Increase

- 15% increase from \$125,000 to \$143,750 as of SFY2023
- OahuMPO plans to circulate a revised Finance Supplemental Agreement for SFY 2023 & 2024.
 - Current agreement expires June 2022
- Next steps: Finalize budget needs and timeline for decision making



VII. Invitation to interested members of the public to be heard on matters not included on the agenda



VIII. Announcements

IX. Adjournment