

Citizen Advisory Committee

for the Oahu Metropolitan Planning Organization

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CAC Chair: Chace Shigemasa
CAC Vice-Chair: Ken Farm

Community Planner: Samantha Lara
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NOTICE OF MEETING

Wednesday, September 1, 2021 - 2:00 p.m.- 3:00pm

Due to the evolving COVID-19 situation and in consideration of the health and welfare of the community, this meeting will be held remotely. Written and virtual verbal testimony will be accepted in lieu of in-person testimony. Instructions for submitting testimony can be found at the end of this agenda.

[Click here to join the Meeting](#)

Dial in # (if computer does not have a microphone or you do not have access to a computer/internet): +1 808-913-3441

Conference ID: 401 309 753#

AGENDA

Estimated Meeting Duration: 60 minutes

All meeting materials can be downloaded from the following link:

<http://www.oahumpo.org/about-mpo/committees/citizen-advisory-committee/>

FOR DISCUSSION AND ACTION:

- 1. Call to Order – Chace Shigemasa, Chair**
- 2. Roll call – OahuMPO staff, Samantha**
- 3. Approval of the July 7, 2021 & August 19, 2021 Meeting Minutes**
- 4. Reports of Policy Board and Technical Advisory Committee meetings**
- 5. Old Business**
- 6. New Business**
 - a. Overall Work Program (OWP) Work Element Presentation: Work Where You Live**

DTS' consultant team will give a presentation on the Work Where You Live telework study funded by the OWP FY2021. The study objective was to assess the telework experience of Oahu-based State of Hawaii and City & County of Honolulu employees during the Stay-at-Home/Work-from-Home period of the COVID-19 pandemic with the intent of formulating and promoting updated telework policies that provide State and City/County employees with greater flexibility and options for working from home.

Requested Action: Recommend the Policy Board accept this report as evidence that the work was carried out.

b. Overall Work Program (OWP) FY 2022 Revision #1

The Overall Work Program (OWP) describes OahuMPO's annual budget and federally funded subrecipient planning studies. Revision #1 is an amendment that proposes changes to two subrecipient studies with obligated funds. Revision #1 also proposes the cancellation of programmed (previously approved) subrecipient work elements, and the addition of a new Appendix.

Requested Action: Recommend Policy Board approval of Revision #1 to the OWP FY 2022, as presented.

c. Overall Work Program (OWP) Work Element Presentation: Review and Update of Planned Rights-of-Way for Existing Streets

The City and County of Honolulu, with funding from the Oahu MPO, is reviewing and updating its Right-of-Way Widths for Planned Streets to reflect current conditions, land use and multimodal plans, as well as street type assignments to define priorities and guide implementation of future improvements in alignment with Honolulu's Complete Streets Ordinance. DTS will be providing an overview of the project and is seeking feedback on the proposed street type assignments. **Deadline for public comments is September 30, 2021.**

Requested Action: NONE

d. Resolution Urging OahuMPO Policy Board Action on MPO Funding Policies Regarding Broadband Infrastructure Policy

The purpose of the resolution is to encourage Policy Board members to work with congressional leaders to update MPO federal policies, so that MPO funds may be used for broadband infrastructure projects.

Requested Action: Approve resolution urging the OahuMPO Policy Board to take action on MPO funding policies regarding broadband infrastructure projects.

e. Establish Sub-Committee to Discuss CAC Bylaws and Public Participation Plan

The purpose of the sub-committee is to review and discuss the CAC Bylaws and OahuMPO Public Participation Plan, to make improvements to one or both documents, regarding the impact of the CAC, timing/schedule of presentations/reviewing work products, and the CAC's relationship with the Policy Board.

Requested Action: Approve the establishment of a sub-committee to discuss CAC Bylaws and Public Participation Plan.

7. Invitation to interested members of the public to be heard on matters not included on the agenda

8. Announcements

9. Announcement and tentative date of the next meeting: October 6, 2021, 2:00pm

10. Adjournment

PUBLIC TESTIMONY will be accepted on any Policy Board agenda item. Testimony may be oral or written. Written testimony is strongly encouraged as the primary means of submitting testimony.

Oral Testimony

Oral testimony will be accepted at the meeting. Anyone wishing to testify orally is encouraged to please sign up in advance by emailing oahumpo@oahumpo.org. You may also advise us at the meeting if you would like to testify orally.

Written Testimony

To aid the Board in the distribution of written testimony to members, the Board requests that written testimony be submitted 24 hours in advance (for Monday meetings, please submit written testimony to the OahuMPO office by the prior Friday morning). Your cooperation is greatly appreciated.

Written testimony may be sent to OahuMPO via e-mail at oahumpo@oahumpo.org.

Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

The City and County of Honolulu is using the OahuMPO Transportation Improvement Program (TIP) public involvement process, as outlined in the Federal Highway Administration/Federal Transit Administration metropolitan transportation planning regulations (23 CFR 450/49 CFR 613), to satisfy the public hearing requirements for the Federal Transit Administration's Urbanized Area Formula Program (49 U.S.C. Section 5307) program-of-projects.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office. Please note that requests made after/less than the six (6) days requested cannot be assured.

OahuMPO is a government agency responsible for coordinating transportation planning on Oahu.