



## NOTICE OF MEETING

Notice is hereby given that a meeting of the  
OAHU METROPOLITAN PLANNING ORGANIZATION  
**POLICY BOARD**  
will be held on

**Tuesday, May 25, 2021 at 1:00 p.m.**

Due to the evolving COVID-19 situation and in consideration of the health and welfare of the community, this meeting will be held remotely. Written testimony will be accepted in lieu of in-person testimony. Instructions for submitting testimony can be found at the end of this agenda. Meetings may be monitored remotely via MS TEAMS audio conferencing.

[Click here to join the meeting](#)

*Dial in # (if computer does not have a microphone): [+1 808-913-3441](#)*

Phone Conference ID: 246 894 919#

Mahalo for your consideration.

## AGENDA

- I. **Call to Order by Chair**
- II. **Introductions/Roll Call**
- III. **Approval of April 27, 2021 Policy Board Meeting Minutes**
- IV. **Reports**
  - A. **Executive Director**
  - B. **Technical Advisory Committee**
  - C. **Citizen Advisory Committee**
- V. **Old Business**

None
- VI. **New Business**
  - A. **Final Draft Overall Work Program FY 2022**

The Overall Work Program (OWP) is OahuMPO's operating budget which also identifies all metropolitan planning studies, projects, and other work elements that staff and agency partners will be working on in FY 2022. The final draft of the OWP FY2022 will be presented for review and action by the Policy Board.

## Oahu Metropolitan Planning Organization

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***Requested Action:*** Policy Board approval of the final draft FY2022 Overall Work Program as presented

**B. Updated Revision to the Finance Supplemental Agreement FY2022-2024**

The Finance Supplemental Agreement is the interagency agreement for the payment of member dues by the Hawaii Department of Transportation (HDOT), the City's Department of Transportation Services (DTS), and the Honolulu Authority for Rapid Transportation (HART). OahuMPO staff will provide an update on the current Finance Supplemental Agreement which will sunset on June 30, 2021.

***Requested Action:*** Policy Board approval of the updated revision to the Finance Supplemental Agreement FY2022-2024 as presented.

**C. Update to Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Sub-Appropriation Funding**

The State of Hawaii received ~\$42 million in funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRSSAA) for Highway Infrastructure Programs (HIP). Of this amount, about \$6 million has been sub-allocated to Oahu as a Transportation Management Area (TMA).

At their April 27, 2021 meeting, the Policy Board concurred to HDOT's proposal to use the \$6,155,308 sub-allocation of the CRSSA Oahu Sub-Allocation funds for the design and construction of a left-turn lane from Pearl Highlands Rail Station on Kamehameha Highway to Kuala Street. HDOT is requesting a revision to the Policy Board's approval to allow the funds to be used to pay for Oahu District maintenance personnel direct labor costs. After the HDOT is reimbursed, the reimbursement funds will be used for the construction of a left-turn lane from the Pearl Highlands Rail Station on Kamehameha Highway to Kuala Street.

***Requested Motion:*** Approve the use of the \$6,155,308.00 sub-allocation of the CRSSA Oahu Sub-Allocation funds for Hawaii Department of Transportation's (HDOT) Oahu District maintenance personnel direct labor costs with the understanding that after the HDOT is reimbursed, the reimbursement funds will then be dedicated for the construction of a left-turn lane from the Pearl Highlands Rail Station on Kamehameha Highway to Kuala Street.

**D. Report from the Permitted Interaction Group (PIG) for the Evaluation of the OahuMPO Executive Director**

The PIG for the Evaluation of the OahuMPO Executive Director will present their report on the tasks assigned to them at the April 27, 2021 Policy Board meeting. This report will include criteria and protocol for conducting future annual Executive Director performance evaluations. There will be no discussion at this meeting on this topic.

**E. Form a Permitted Interaction Group (PIG) to Conduct a Search for and Evaluation of Candidates for the Executive Director Position**

The current Executive Director has submitted his letter of resignation. The Executive Director is an at-will employee of the Policy Board. The Policy Board will form a permitted interaction

group to finalize salary range, develop selection protocol, and conduct the OahuMPO Executive Director search.

**Requested Action:** *Establish a Permitted Interaction Group (PIG) which will finalize salary range, develop selection protocol, investigate candidates to fill the Executive Director position and make a recommendation to the Policy Board.*

**VII. Invitation to interested members of the public to be heard on matters not included on the agenda**

**VIII. Announcements**

**IX. Adjournment**

**PUBLIC TESTIMONY** will be accepted on any Policy Board agenda item. Testimony may be oral or written. Written testimony is strongly encouraged as the primary means of submitting testimony.

**Oral Testimony**

Oral testimony will be accepted at the meeting. Anyone wishing to testify orally is encouraged to please sign up in advance by emailing [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org). You may also advise us at the meeting if you would like to testify orally.

**Written Testimony**

To aid the Board in the distribution of written testimony to members, the Board requests that written testimony be submitted 24 hours in advance (for Monday meetings, please submit written testimony to the OahuMPO office by the prior Friday morning). Your cooperation is greatly appreciated.

Written testimony may be sent to OahuMPO via e-mail at [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org).

**Note:** Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

*The City and County of Honolulu is using the OahuMPO Transportation Improvement Program (TIP) public involvement process, as outlined in the Federal Highway Administration/Federal Transit Administration metropolitan transportation planning regulations (23 CFR 450/49 CFR 613), to satisfy the public hearing requirements for the Federal Transit Administration's Urbanized Area Formula Program (49 U.S.C. Section 5307) program-of-projects.*

*To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office. Please note that requests made after/less than the six (6) days requested cannot be assured.*

OahuMPO is a government agency responsible for coordinating transportation planning on Oahu.

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