

Meeting Summary of the
Oahu Metropolitan Planning Organization

CITIZEN ADVISORY COMMITTEE

Wednesday, November 19, 2008, 3:30 p.m.
Council Committee Room
Honolulu Hale, Room 205
530 South King Street, Honolulu, Hawaii

Members Present:

Land Use Research Foundation
NB #34 Makakilo-Kapolei-Honokai Hale
AARP
American Society of Civil Engineers
Castle & Cooke Homes Hawaii
Citizens for a Fair ADA Ride
Committee for Balanced Transportation
E Noa Corporation
Eye of the Pacific
Hawaii Teamsters and Allied Workers, Local 996
Hui Kupuna VIP
Interagency COORDINATION Councils
Leeward Oahu Transportation Management Association
NB #05 Diamond Head-Kapahulu-Saint Louis Heights
NB #08 McCully-Moiliili
NB #10 Makiki-Lower Punchbowl-Tantalus
NB #13 Downtown
NB #20 Aiea
NB #22 Waipahu
NB #25 Mililani-Waipio-Melemanu
NB #26 Wahiawa
NB #29 Kahaluu
NB #30 Kaneohe
NB #35 Mililani Mauka-Launani Valley
Waianae Coast Transportation Concerns Group
Waikiki Residents Association

David Arakawa, Chair
Michael Golojuch, Vice Chair
Mary Protheroe
Tiffany Hamada
Dean Minakami
Laureen Kukino
Joseph Magaldi
Tom Dinell
Charlene Ota
Glenn Ida
Rose Pou
CC Curry
Shannon Alivado
Bert Narita
Ron Lockwood
Charles Carole
Tom Smyth
Jane Sugimura
Robert Kakalia
Dick Poirier
Joseph Francher
Ken LeVasseur
Wendell Lum
Pamela Young
Dick Boddy
Daisy Murai

Members Absent (Reps):

American Planning Association Hawaii
American Society of Landscape Architects
Charley's Taxi
Federal Rental Assisted Tenants Agency
Hawaii Bicycling League
Hawaii Highway Users Alliance

John Valera
Chris Dacus
Dale Evans
David Yaw
Janice Marsters
Darcianne Evans

Hawaii Transportation Association
Honolulu Community Action Program
Institute of Transportation Engineers
League of Women Voters
NB #01 Hawaii Kai
NB #02 Kuliouou-Kalani Iki
NB #03 Waialae-Kahala
NB #09 Waikiki
NB #12 Nuuanu-Punchbowl
NB #14 Liliha-Alewa-Puunui-Kamehameha Heights
NB #18 Aliamanu-Salt Lake-Foster Village
NB #21 Pearl City
NB #23 Ewa
NB #24 Waianae Coast
NB #27 North Shore
North Shore Chamber of Commerce
Pacific Resource Partnership
Sierra Club Hawaii Chapter
Tax Foundation of Hawaii

Gareth Sakakida
Val Tavai
Don Hamada
Jacqueline Parnell
Greg Knudsen
Linda Starr
Lester Fukuda
Robert Finley
Jay Fidell
Dale White
Lorene Godfrey
Cruz J. Vina, Jr.
R. Scott Belford
David Brown
Antya Miller
Gil Riviere
Kyle Chock
Julie Shiohita
Lowell Kalapa

Guests Present:

Elizabeth Kreuger
Dean Nakagawa
James Marn
Elwin Spray

Department of Transportation Services
Hawaii Department of Transportation
NB #12 Nuuanu-Punchbowl
NB #29 Kahaluu

OahuMPO Staff Present: Gordon Lum (Executive Director), and Marian Yasuda

Chair David Arakawa called the meeting to order at 3:31 p.m.

1. New Business

“CAC Bylaws Subcommittee”

Handout: Summary of Proposed Revisions to the Bylaws

Chair Arakawa introduced Tom Smyth, the Chair of the CAC Bylaws Subcommittee. Mr. Smyth presented the subcommittee’s recommendations for revision of the current Bylaws of the CAC. Mr. Smyth explained that many of the proposed revisions define requirements of the Sunshine Law, *Hawaii Revised Statutes 92*, more accurately as they relate to the CAC. Chair Arakawa explained the need to revise the Bylaws to ensure that a quorum is achieved for each scheduled meeting. Mr. Smyth presented some possible changes for incorporation into the draft Bylaws:

- Three consecutive absences would require immediate removal from the CAC.
- In order to achieve a quorum, prior to the meeting, the Chair may remove members with the most absences to reduce the required number for quorum.
- Eliminate the probation period, allowing for immediate removal from the CAC.

Discussion Highlights:

[Note: Unless otherwise noted, all questions were answered by Mr. Smyth.]

- In response to a question by Wendell Lum: Hopefully, when the member organizations are made aware of the more stringent attendance requirements for the CAC, they will make their best efforts to have someone represent them at CAC meetings. The proposed revision allows for member organizations to identify multiple alternates, which should make it easier to ensure their organization is represented.
- In response to a question by Dick Boddy: Designated alternates' attendance does count toward the member organization's attendance credits.
- In response to a comment by Mr. W. Lum: The requirement of attending 4 meetings in a six-month period only applies to member organizations that are on probation.
- In response to a question by Joseph Francher: The current attendance requirement is four meetings during the past fiscal year.
- In response to a question by Tom Dinell: Under an option presented for consideration, the Chair may make a decision to reduce the number of member organizations prior to the start of the meeting, by assessing the CAC attendance records.
- In response to a question by James Marn: Official written notification of removal from the CAC would be sent to the head of the member organization by the OahuMPO staff. If there are circumstances that contributed to the organization's absences, the head of that organization may write a letter of appeal to the CAC Chair through the OahuMPO staff.

A vote was taken to determine the preference of the CAC between two additional options for incorporating into the draft Bylaws:

Option 1: Three consecutive absences and you may be removed from the CAC.

Option 2: Four absences in a six-month period would result in removal from the CAC.

Option 1 received 21 votes and Option 2 received 5 votes. Option 1 will be added to the draft Bylaws and be considered for action.

A motion was made by CC Curry and seconded by Joseph Magaldi to accept the draft Bylaws as revised.

Discussion:

- In response to a question by Mr. Francher: In order for any action to be taken at a meeting, 50% plus one is required to take any action.

The motion was unanimously approved.

2. Approval of the September 17 and October 29, 2008 Meeting Minutes

- **September 17, 2008 meeting minutes**

Discussion Highlights:

- CC Curry requested that the September minutes reflect that she was the sole dissenting vote on including Title VI and Environmental Justice on monthly agendas for CAC meetings.

Chair Arakawa suggested the approval of the September 17 meeting minutes be deferred until the recording can verify that such a vote took place.

- **October 29, 2008 meeting minutes**

Discussion Highlights:

- Laureen Kukino commented that Hui Kupuna VIP was discouraged by the comment stating that public transit is not a solution for the elderly and handicapped.

Hearing no corrections, the October 29, 2008 minutes were approved by unanimous consent.

3. Other Business

- **DEIS** - Chair Arakawa announced to the CAC the following dates for public meetings on the Draft Environmental Impact Statement (DEIS) for the Honolulu High-Capacity Transit Corridor Project (HHCTCP). Members were encouraged to attend any of the following DEIS public hearings:

- December 6, 2008 9:00 a.m. Kapolei Hale
- December 8, 2008 6:00 p.m. Neal Blaisdell Center
- December 9, 2008 6:00 p.m. Salt Lake District Park
- December 10, 2008 6:00 p.m. Filipino Community Center
- December 11, 2008 6:00 p.m. Bishop Museum

In response to a request by Charles Carole: Chair Arakawa said that a request would be made to DTS for a question-and-answer period with the CAC during the December meeting. Should that question-and-answer period not be possible, the CAC will recess in December.

- **Survey of Meeting Time, Day, and Location Preferences** - Chair Arakawa announced the results of the meeting preferences survey:
 - 53% of respondents prefer meetings to be held in the 3rd week of the month.
 - 60% of respondents prefer meetings to be on Wednesdays.
 - 67% of respondents prefer meetings to begin at 3:30 p.m.
 - 73% of respondents prefer meetings to be 1 hour in length.
 - 80% of respondents prefer meetings to be in the Downtown/Capitol District area.
- **Presentation Topics Prioritization and Government Contact Listing** - Chair Arakawa announced that the presentation topics list for FY 2009 and the Government Contact Listing were available for pickup.
- **Letter of Gratitude to Mayor Hannemann** - Chair Arakawa read his letter to the Mayor, thanking him for the use of the conference room for the CAC meetings, and asked all members present to sign the letter.

4. OahuMPO Meeting Highlights - Policy Committee & Technical Advisory Committee

Ms. Yasuda announced the following:

- There has been no meeting of the Policy Committee since the CAC last met on October 29, 2008.

- The Technical Advisory Committee met on October 28, 2008. At that meeting they:
 - Voted to recommend that the Policy Committee approve Revision #1 to the FY 2009 Overall Work Program; and
 - Heard a presentation on the Distribution of Year 2035 Socio-Economic Forecasts to Traffic Analysis Zones by the City and County of Honolulu Department of Planning and Permitting.
 - No future meetings are scheduled at this time.
- The Policy Committee is scheduled to meet on Friday, November 21, 2008 at 9:30 a.m. in the Council Committee Room #205. At that meeting, it is anticipated that they will:
 - Consider the membership application of Kalihi-Palama Neighborhood Board #15;
 - Consider Revision #1 to the FY 2009 Overall Work Program;
 - Hear a presentation by the Department of Transportation Services on the DEIS for the HHCTCP; and
 - Hear the CAC Chair's report.

5. Announcements

- There were no announcements.

The meeting was adjourned at 5:08 p.m.