

Minutes of the
Oahu Metropolitan Planning Organization

POLICY BOARD

Tuesday, May 26, 2020
via Microsoft Teams

Members Present:

Vice Chair Councilmember Brandon Elefante	HDOT Deputy Director Lynn Araki-Regan
Senator Karl Rhoads	DTS Chris Clark
DPP Deputy Director Timothy Hiu	HART Project Director Charles "Sam" Carnaggio
OP Rodney Funakoshi	DOH Primary Prevention Branch Manager Heidi Hansen-Smith

Member(s) Absent:

Senator Breene Harimoto, Councilmember Joey Manahan, Councilmember Kymberly Marcos Pine, Representative Ryan Yamane, Representative Henry Aquino, FHWA Division Administrator Ralph Rizzo

Guests Present:

Dion Mesta (Clmbr Elefante's office)	Shellie Habel (University of Hawaii)
Ben Trevino (HART)	Brad Romine (University of Hawaii)
Shirley Templo (Clmbr Manahan's office)	Sam Lemmo (OCCL)
Anu Hittle (DLNR)	Doug Chun (OCC)

OahuMPO Staff Present: Alvin Au, Zakari Mumuni, Roni Schack, Kiana Otsuka, Joel Vincent, Tori Trevino, Nicki Smith, Nicole Cernohorsky, and Samantha Lara

I. CALL TO ORDER

Policy Board Chair Breene Harimoto was not able to attend the meeting. As Acting Chair, Vice Chair Elefante called the meeting to order at 1:00 p.m.

II. ROLL CALL

The Policy Board members introduced themselves.

III. APPROVAL OF FEBRUARY 25, 2020 MEETING MINUTES

The Policy Board reviewed the February 25, 2020 meeting minutes, which were emailed to them in advance of the meeting. The Policy Board proceeded with a roll call vote:

Brandon Elefante – Aye
Lynn Araki-Regan – Aye
Chris Clark – Abstain
Karl Rhoads – Abstain
Sam Carnaggio – Aye
Tim Hiu – Aye

There were no further discussions, abstentions, reservations, or objections and the minutes were approved as presented

IV. Reports

A. Executive Director's Report

Director Au reported that due to the COVID-19 pandemic, OahuMPO has suspended the recruitment for the vacant Transportation intern position; that OahuMPO received notification on April 6, 2020 that the FY2019 single audit report was accepted by the Federal Audit Clearing house (FAC); and that progress is being made on all major projects including the FY2021 Overall Work Program (OWP), Oahu Regional Transportation Plan (ORTP), Transportation Improvement Program (TIP), the Public Participation Plan (PPP), the Congestion Management Process Update (CMP), and OahuMPO-managed studies.

Executive Director Au also reported that the OahuMPO staff has developed a return-to-work plan and implemented procedures for staff to follow in consideration of the COVID-19 situation and indicated the OahuMPO financial report is attached to his Executive Director Report for their information .

Director Au noted that the Technical Advisory Committee met remotely on May 8, 2020 and received a presentation on the FY2021 Overall Work Program Final Draft for which they voted to recommend that the Policy Board approve the FY2021 OWP with the TAC suggested changes. He also noted that the CAC had cancelled their April, May, and June meetings.

The Executive Director's Report may be viewed at: https://www.oahumpo.org/?wpfb_dl=1897

B. Technical Advisory Committee (TAC)

There was no report from the TAC.

C. Citizens Advisory Committee (CAC)

There was no report from the CAC.

V. Old Business

There was no old business.

VI. New Business

A. Citizen Advisory Committee (CAC) New Member Request

Executive Director Au explained that Neighborhood Board (NB) #27 North Shore has met the eligibility requirements for admission to the CAC as described in the CAC Bylaws section II. At their March 4, 2020 meeting, the CAC voted to recommend to the Policy Board that NB #27 North Shore be granted membership in the CAC. Samantha Lara, Acting Community Planner for OahuMPO informed the Policy Board that the representing member for NB#27 would be Robert Leinau.

There was a motion by Senator Karl Rhoads and seconded by Sam Carnaggio to approve the CAC membership application of Neighborhood Board #27 North Shore. The Policy Board proceeded with a roll call vote:

Brandon Elefante – Aye

Lynn Araki-Regan – Aye

Chris Clark – Aye

Karl Rhoads – Aye

Sam Carnaggio – Aye

Tim Hiu – Aye

There were no further discussions, abstentions, reservations, or objections and the motion was approved unanimously.

B. Final Draft FY2021 Overall Work Program (OWP)

OahuMPO's Planning Program Manager Nicole Smith presented the final draft of the OWP including an overview of expected funding sources and the OWP FY2021 total funds request. She described each of the items in Task 1 - MPO Management & Program Administration, Task 2 - Data Development and Maintenance, Task 3 - Short Range Planning, and Task 4 - Long Range Planning and discussed the funding summary and the public and intergovernmental review comments. She informed the Policy Board that an amendment to add a *Congestion Pricing Study* and a *Work Where You Live Study* is expected to be proposed for consideration later this year.

Ms. Smith noted that data derived in the Travel Demand Forecast Model (TDFM) is an integral part of the Oahu Regional Transportation Plan (ORTP). The generally accepted tenet is to update the TDFM at least as often as the U.S. census. The census occurs every ten years. OahuMPO's TDFM was last updated in 2012. Because the ten-year period ends in 2022 and the cost of household travel data is high, OahuMPO sought to spread the cost of the TDFM purchase over two years and rollover remaining FY2020 partner dues to FY2021 to help fund this expense. TAC had requested OahuMPO seek guidance from the Attorney General's (AG) office on whether the Supplemental Financial Agreement allowed the rollover of FY2020 partner dues to FY2021. Ms. Smith reported that OahuMPO has not yet received a response from the AG's office. Therefore, OahuMPO had reduced the TDFM data purchase budget, basing the new amount on the available FY2021 partner dues only. She noted that should the AG indicate a rollover of the FY2020 dues is allowed, an amendment to the FY2021 can be made.

There was a question on whether the Department of Land and Natural Resources (DLNR) is coordinating with the Hawaii Department of Transportation (HDOT) on the *Planning for Improved Resilience to Coastal Hazards through Green Infrastructure - Punalu'u* study. Anu Hittle of DLNR indicated they plan to collaborate with and had consulted with HDOT prior to submitting their study.

To a question regarding the planned deobligation of funds remaining from prior work programs and the timing of the deobligation, Ms. Smith explained that expected total funds for deobligation is \$2.9~; includes funds from cancelled, closed, or closing out studies; must be done by the end of a federal fiscal year; and will be done in stages.

Sam Carnaggio of Honolulu Authority for Rapid Transit (HART) responded to the question regarding the *Dillingham Corridor Mobility Data Planning Study* and whether the study is scheduled to be completed before the work begins or if it is ongoing. He explained that the study is meant to be ongoing, as HART would like to evaluate how the public is responding to the work being done as it progresses. There was discussion and agreement on extending the schedule to June 2024.

There was a question inquiring about the cost of the Congestion Pricing Study to which Ms. Smith indicated no cost has yet been determined by Department of Planning and Permitting since the scope of the study has not been completed. The cost of the study will be included in the amendment.

A motion was made by Senator Karl Rhoads and seconded by Timothy Hiu to endorse the final draft of the FY2021 Overall Work Program for submission to the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) for their approval with the changes as discussed. The Policy Board proceeded with a roll call vote:

Brandon Elefante – Aye
Lynn Araki-Regan – Aye
Chris Clark – Aye
Karl Rhoads – Aye
Sam Carnaggio – Aye
Timothy Hiu – Aye

There were no further discussions, abstentions, reservations, or objections and the motion was approved unanimously.

VII. Invitation to interested members of the public to be heard on matters not included on the agenda

There were no comments.

VIII. Announcements

Acting Chair Elefante announced that the next meeting would be held on June 30, 2020 at 1:00PM and would be held remotely via Microsoft Teams. Acting Chair Elefante thanked Department of Land and Natural Resources for attending the meeting and thanked OahuMPO for hosting the meeting.

IX. Adjournment

A motion was made by Tim Hiu and seconded by Sam Carnaggio. There were no objections, so Acting Chair Elefante adjourned the meeting at 1:58 pm.

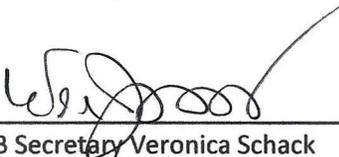


Digitally signed by B.Elefante on:
07/13/2020 at 9:44AM

PB Vice Chair Brandon Elefante for
PB Chair Breene Harimoto

July 13, 2020

Date



PB Secretary Veronica Schack

07/13/2020

Date

The PowerPoint from this meeting may be viewed at https://www.oahumpo.org/?wpfb_dl=1896