

Minutes of the
 Oahu Metropolitan Planning Organization
TECHNICAL ADVISORY COMMITTEE
 May 8th, 2020
 Virtual Meeting hosted on Microsoft Teams

Members Present:

Name	Agency	Voting Rights	Present
Ken Tatsuguchi (Chair)	HDOT	Yes	X
Masatomo Murata	HDOT	Yes	X
Jorge Felix (Vice Chair)	HART	Yes	X
Ben Treviño	HART	Yes	
Marian Yasuda	DTS	Yes	X
Eric Stoetzer	DTS	Yes	X
Dina Wong	DPP	Yes	X
Andy Yamaguchi	DPP	Yes	X
Joseph Roos	DBEDT	Yes	X
Ruby Edwards	OP	Yes	X
Kimberly Evans	FAA	Yes	
Ted Matley	FTA	No	
Kyle Oyasato	DFM	No	
Gareth Sakakida	HTA	No	
Tim Trang	DDC	No	
Amy Ford-Wagner	FHWA	No	X

Guests Present: Virginia Sosh, Sam Carnaggio, Michele O’Connell

OahuMPO Staff Present: Alvin Au, Roni Schack, Zakari Mumuni, Nicki Smith, Tori Larson, Joel Vincent, Samantha Lara, Kiana Otsuka, Nicole Cernohorsky

The meeting was properly noticed in accordance with State law.

I. CALL TO ORDER

Chair Ken Tatsuguchi called the meeting to order at 9:00 am.

II. ROLL CALL

Technical Advisory Committee (TAC) members and members of the audience introduced themselves.

III. APPROVAL OF THE MARCH 13TH MEETING MINUTES

Chair Tatsuguchi requested members review the minutes which were emailed to the members in advance of the meeting. Chair Tatsuguchi noted that in Section **V.I.A PM Peak Tow Away Zone Time Modifications on Urban Arterials**, Kelly Akasaki's name was misspelled. There were no further corrections. A motion was made by Joseph Roos and seconded by Andy Yamaguchi to approve the minutes as corrected. The TAC proceeded with a roll call vote:

Ken Tatsuguchi – Aye
Masatomo Murata – Aye
Dina Wong – Aye
Ruby Edwards – Aye
Andy Yamaguchi – Aye
Jorge Felix – Aye
Marian Yasuda – Aye
Eric Stoetzer – Aye
Joseph Roos - Aye

There were no further discussions, abstentions, or objections and the minutes were approved as corrected.

IV. REPORTS

A. EXECUTIVE DIRECTOR

Director Au reported that due to the COVID-19 pandemic, OahuMPO had suspended evaluating potential candidates for the vacant Transportation intern position. He reported OahuMPO received notification on April 6, 2020 that the FY2019 single audit report was accepted by the Federal audit clearing house (FAC) and no further action was required, that OahuMPO will be presenting the FY2021 OWP Public review draft at this meeting, and noted the draft is posted on the OahuMPO website.

Director Au reported that the Policy Board cancelled their March and April meetings and that their next scheduled meeting would be on Tuesday, May 26, 2020 via Microsoft Teams. He noted that the CAC cancelled their April and May meetings and the next CAC meeting is tentatively scheduled for June 3, 2020.

Details of the Executive Director's Report can be viewed at:

https://www.oahumpo.org/?wpfb_dl=1887

V. OLD BUSINESS

There was no old business to conduct.

VI. NEW BUSINESS

A. Final Draft Overall Work Program (OWP) FY21

Nicole Smith, Planning Program Manager for OahuMPO, presented an overview of the Final draft of the OWP. She informed the TAC that the Final Draft went out for public review from March 6, 2020 to April 17, 2020 and that upon TAC approval, would go to the Policy Board for their endorsement at the end of May. She gave background and an overview including expected funding sources and the OWP FY2021 total funds request. She explained each of the items within Task 1 – MPO Management & Program Administration, Task 2 – Data Development and Maintenance, Task 3 - Short Range Planning, and Task 4 – Long Range Planning. Ms. Smith discussed the funding summary and the public and intergovernmental review comments, informed the TAC that an amendment to add a Congestion Pricing Study and a Work Where You Live Study is expected to be done later this year.

There was a question and discussion regarding the funds for the data purchase in Task 2. It was requested that OahuMPO review the Finance Supplemental Agreement with Attorney General's Office to determine whether the rollover of funds to the following year, from FY2020 to FY2021 is acceptable. There was discussion regarding incorrect de-obligated fund amounts for several DTS projects and outstanding OahuMPO invoices that are still in process at HDOT's State Transportation Planning Office (STP). It was noted that deobligation cannot be done until the final invoice is processed and final closeout is confirmed. Table 4 *Deobligation of Funds Remaining from Completed or Cancelled Planning Studies* in the OWP would be updated with the correct amounts and the corrected draft would be sent to the TAC for review before the Policy Board meeting. Masatomo Murata clarified that STP assumed the oversight of invoices in January, is working with OahuMPO on these invoices, and to contact him about which invoices are in question and he will follow up on them.

A question was raised asking whether the COVID-19 pandemic would affect availability of funds or adherence to deadlines. Ms. Smith stated that currently OahuMPO is keeping to the end of June OWP deadline and has not been notified of any changes in funding. .

A motion was made by Marian Yasuda and seconded by Ruby Edwards to recommend to the Policy Board their approval of the final draft of the FY2021 Overall Work Program with the inclusion of corrections discussed made to Table 4 and that OahuMPO verify with the Attorney General's Office on whether the remaining FY2020 dues may be carried over into the FY2021 OWP. The TAC proceeded with a roll call vote:

Ken Tatsuguchi - Aye
Andy Yamaguchi – Aye
Dina Wong- Aye
Eric Stoetzer – Aye
Marian Yasuda – Aye
Ruby Edwards – Aye
Jorge Felix – Aye
Joe Roos – Aye
Masatomo Murata – Aye

There were no further discussions, abstentions, or objections and the motion passed.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no matters to be heard.

VIII. ANNOUNCEMENTS

Chair Tatsuguchi commended OahuMPO on their organization of the Teams meeting.

IX. ADJOURNMENT

Chair Tatsuguchi adjourned the meeting at 10:00 am.

The presentation for this meeting may be viewed at: https://www.oahumpo.org/?wpfb_dl=1888