



Memorandum

To: Policy Board Members

From: Alvin Au, Executive Director

Date: May 26, 2020

Executive Director's Report

Accomplishments and Progress

Personnel changes to report: Due to the COVID-19 Pandemic, the OahuMPO has suspended the recruitment of potential candidates to fill the vacant intern position.

OahuMPO received notification on April 6, 2020 that our FY2019 Single Audit Report was accepted by the Federal Audit Clearinghouse (FAC) on March 18, 2020. No further action is needed.

In observance of the COVID-19 emergency situation, OahuMPO staff has been working remotely as much as possible while continuing to meet our federal requirements. Progress is being made on all our primary products including the FY 2021 Overall Work Program (OWP) which will be presented to you today, the Oahu Regional Transportation Plan (ORTP) which is due in April 2021, the Transportation Improvement Program (TIP), the Public Participation Plan (PPP), the Congestion Management Process Update, as well as on OahuMPO-managed studies.

OahuMPO staff has developed a return-to-work plan that identified steps to take and implements procedures for staff to follow in consideration of the COVID-19 situation.

OahuMPO's Financial Report for the second quarter of FY2020 is attached for your review.

Technical Advisory Committee (TAC)

The TAC met remotely on May 8, 2020 and received a presentation on the FY2021 Overall Work Program Final Draft. The TAC voted to recommend that the Policy Board approve the FY2021 OWP with the changes that will be shared with you in today's presentation.

Citizens Advisory Committee (CAC)

The CAC did not meet on April 1, 2020 and May 6, 2020. The next CAC meeting scheduled for June 3, 2020 has also been cancelled.

Work Element	WE Title	Remaining Funds from Previous Obligations as of December 31, 2019	Budget Adjustments	Total Funds Available as of December 31, 2019	Contracts	Remaining Contract Balance	Expenditures From January 1, 2020 - March 31, 2020	Balance of Funds Available (Not Including Contract Balance) As of March 31, 2020	Total Remaining Balance (Contract and Available Funds) As of March 31, 2020
201.02	OahuMPO Participation Plan Evaluation	\$ 6,804	\$ 125	\$ 6,929				\$ 6,929	\$ 6,929
201.04	Title VI & Environmental Justice Monitoring	\$ 33,964	\$ -	\$ 33,964	\$ 196,446	\$ -	\$ 4,478	\$ 29,486	\$ 29,486
201.05	Congestion Management Process Update	\$ 205,209		\$ 205,209			\$ 257	\$ 204,952	\$ 204,952
201.16	Comprehensive Data Management and Sharing Study	\$ 175,348	\$ -	\$ 175,348			\$ 216	\$ 175,132	\$ 175,132
202.02	Central Oahu Transportation Study	\$ 63,186	\$ -	\$ 63,186	\$ 346,817	\$ 31,574			\$ 31,574
202.03	Transportation Revenue Forecasting & Alternatives Revenue Exploration	\$ 245,983		\$ 245,983			\$ -	\$ 245,983	\$ 245,983
202.04	Farrington Highway Makaha Beach Park Realignment Feasibility Study	\$ 99,835	\$ 2,869	\$ 102,704	\$ 383,998	\$ 304,256	\$ 2,591	\$ 100,113	\$ 404,369
202.07	Oahu Bike Plan Update	\$ 3,156		\$ 3,156			\$ 3,151	\$ 5	\$ 5
203.03	PM Peak Period Tow-Away Zone Time Modifications	\$ 67,366		\$ 67,366			\$ -	\$ 67,366	\$ 67,366
203.06	Oahu Mass Transit Joint Operational Study	\$ 267,400	\$ -	\$ 267,400			\$ -	\$ 267,400	\$ 267,400
203.07	Review and Update of Planned Rights-of-Way for Existing Streets	\$ 500,000	\$ -	\$ 500,000			\$ -	\$ 500,000	\$ 500,000
203.08	Transit Fares Scenario Modeling Study	\$ 104,763		\$ 104,763			\$ -	\$ 104,763	\$ 104,763
203.09	Transit Rider Survey Project	\$ 1,400,113		\$ 1,400,113			\$ -	\$ 1,400,113	\$ 1,400,113
203.10	Ala Wai Canal Bridge Alternatives Analysis	\$ 26,610		\$ 26,610			\$ 26,610	\$ (0)	\$ (0)
203.11	Waikiki Loading Zone Management Study	\$ 235,000		\$ 235,000				\$ 235,000	\$ 235,000
203.12	Multi-Modal Transit Asset Management Plan	\$ 250,000		\$ 250,000				\$ 250,000	\$ 250,000
203.13	Royal Kunia Public Transit and Day Care Facility Master Plan	\$ 500,000		\$ 500,000				\$ 500,000	\$ 500,000
203.14	Ala Moana Transit Plaza Alternatives Analysis	\$ 500,000		\$ 500,000				\$ 500,000	\$ 500,000
203.16	Bikeshare Expansion Plan	\$ 200,000		\$ 200,000				\$ 200,000	\$ 200,000
203.17	Kapolei Maintenance Facility & Transit Center Alternatives Analysis	\$ 500,000		\$ 500,000				\$ 500,000	\$ 500,000
203.18	Energy Conservation and Emissions Reduction Plan	\$ 500,000		\$ 500,000				\$ 500,000	\$ 500,000
203.82	Separate Left-Turn Phase Alternatives Study	\$ 34,080		\$ 34,080			\$ -	\$ 34,080	\$ 34,080
206.02	Oahu Coastal Communities Evacuation Planning	\$ 254,539	\$ -	\$ 254,539				\$ 254,539	\$ 254,539
301.01	Program Administration	\$ 164,387		\$ 164,387			\$ 86,479	\$ 77,908	\$ 77,908
301.02	Gen. Tech. Assistance	\$ 7,572	\$ 90,392	\$ 97,964			\$ 503	\$ 97,461	\$ 97,461
301.03	OWP	\$ 34,312	\$ -	\$ 34,312			\$ 3,822	\$ 30,490	\$ 30,490
301.04	CAC	\$ -	\$ 20,811	\$ 20,811			\$ 307	\$ 20,504	\$ 20,504
301.05	Audit	\$ 59,571	\$ 57,257	\$ 116,828	\$ 220,000	\$ 52,236	\$ 29,709	\$ 87,118	\$ 139,355
301.06	Public Participation Plan	\$ 40,000	\$ -	\$ 40,000			\$ -	\$ 40,000	\$ 40,000
301.08	DBE	\$ 5,000	\$ (2,000)	\$ 3,000			\$ -	\$ 3,000	\$ 3,000
301.09	Prof. Development	\$ 20,000	\$ 39,944	\$ 59,944				\$ 59,944	\$ 59,944
301.10	Computer & Network	\$ 34,660	\$ 38,818	\$ 73,478				\$ 73,478	\$ 73,478
301.11	Subrecipient Monitoring	\$ 16,094	\$ 68,689	\$ 84,783			\$ 220	\$ 84,563	\$ 84,563
301.12	Transit Oriented Development Advisory Committee	\$ 20,000	\$ (20,000)	\$ -				\$ -	\$ -
301.13	Performance Based Planning	\$ 71,148	\$ -	\$ 71,148				\$ 71,148	\$ 71,148
301.14	Fed. Requirements	\$ 4,144		\$ 4,144				\$ 4,144	\$ 4,144
301.15	Computer Models	\$ (6,281)	\$ 50,454	\$ 44,173	\$ 820,717	\$ 206,281	\$ 113,229	\$ 44,173	\$ 250,455
301.16	ORTP	\$ 143,094	\$ 99,879	\$ 242,973	\$ 350,000	\$ 179,196	\$ 10,312	\$ 232,661	\$ 411,858
301.17	TIP	\$ 74,537	\$ 85,076	\$ 159,613			\$ 16,259	\$ 143,354	\$ 143,354
301.19	TAP	\$ 24,858	\$ (13,159)	\$ 11,699			\$ -	\$ 11,699	\$ 11,699
302.01	Overhead	\$ 150,000		\$ 150,000			\$ 102,526	\$ 47,474	\$ 47,474
	Total	\$ 7,036,452		\$ 7,555,606			\$ 400,670	\$ 7,204,979	\$ 7,978,523