



NOTICE OF MEETING

Notice is hereby given that a meeting of the
OAHU METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD
will be held on

Tuesday, January 28, 2020 at 1:00 p.m.

Council Committee Meeting Room 205
Honolulu Hale, 530 South King Street, Honolulu, Hawaii

AGENDA

- I. **Call to Order by Chair**
- II. **Introductions/Roll Call**
- III. **Approval of December 16, 2019 Policy Board Meeting Minutes**
- IV. **Reports**
 - A. **Executive Director**
 - B. **Technical Advisory Committee**
 - C. **Citizen Advisory Committee**
- V. **Old Business**

None
- VI. **New Business**
 - A. **Discussion and Decision-Making on the Report of the Permitted Interaction Group (PIG) for the Evaluation of the OahuMPO Executive Director**

The Permitted Interaction Group reported their findings at the Policy Board's December 16, 2019 meeting. At the January meeting, there will be discussion pertaining to the PIG's December report which includes the criteria and the procedures to evaluate the Executive Director.
 - B. **Executive Session (closed to the public):**

The Policy Board will go into Executive Session to consider the hire, evaluation, dismissal, or discipline of an officer or employee, where consideration of matters affecting privacy will be involved, pursuant to Section 92-5(a)(2), Hawai'i Revised statutes (HRS))

 1. **Evaluation of the Performance of the Executive Director**

The Policy board will discuss the results of the surveys completed by Policy Board members and discuss the evaluation of the Executive Director for the period of February 2017 to November 2019.

Oahu Metropolitan Planning Organization

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C. Elect a New Policy Board Chair and Vice Chair

The Policy Board Chair's and Vice Chair's terms are for two (2) years or until a successor is appointed. The Chair and Vice Chair are elected by the majority of the members at the next duly constituted meeting following the end of the current Chair's and Vice Chair's terms on a rotating basis between members of the City Council and members of the State Legislature.

From January 2018, the Chair was a member of the City Council and the Vice Chair a member of the State Legislature, so now a member of the State Legislature will serve as Chair and a member of the City Council will serve as Vice Chair. The Chair shall be responsible for establishing the Policy Board meeting agendas and is authorized to execute all documents approved by the Policy Board.

Requested Action: Elect a new Policy Board Chair from among the Policy Board members from the State Legislature and elect a new Policy Board Vice Chair from among the Policy Board members from the City Council.

D. Overall Work Program (OWP) FY2020 Revision #1

The Overall Work Program (OWP) is OahuMPO's annual budget and schedule of planning studies to be completed in the fiscal year. OahuMPO is requesting two changes to the FY2020 OWP in Revision #1. First, the Comprehensive Agreement decrees that annual member dues are \$125,000 less the amount of dues remaining from the prior year. Due to calculation errors in the original OWP FY2020, agencies were erroneously invoiced for only \$35,015. Revision #1 also proposes to add \$555,000 to the OWP FY2020. A major portion of these requested funds will support the Oahu Regional Transportation Plan to keep it on schedule to meet its federally mandated deadline. If approved, each member agency will be invoiced an additional \$68,093.

Revision #1 may be viewed at: https://www.oahumpo.org/?wpfb_dl=1825

Requested Action: Approval of Revision #1 to the OWP FY2020, as presented.

E. OWP Work Element Presentation: Ala Wai Canal Alternative Analysis

A representative with the Department of Transportation Services will give a presentation on the Ala Wai Canal Alternatives Analysis (WE# 203.10) as part of closing this OWP Work Element.

Requested Action: Accept as evidence that the work was carried out and direct staff to take the study recommendations into consideration in the development of the OahuMPO's Oahu Regional Transportation Plan (ORTP).

VII. Invitation to interested members of the public to be heard on matters not included on the agenda

VIII. Announcements

IX. Adjournment

PUBLIC TESTIMONY will be accepted on any Policy Board agenda item. Testimony will be accepted as follows:

Oral Testimony

Oral testimony is limited to three (3) minutes per person, per agenda item.

Written documentation of oral testimony is requested (submit 1 original to OahuMPO staff).

Any person wishing to speak on an agenda item may register by:

- Calling 587-2015 at least two (2) hours prior to the start of the meeting (calls to testify at meetings starting before 10:00 a.m. must reach the OahuMPO office prior to the close of the preceding business day); or
- Signing up in person at the meeting prior to the start of the meeting.

Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.

Written Testimony

One (1) original and fifteen (15) copies of each written testimony is required.

Written testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, written testimony must reach the OahuMPO office by the prior Friday morning).

Written testimony sent to OahuMPO via e-mail (oahumpo@oahumpo.org) or fax (587-2018) will be accepted under the following conditions:

- E-mailed and faxed testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, e-mailed and faxed testimony must reach the OahuMPO office by the prior Friday morning). To confirm receipt of your testimony, you may call the OahuMPO office at 587-2015.
- E-mailed and faxed testimony should be limited to the equivalent of 4 single-sided 8-1/2" x 11" pages, including attachments and other supplemental information. If testimony exceeds this requirement, OahuMPO will only copy and distribute the allowable number of pages.

OahuMPO staff will not be responsible for copying and/or distributing written testimony received after the deadline or brought to the meeting. Written testimony received after the deadline will not be copied or distributed to the Policy Board members prior to the start of or during the meeting; late submittals will be sent to the Policy Board members at a later date.

Any written testimony brought to the meeting by a testifier may be distributed to the Policy Board members by said testifier. The original of the written testimony should be given to OahuMPO staff for OahuMPO's records.

Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.

Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

The City and County of Honolulu is using the OahuMPO Transportation Improvement Program (TIP) public involvement process, as outlined in the Federal Highway Administration/Federal Transit Administration metropolitan transportation planning regulations (23 CFR 450/49 CFR 613), to satisfy the public hearing requirements for the Federal Transit Administration's Urbanized Area Formula Program (49 U.S.C. Section 5307) program-of-projects.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office. Please note that requests made after/less than the six (6) days requested cannot be assured.

OahuMPO is a government agency responsible for coordinating transportation planning on Oahu.