

# PUBLIC PARTICIPATION PLAN

A Presentation to the  
OahuMPO Technical Advisory Committee  
August 9, 2019

# Why a Public Participation Plan document?

A Federal requirement

*The MPO shall develop and use a documented participation plan that defines a process for providing citizens....(stakeholders)...*

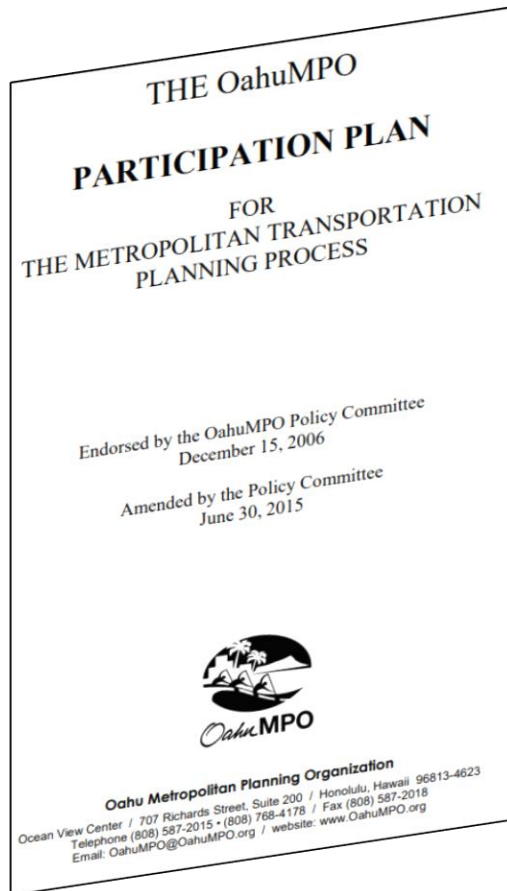
*The participation plan shall be developed by the MPO in consultation with all interested parties and, shall, at a minimum, describe explicit procedures, strategies, and desired outcomes for....*

# PPP Development Procedures – Where we are at



- **First Draft PPP**
  - a. TAC reviews and comments
  - b. Policy Board reviews and comments
- **Public Review Draft**
  - Agencies review and comment
- **Final Draft PPP**
  - TAC reviews and makes recommendation to the Policy Board
  - Policy Board considers approval

# Why a PPP Update?



## AMEND IF:

- Changing the objective and/or tasks of the process;
- Adding new process or procedure;
- Deleting a process or procedure.

BASIS: PPP Development Procedures 9/21/15

## PUBLIC PARTICIPATION PLAN

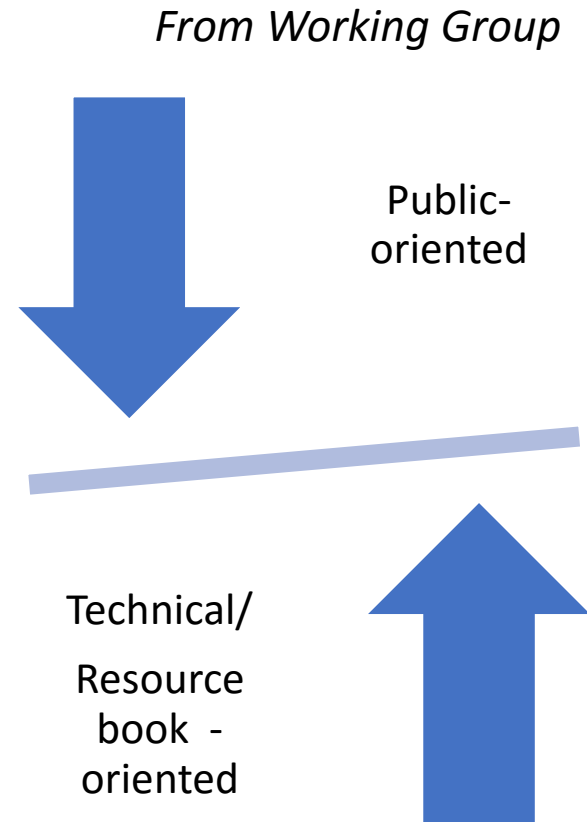


Source:

[https://www.oahumpo.org/?wpfb\\_dl=1312](https://www.oahumpo.org/?wpfb_dl=1312)

# Towards a new PPP draft

*What were taken into consideration*



# Resulting PPP Document Draft Outline

- Introduction- Principles, Goals, Intent of Document
  - OahuMPO
  - How the public can get involved
  - Key OahuMPO documents and public participation
- 

More for the public

- Customizing Public Involvement Plan –information & resources
- Evaluation and reporting
- Plan update and submission
- Appendices

More  
internal

# Emphases of new PPP draft document









- inform how and at what points the public can participate
- provide staff a broad set of information and resource references to customize PIPs

## What is still needs for draft for IGR:

- Major refinement (accuracy, spelling, punctuations, grammar, graphic design/visuals)
- FHWA – continue review on August 19 meeting
- TAC, PB comments

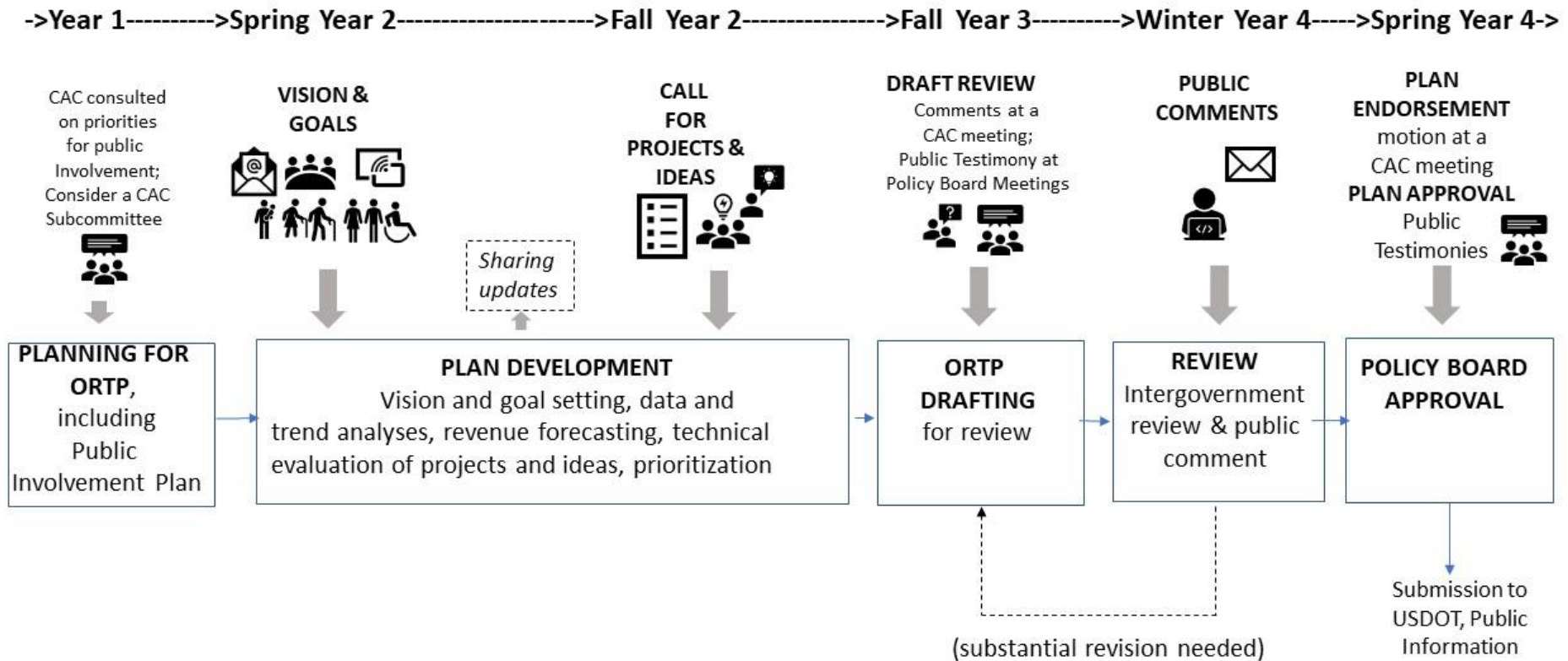
# How to Get Involved

**Chart 2. How to Get Involved in OahuMPO Transportation Planning**

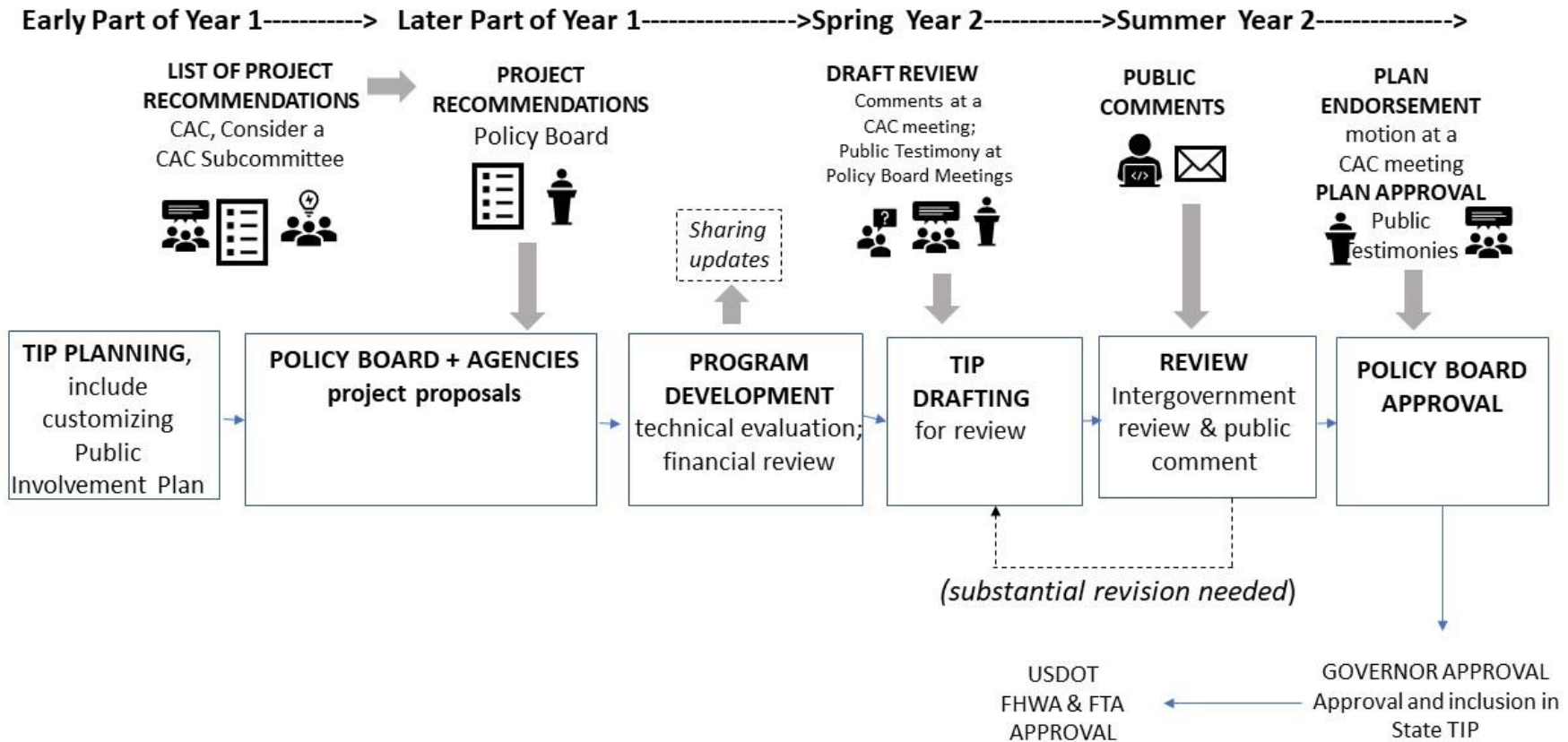
	<p>CALL THE OAHUMPO OFFICE 808- 587-2015 8:30 am to 4:30 pm Monday to Friday</p>
	<p>WRITE TO OAHUMPO 707 Richards Street #200, Honolulu, Hawaii 96813</p>
	<p>EMAIL OAHUMPO oahumpo@oahumpo.org</p>
	<p>VISIT THE WEBSITE www.oahumpo.org Visit the “Get Involved” menu or “Contact Us” page</p>
	<p>FOLLOW THE OahuMPO ON SOCIAL MEDIA www.facebook.com/OahuMetropolitan</p>
	<p>COME TO AN EVENT Various events that are relevant to transportation planning or projects, including some that are hosted by the OahuMPO. Visit the website or Facebook.</p>
	<p>PARTICIPATE IN PERSON Make a public comment at a meeting of the Policy Board, Technical Advisory Committee, and/or Citizen Advisory Committee. Regular monthly meetings are scheduled as follows but are subject to change: Policy Board meetings – every last Tuesday, 1:00 to 2:00 pm TAC meetings - every second Friday, 9:00 to 10:00 am CAC meetings – every third Wednesday, 3:00 -4:00 pm</p>
	<p>REQUEST TO BE ON THE MAILING LIST FOR REGULAR MEETINGS AND PLAN REVIEWS Email, call, write or post the request via website</p>



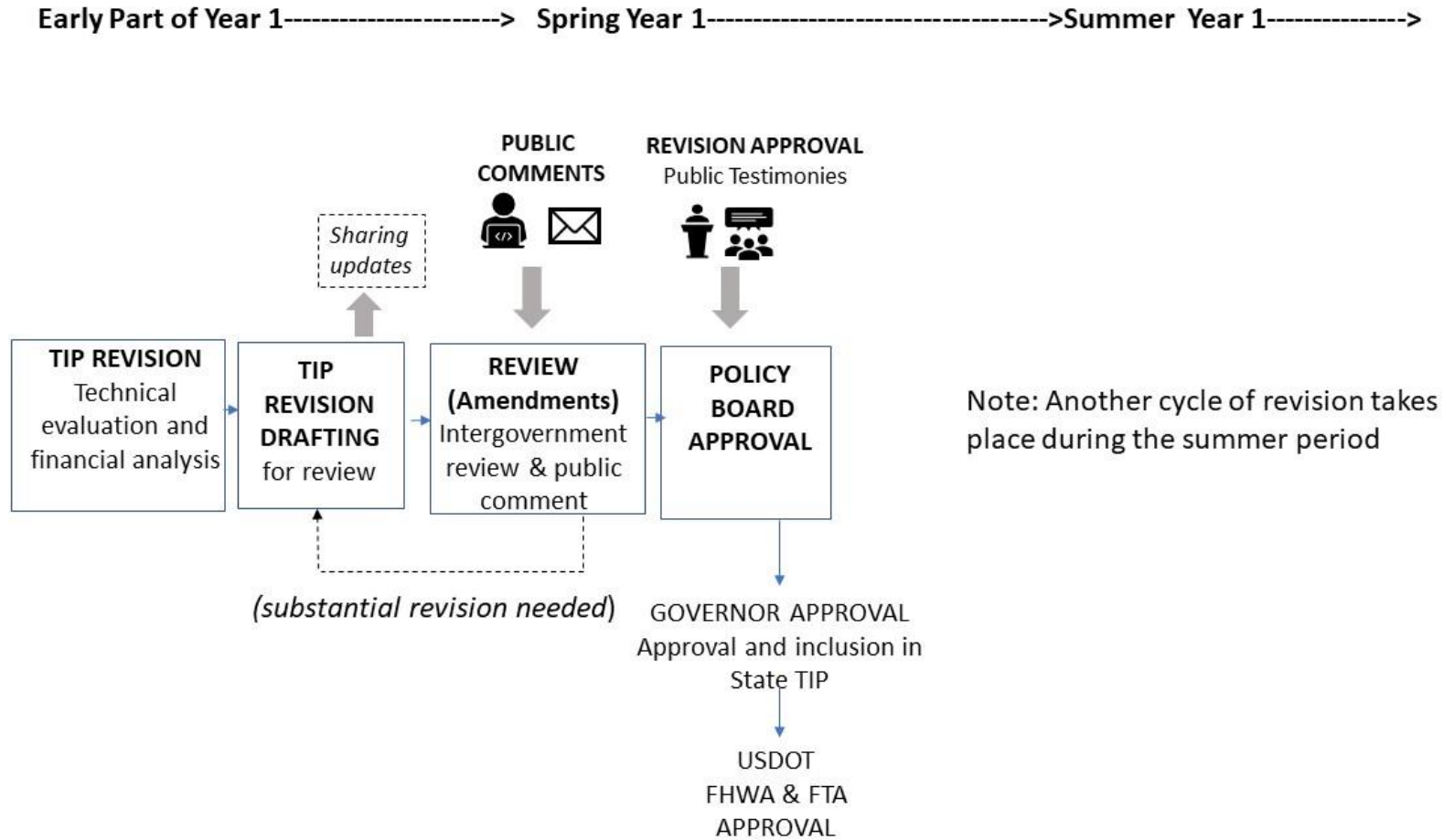
# ORTP – Public Participation



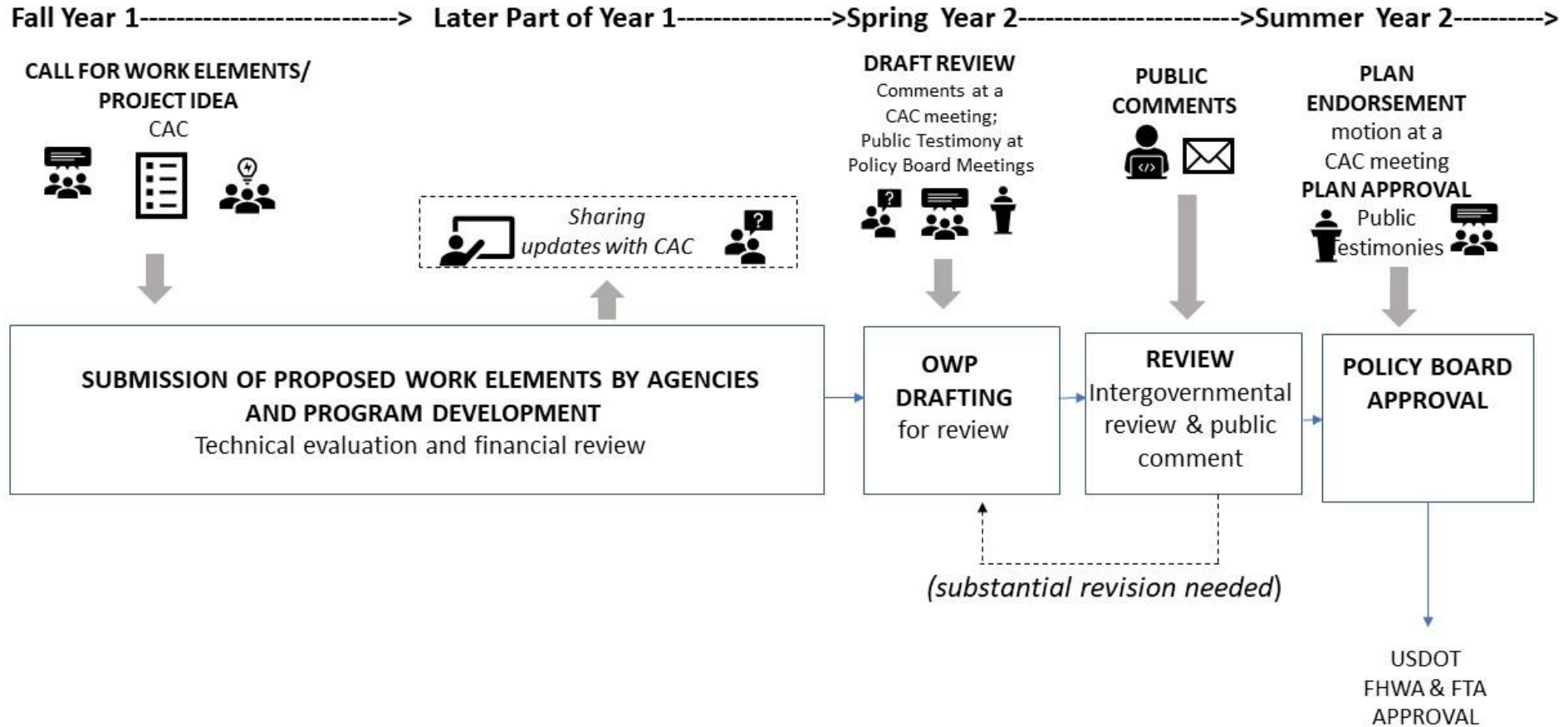
# TIP – Public Participation



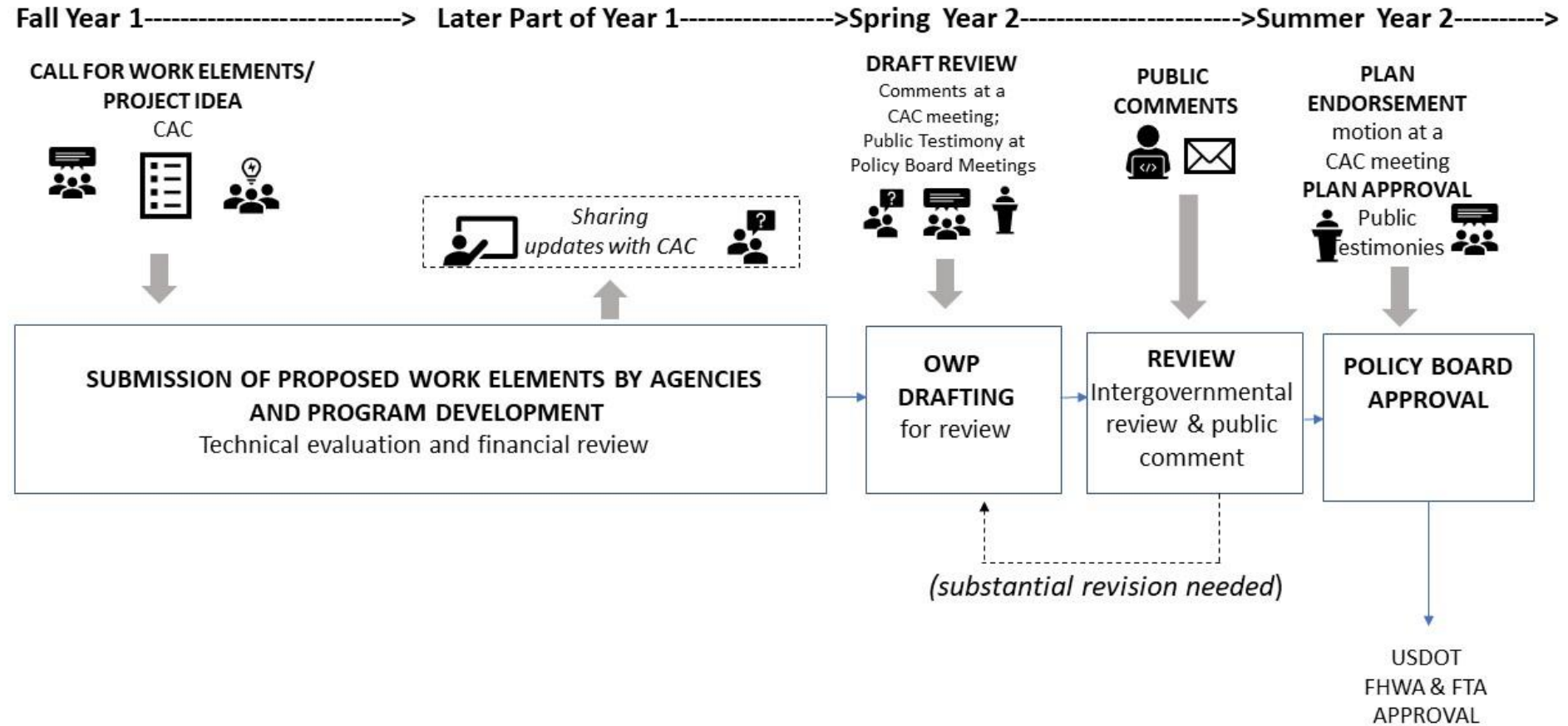
# TIP Revision – Public Participation



# OWP – Public Participation



# PPP– Public Participation



# Public Participation for Each Work Plan – Other Elements in the Document

Key elements –example from OWP

*Program Description*

*Key elements*

*CAC’s early involvement*

*Significant comments*

*Plan updates.*

*Timeline.*

Activity	Target Participants	Methods, techniques and/or tools	How the public gains access to information
Early call for work elements (planning study ideas)	Citizen Advisory Committee	CAC meetings	OahuMPO’s Standard notification methods: Public notices of meetings; CAC mailing list; Website
Early response to CAC submitted ideas	Citizen Advisory Committee	CAC meetings	Standard notification methods
Review of OWP draft for public review	Citizen Advisory Committee; general public	CAC, TAC and Policy Board meetings; public testimony	Standard notification methods including TAC, PB mailing lists
Intergovernmental Review and Public Comment Period.	General public; Mandated stakeholders	Comment form (copies available in hard, soft, and digital format)	Standard notification methods; IGR mailing list; social media and public media
Endorsement by CAC, TAC; Approval by Policy Board	CAC; General public	CAC, TAC, and Policy Board meetings; CAC report, public testimony	Standard notification methods including TAC, PB mailing lists

# Public Involvement Plan Elements

## Cited Resources

- **COMPREHENSIVE** Public Involvement Techniques for Transportation Decisionmaking: 2015 Update
- **BEST PRACTICES** MPO The Innovative MPO Smart Planning, Strong Communities: A Guidebook for Metropolitan Transportation Planning
- **HDOT PUBLIC INVOLVEMENT HANDBOOK**
- **MAUI MPO** List
- **DIGITAL ENGAGEMENT** IAP2 Canada Social Media White Paper for digital engagement, including limitations
- **MISSING VOICES** Orton Family Foundation techniques
- **PUANANI BURGESS'** Building a Community: A Lifes' Practice
- Identifying Participants (various) –It is also about **building relationships**

# Public Involvement Plan - Appendices

1. Sample Context: 2019 OahuMPO Agenda and Public Participation
2. Oahu's Eight Planning Areas
3. Identification of Participants
4. Traditionally Underserved
5. Federally-Mandated Stakeholders
6. Levels of Involvement
7. Criteria for Effective Technique Methods
8. OahuMPO's Standard Methods
9. Beyond OahuMPO's Standard Methods-Ideas from Maui
10. Best Practice: Illustration of Context and Comprehensive Approach
11. Best Practice: Progression of Performance Indicator Development



# Evaluation and Reporting

**Goal 1.** The public will be **involved** early and continuously in the decision-making process.

**Goal 2.** All residents and mandated stakeholders will be given the **opportunity** to participate.

**Goal 3.** The public will be provided with **clear, timely, and accurate information** for meaningful participation.

**Goal 4.** Selected public participation **techniques** will match the purpose and used accordingly.

**Goal 5.** Progress in achieving the above goals will be **measured**, and results **reported**.

**Evaluation** – *Keep it simple and flexible*

Observational

Survey

Self-Assessment

**Reporting** – *Use existing reports*

Final reports of each plan, studies

Annual reports

T6/EJ Reports

Report to the State Legislature and Federal Government

Special reports

Mahalo!

Email comments to  
Community Planner  
[oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org)  
or call 808-587-2015