



Minutes of the
Oahu Metropolitan Planning Organization

TECHNICAL ADVISORY COMMITTEE

March 8, 2019

Honolulu Authority for Rapid Transportation (HART) Board Room #150
1099 Alakea Street, Honolulu, Hawaii

Members Present:

Name	Agency	Voting Rights	Present
Marian Yasuda (Chair)	DTS	Yes	X
Robert Miyasaki (Vice Chair)	HDOT	Yes	X
Eileen Mark	DTS	Yes	
Ken Tatsuguchi	HDOT	Yes	X
Noelle Cole	DPP	Yes	X
Vacant	DPP	Yes	
Ruth Lohr	HART	Yes	
Vacant	HART	Yes	
Joseph Roos	DBEDT	Yes	X
Rodney Funakoshi	OP	Yes	X
Kimberly Evans	FAA	No	X
Ted Matley	FTA	No	
Kyle Oyasato	DFM	No	
Gareth Sakakida	HTA	No	
Tim Trang	DDC	No	
Amy Ford-Wagner	FHWA	No	X

Guests Present: Nicola Szibbo (DTS), Chris Johnson (DTS), Andrew Yamaguchi (DPP), Ryan Tam (HART)

OahuMPO Staff Present: Alvin Au, Roni Schack, David Wade, Nicole Smith, Diane Dohm, Kiana Otsuka, Tori Larson, and Joel Vincent

The meeting was properly noticed in accordance with State law

I. CALL TO ORDER

Chair Marian Yasuda called the meeting to order at 9:07am.

II. ROLL CALL

Technical Advisory Committee (TAC) members and members of the audience introduced themselves.

III. APPROVAL OF FEBRUARY 8, 2019 MEETING MINUTES

Chair Marian Yasuda requested members review the minutes which were included in the meeting packets mailed to TAC members in advance of the meeting.

It was requested that in the “Members Present” table, members be identified as “voting” or “non-voting” as is indicated in the “Members Absent” section. Dina Wong noted she is listed as present but had not attended the February meeting. Chair Yasuda requested clarification regarding the letter to FHWA referred to in paragraph five of *VI.A. 2018 OahuMPO Federal Certification Review Final Report* and recommended that “by the DTS Director” be struck from the fourth paragraph in section *VI.C. Transportation Improvement Program (TIP) FFYs 2019-2022 Revision #3*. It was noted that Ralph Rizzo of Federal Highway Administration had been a presenter at the February 8th meeting so should be included on the list of guests.

There were no further questions or comments. A motion was made by Rodney Funakoshi and seconded by Robert Miyasaki. The minutes were approved as corrected.

IV. REPORTS

EXECUTIVE DIRECTOR

Executive Director Au shared that the Oahu MPO staff is conducting outreach events for the Oahu Regional Transportation Plan’s (ORTP) first phase of public involvement and encouraged TAC members to suggest events in their communities or agencies that can help OahuMPO reach out to the public. He reported that OahuMPO completed the FY2018 Single Audit and summarized business covered at the February 26, 2019 Policy Board and the February 20, 2019 Citizen Advisory Committee meetings.

To a question regarding whether OahuMPO has developed the timeline for addressing the corrective action items in the 2018 Certification review, Executive Director Au indicated he is working with Amy Ford-Wagner of FHWA and will provide a timeline to the TAC at their next meeting.

The Executive Director’s Report may be viewed at: https://www.oahumpo.org/?wpfb_dl=1510

V. OLD BUSINESS

There was no old business to conduct.

NEW BUSINESS

A. Review Draft FY2020 Overall Work Program

OahuMPO’s Planning Program Manager Nicole Smith provided an informational briefing on the status of the Overall Work Program FY2020 including the timeline, projects that will be de-obligated, changes in format/layout, and the proposals received from agency partners.

Agencies proposing a new study gave a brief summary of their project. Chris Johnson from DTS discussed the Transportation Demand Management (TDM) Plan for the City and County of Honolulu, Nicola Szibbo from DTS detailed the Vision Zero Action Plan, Ryan Tam from HART explained the Autonomous Vehicle Planning Study, and Robert Miyasaki from HDOT described the Oahu Climate Change Resiliency and Adaption Transportation Study and suggested it be included in the Long Range Planning section rather than a Short Range Planning section.

Ms. Smith noted a collaboration meeting with the implementing agencies was recently held, that the Central Oahu Transportation Study would be moved from the Short Range Planning section to the Long Range Planning section, discussed the Candidate Project Evaluation process, and reported that Amy Ford-Wagner of FHWA had suggested including more information in the introduction of the document regarding the unobligated funds. There was a request to include the individual project proposals in the final OWP as an appendix.

There was a discussion regarding including clarifying text in the status of the de-obligated projects table, presenting numbers in the local match table more clearly, correcting inconsistencies in various tables, changing formats for Table 3 - FY2020 Dues and Credit for Dues Remaining from Previous Years and Table 5 - Summary of Estimated FY 2020 Revenues and Programmed Expenditures to be more transparent, and including a summary in the front of the document which shows federal, local, and total funds being programmed. It was requested that prior budget amounts, expenditures for the year, and remaining balance be included for annual projects that are requesting more funding and to include the definition of OCCSR. There was a discussion on the OWP review process and a request that a timeline for each of the work elements be included. It was determined that a revised version of the OWP and background information on project funding be sent to members of the TAC for their review and comment before it is released for public and intergovernmental review.

B. ORTP Public Outreach Update

Kiana Otsuka, Transportation Planner for OahuMPO gave a presentation on Public Outreach for the Oahu Regional Transportation Plan (ORTP) 2045 including the public involvement schedule and timeline and public involvement strategies such as information and outreach booths, an online survey, online engagement, and focus groups. Ms. Otsuka explained the exercise in which participants are asked to take part in, and the results and data received from these exercises.

There was a discussion regarding ways to involve target populations such as Limited Literacy groups and Limited English Proficiency groups, how the eight goals in the outreach were determined, what the process for setting the goals in the final document would be, and how reaching target populations are measured.

VI. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. ADJOURNMENT

Chair Yasuda adjourned the meeting at 10:29 a.m.