

Minutes of the
Oahu Metropolitan Planning Organization

POLICY BOARD

Tuesday, January 29, 2019
Honolulu Hale Council Committee Room #205
530 South King Street
Honolulu, HI 96813

Members Present:

Councilmember Brandon Elefante, Chair	Senator Karl Rhodes
HDOT First Deputy Director Lynn Araki-Regan	FHWA Division Administrator Ralph Rizzo
HART Project Director Charles 'Sam' Carnaggio	DOH Heidi Hansen-Smith
DTS Chief Planner Chris Clark	Councilmember Kymberly Marcos Pine
DPP Acting Director Kathy Sokugawa	OP Debra Mendes

Member(s) Absent:

Representative Ryan Yamane, Councilmember Joey Manahan, Representative Henry Aquino, Senator Breene Harimoto

Guests Present:

Marian Yasuda (DTS)	Joseph Magaldi (CAC Chair)
Doug Chun (OCS)	Sharen Brooks (OCS)
Amy Ford Wagner (FHWA)	Noelle Cole (DPP)
Andy Yamaguchi (DPP)	Dion Mesta (Councilmember Elefante's Office)
Kathleen Rooney (Ulupono Initiative)	

OahuMPO Staff Present: Alvin Au, Roni Schack, Joel Vincent, Kiana Otsuka, David Wade, Carolyn Wegan-Hildebrand, Nicole Smith, Victoria Larson, and Diane Dohm.

I. CALL TO ORDER

Chair Brandon Elefante called the meeting to order at 1:00 p.m.

II. ROLL CALL

The Policy Board members introduced themselves.

III. APPROVAL OF NOVEMBER 26, 2018 MEETING MINUTES

A motion to approve the minutes was made and seconded by Sam Carnaggio. There were no further discussions, objections, or abstentions and Chair Elefante declared the minutes approved.

IV. Reports

Chair Elefante stated there was a request from one of the members to change the order of the agenda to hear item *VIB. - 2018 OahuMPO Federal Certification Review Final Report* first to accommodate the early departure of one of the Policy Board Members. A motion was made by

Chris Clark and seconded by Councilmember Pine to change the order of the agenda to hear *VIB. - 2018 OahuMPO Federal Certification Review Final Report* first . There were no discussions, objections, or reservations and the motion passed unanimously.

A. Executive Director

Executive Director Au shared that the Public Participation Plan (PPP) Work Group met on January 8, 2019 with Hawaii Department of Transportation (HDOT), the City's Department of Transportation Services (DTS) and Department of Planning and Permitting (DPP), the Honolulu Authority for Rapid Transportation (HART), and the Federal Highway Administration (FHWA) to discuss and provide comments regarding the PPP Draft.

He reported that OahuMPO is in Phase 1 of public outreach for the Oahu Regional Transportation Plan (ORTP) 2045 which includes public input regarding the ORTP vision and goals and that OahuMPO has attended five events to distribute information on ORTP 2045 and to gather public opinion.

Executive Director Au also noted the TAC will be given a presentation and will vote on the Transportation Improvement Program (TIP) Amendments at their February 8th meeting; that the OahuMPO FY2018 Annual Report was forwarded to the State of Hawaii Legislature on December 17, 2018; that OahuMPO received the FHWA and the Federal Transit Administration (FTA) 2018 Oahu MPO Federal Certification Review final report on December 20, 2018; and that the quarterly financial report for the period ending September 30, 2018, was included in today's handouts. He also gave a brief summary of what was covered at the January 11th TAC meeting and the January 16th CAC meeting.

Alternate member Chris Clark said he appreciates the OahuMPO efforts on the ORTP and requested that OahuMPO provide a schedule of key milestones such as where the TAC and CAC will be able to review the Plan leading up to the Fall 2020 target date.

Executive Director Au's report can be viewed at https://www.oahumpo.org/?wpfb_dl=1475.

B. Technical Advisory Committee (TAC)

Director Au shared that the Technical Advisory Committee (TAC) met on January 9, 2019 and invited TAC Chair, Marian Yasuda to share her updates to the Policy Board. Ms. Yasuda reported that at the January meeting the TAC received a presentation on the DTS Ewa Transportation Impact Fee Program and voted to recommend the Policy Board approve as evidence that the work was carried out and direct staff to use the study recommendations in the OahuMPO's planning processes.

C. Citizens Advisory Committee (CAC)

Director Au reported that the Citizens Advisory Committee (CAC) met on January 16, 2019, elected a new Chair, Joseph Magaldi, and new Vice Chair, Dick Poirier; was presented with the CAC 2018 Year-in-Review; with a preview of CAC's 2019 OahuMPO Agenda items for public involvement. Chair Magaldi had no comments.

In response to whether the Policy Board had any questions or comments, Policy Board Member Chris Clark requested a schedule for the Oahu Regional Transportation Plan (ORTP) be created and presented to the TAC and the Policy Board to ensure that OahuMPO is on schedule for the Fall 2020 draft plan deadline. Executive Director Au agreed to provide a schedule to the Policy Board at their next meeting.

The Executive Director's Report may be viewed at: https://www.oahumpo.org/?wpfb_dl=1475

V. Old Business

None

VI. New Business

A. 2018 OahuMPO Federal Certification Review Final Report

Mr. Ralph Rizzo, Hawaii Division Administrator for the Federal Highways Administration presented a PowerPoint on the OahuMPO Federal Certification Review Final Report. He provided background on the purpose, history, and steps taken during the certification review process and described how the report is structured.

Mr. Rizzo noted items that have shown improvement such as the internal management of the overall work program (OWP), including more transparency and a more fully involved Citizens Advisory Committee.

He discussed the findings and recommendations that appear in the current report and those that were also included in the 2014 certification review report, noting that the more serious fundamental 2014 corrective actions have been resolved. He emphasized the importance of documentation of public comments, of the analysis completed for Title VI and Environmental Justice, and of clearly demonstrating implementation of the congestion management process.

To a question Councilmember Pine asked about examples of money spent on work relating to Environmental Justice monitoring, Mr. Rizzo explained that in the TIP, analysis is done to determine if funding is being allocated, if benefits are being denied, or if there are negative impacts on identified minority and economically disadvantaged communities as a result of the TIP plans and programs. There was discussion on the Overall Work Program (OWP) Work Element (WE) 201.04 Title VI and Environmental Justice Monitoring expenditures which OahuMPO Transportation Impact Analyst David Wade explained was paid over several years on a contract to develop a model to analyze how TIP funds are being spent in relation to Title VI and Environmental Justice. Councilmember Pine requested OahuMPO do a presentation explaining the expenditures for WE 201.04.

In response to Senator Rhoades question on item 4.8.2, Mr. Rizzo pointed out that OahuMPO, like most MPOs, is assuming that money spent in a neighborhood is a benefit and noted that OahuMPO is meeting the basic regulation in this way. He added that assessing the burdens is the difficult area. Chris Clark clarified that investment is being made but the question is whether that community is actually benefitting or burdened by that investment. He added that new modeling software called Sugar Access which was purchased by the Hawaii Department of Transportation

(HDOT) and licensed to the counties and the MPOs is able to analyze if money spent in the Title VI and EJ designated areas is actually helping these communities and improving accessibility.

Chris Clark indicated item 4.3.2 states that the TIP, ORTP, CMP, PPP, and other MPO planning products are not included in the UPWP. He pointed out that these required documents are included, is and has always been well-funded in the UPWP, and noted that the prioritization process establishes these products as priority one, so requested the clarification from FHWA be in writing. Mr. Rizzo agreed that those documents have always been included in the UPW adding that 4.3.2 is referring to the technical work planning data basis in developing these documents and FHWA can clarify this finding.

Chair Elefante asked what OahuMPO's plans are to address the corrective actions and recommendations. Executive Director Au reported that the OahuMPO staff is currently implementing changes, noting that once the update to the Congestion Management Process is completed, a prioritization process will be developed in collaboration with OahuMPO's partners. He added that OahuMPO is seeking feedback from the TAC and Policy Board on suggestions they might have regarding the OWP project selection process.

To Chair Elefante's question on what can be done to be certain ORTP and TIP project costs and cost estimates are more accurate, Mr. Rizzo responded that usually the company conducting the process produces the project cost estimates, adding that it is difficult to determine accurate project cost estimates for projects with completion dates far into the future. He indicated cost estimate reviews, planning level cost estimation tools, or using agreed-upon common parametric costs are steps that can aid this process. He also added that because determination of true cost estimates is difficult, there is the amendment process which is available as a project progresses closer to its completion.

There was discussion on the remaining funding and on the work that has been completed on the Title VI and Environmental Justice Monitoring contract and whether funds lapse if a project is not completed within a specified time. Mr. Rizzo stated funds would not lapse but there are documents that must be completed before the funds would be allowed to be used for further spending. Regarding the Makaha Beach realignment feasibility study, Director Au reported the consultant is on board but are experiencing difficulty obtaining a right-of-entry to a bordering private property.

Mr. Rizzo expressed appreciation to all those present who had participated in interviews with the Certification Team and to OahuMPO staff for putting it together, noting that none of the current OahuMPO staff had been here for the 2014 Certification Review nor been through a Certification Review before.

Chris Clark moved and Councilmember Pine seconded to have the Executive Director compose and Policy Board Chair be authorized to sign a letter to FHWA Administrator Ralph Rizzo asking for clarification on item 4.3.2 and reinforcing our position that the required documents TIP, ORTP, CMP, PPP are included in the UPWP and our position that the project selection process is adequate. There were no further questions, discussions, objections, or public testimony and the motion was passed unanimously.

Chair Elefante thanked FHWA Administrator Ralph Rizzo for the presentation; acknowledged and expressed appreciation of the FHWA, the FTA and the OahuMPO staff for all their hard work; and directed Executive Director Au to provide more information on the Title VI and Environmental Justice contract at next PB meeting.

Mr. Rizzo's presentation is included and may be viewed on the OahuMPO Policy Board webpage at: https://www.oahumpo.org/?wpfb_dl=1476

B. Annual Orientation Refresher

In fulfillment of the Policy Board Bylaws requirement, Executive Director Alvin Au presented the OahuMPO Annual Orientation Refresher in which he discussed the history and background that gave rise to Metropolitan Planning Organizations, the key products OahuMPO produces, OahuMPO's structure, information on the OahuMPO's funding sources and duties, and an overview of the functions of the Technical Advisory and Citizen Advisory Committees .

Director Au's presentation is included and may be viewed on the OahuMPO Policy Board webpage at: https://www.oahumpo.org/?wpfb_dl=1476.

VII. Invitation to interested members of the public to be heard on matters not included on the agenda.

VIII. Announcements

OahuMPO Transportation Planner, Kiana Otsuka distributed the ORTP 2045 flyer to members of the Policy Board and asked Board members to help advertise the ORTP process and garner participation from members of the public, especially those outside of the urban core. One of the ways OahuMPO is seeking input is through an online survey at <https://www.oahumpo.org/plans-and-programs/oahu-regional-transportation-plan-ortp/>.

There was a discussion on neighborhood board meetings and social media as a means for public outreach.

IX. Adjournment

Chair Elefante adjourned the meeting at 2:13pm.



PB Chair Brandon Elefante

04/30/2019

Date



PB Secretary Roni Schack

4/30/2019

Date