

Minutes of the
Oahu Metropolitan Planning Organization

CITIZEN ADVISORY COMMITTEE
Wednesday, June 20, 2018 at 3:00 p.m.
Kapolei Hale, Conference Room A
1000 Ulu'Ohia Street Kapolei, Hawaii

Attendance

Organization	Present?	Represented by	Absent?
AARP	X	Elizabeth Chinn	
American Planning Association			X
American Society of Civil Engineers	X	Lara Karamatsu	
Beautiful Honolulu Foundation*			X
Castle and Cook Homes Hawaii*			X
Citizens for a Fair ADA ride			X
Committee for Balanced Transportation	X	Joseph Magaldi	
E Noa Corporation	X	Tom Dinell	
Gentry Homes, Ltd.			X
Hawaii Association of the Blind			X
Hawaii Bicycling League			X
Hawaii Teamsters / Allied Workers, Local 996	X	Darryl Ohelo	
Hui Kupuna VIP*			X
Hunt Companies*			X
Institute of Transportation Engineers			X
Kaaawa Community Association			X
Land Use Research Foundation of Hawaii*			X
League of Women Voters			X
Mestizo Association*			X
NB#01 Hawai'i Kai			X
NB#02 Kuliouou-Kalani Iki	X	Linda Starr	
NB#03 Waialae-Kahala			X
NB#05 Diamond Head-Kapahulu			X
NB#07 Manoa			X
NB#08 McCully-Moilili			X
NB#09 Waikiki*			X
NB#10 Makiki-Lower Punchbowl-Tantalus			X

NB#11 Ala Moana-Kakaako*			X
NB#12 Nuuanu-Punchbowl	X	Zack Stoddard	
NB#13 Downtown/Chinatown			X
NB#14 Liliha-Puunui-Alewa-Kamehameha Hts.			X
NB#15 Kalihi Palama			X
NB#18 - Aliamanu - Salt Lake*			X
NB#21 Pearl City	X	Tad Tsurama	
NB#22 Waipahu			X
NB#23 Ewa	X	Rodney Boucher	
NB#24 Waianae Coast*			X
NB#25 Mililani-Waipio-Melemanu	X	Dick Poirier	
NB#26 Wahiawa	X	Joe Francher	
NB#29 Kahaluu			X
NB#34 Makakilo-Kapolei Honokai Hale	X	Frank Genadio	
NB#35 Mililani Mauka-Launani Valley	X	Steven Melendrez	
NB#36 Nanakuli-Maili	X	Creighton Higa	
North Shore Chamber of Commerce*			X
Pacific Resource Partnership			
Palehua Townhouses	X	Michael Golojuch	
Waikiki Resident's Association			X

**member is on probation and must attend at least four meetings within the next six months of 2018 to retain membership*

Guests	Elise Carmody, Marion Poirier
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Oahu MPO staff present	Alvin Au, Amy Ford-Wagner, David Wade, Joel Vincent and Kiana Otsuka
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Meeting was properly noticed in accordance with State law.

1. CALL TO ORDER

Chair Dick Poirier called the meeting to order at 3:03 p.m. and asked attendees to introduce themselves.

2. APPROVAL OF THE MAY 16, 2018 MEETING MINUTES

A motion was made and seconded to accept the May 16, 2018 meeting minutes. The motion was passed unanimously.

3. REPORT OF THE EXECUTIVE DIRECTOR

- a. OahuMPO Executive Director Au relayed that the Federal Certification Review was completed. A draft of the review is forthcoming and will be available to view online.
- b. Mr. Michael Morris, of FHWA's Southern California office, has been temporarily assigned to support Hawaii's MPOs until a permanent replacement has been selected.
- c. OahuMPO is awaiting the approval of the HDOT Human Resources office to fill the vacant Planning Program Manager position.
- d. David Wade will be filling the Transportation Impact Analyst job.
- e. Policy Board Chair, Councilmember Brandon Elefante will attend the CAC meeting on July 18, 2018.
- f. Mr. Au also provided a summary of the previous Technical Advisory Committee meeting held. The Policy Board did not meet in May.

There was discussion regarding the possibility of a statewide metropolitan planning organization and the Statewide Transportation Improvement Program. Executive Director Au stated that the creation of a metropolitan planning organization is based on census information and it is projected that Hawaii Island may become an MPO if the population is over 50,000 in the next census. There is no conversation currently about the creation of a statewide MPO.

Transportation Planner, Kiana Otsuka explained that when an urbanized area has a population over 50,000 it will trigger the creation of an MPO. On Oahu, there are two urbanized areas that meet this requirement, Honolulu and Kaneohe-Kailua. When the MPO was created, it was decided that it would cover the whole island of Oahu. Maui became an MPO in 2017 and it is predicted that Hawaii Island will also form an MPO, as their urbanized population is projected to surpass 50,000 people in the next census.

Ms. Otsuka clarified that the STIP incorporates the entire state's transportation projects and includes the Oahu TIP, the Maui TIP, and the State of Hawaii Department of Transportation handles Hawaii Island and Kauai's TIP because they do not have an MPO.

4. REPORTS FROM CAC SUB COMMITTEES

The Central Oahu Transportation Study PIG recently held a meeting. Chair Poirier will be scheduling a meeting with OahuMPO staff to further discuss the Central Oahu Transportation Study.

5. UNFINISHED BUSINESS

There was no unfinished business.

6. NEW BUSINESS

A. REVIEW DRAFT FY2019 OVERALL WORK PROGRAM (OWP)

Executive Director Au provided an overview of the FY2019 OWP, reviewed the changes in the OWP, and shared the public and intergovernmental review comments that were received. There was a question about whether the Department of Planning and Permitting (DPP) is part of the TAC. Kiana Otsuka clarified that there are two DPP members on the TAC, one staff member from the Transit Oriented Development Division and one staff member from the Planning and Permitting Division. The CAC voted to recommend the final draft of the FY2019 Overall Work Program for Policy Board consideration.

B. CAC PROBATIONARY STATUS

Transportation Planner Kiana Otsuka announced that probation letters were sent to organizations that have not attended three meetings this year according to CAC bylaws. Organizations were asked to contact OahuMPO if they want to remain on the CAC, and attend this meeting to explain why they have not been attending. If they did not contact OahuMPO, the organization is eligible to be put on probation and must attend four out of six meetings to be removed from probation. If the organization does not meet this requirement, they will be removed from the CAC, but can reapply to be a member of the CAC.

Chair Poirier commented that an updated draft of the CAC bylaws is in the works to clarify probation status steps. Some members expressed that the time and location of the meetings were inconvenient and conflicted with work schedules.

Senior Transportation Planner Amy Ford-Wagner commented that OahuMPO has been looking into interactive conference technology as a means for members to attend CAC meetings but need to verify that it will comply with Sunshine law. There are specific requirements that multi-site public meetings locations must be listed on notices. Steven Melendez noted that he will research language to incorporate interactive conference technology into the CAC bylaws. Mr. Melendez also commented that he will provide a list of public rooms with video conferencing to OahuMPO staff. Linda Starr commented that public rooms should also be ADA accessible.

The CAC voted to place organizations on probation if they did not attend the meeting or did not provide an explanation regarding their absences.

Organizations placed on probation include: Beautiful Hawaii Foundation, HUI Kupuna VIP, Hunt Companies, Land Use Research Foundation of Hawaii, Mestizo Association, Neighborhood Board #07 Manoa, Neighborhood Board #09 Waikiki, Neighborhood Board #11 Ala Moana-Kakaako, Neighborhood Board #18

Aliamanu-Salt Lake, Neighborhood Board #24 Waianae Coast, and North Shore Chamber of Commerce.

Organizations that indicated that they would like to remain part of the CAC include: American Planning Association, Hawaii Teamster/Allied Workers, Local 996, Neighborhood Board #1 Hawaii Kai, Neighborhood Board #2 Kuliouou-Kalani Iki, Neighborhood Board #8 McCully-Moilili, Neighborhood Board #15 Kalihi Palama, and Neighborhood Board #36 Nanakuli-Mailii.

C. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Transportation Planner Kiana Otsuka presented background on what the Transportation Improvement Program is, how it is funded, and what kind of activities are included in the document. She stated that FFYs 2015-2018 TIP Revision #22, a pre-approved administrative modification, was approved on June 4, 2018.

She noted that the CAC should be aware of upcoming TIP activities and deadlines. First, she explained that FFYs 2015-2018 TIP Revision #23 is an Amendment, mentioned the number of projects included in the revision, stated that the document is available for public comment until June 26, 2018, and noted that the CAC will be voting on this revision at their July meeting.

Ms. Otsuka also discussed the FFYs 2019-2022 TIP, indicated the number of projects included, explained how the document is developed, and announced the intergovernmental review period (ending on June 29, 2018) and public open houses schedule. She noted that the FFYs 2019-2022 TIP would be presented to the CAC for action at their July meeting. Ms. Otsuka also presented five projects that partner agencies would like feedback and comments on. There was discussion regarding the projects and how the public can provide comments and receive information regarding OahuMPO work products.

To learn more about the TIP, view the Draft FFYs 2015-2018 TIP Revision #23, Draft FFYs 2019-2022 TIP, and to provide comments visit www.OahuMPO.org/TIP.

7. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

None.

8. ANNOUNCEMENTS

None.

9. ANNOUNCEMENT OF NEXT SCHEDULED MEETING

The next meeting is tentatively scheduled for July 18, 2018 at 3:00PM at Honolulu Hale, Room 301.

There were no objections and the meeting was adjourned at 4:08 p.m.


CAC Chair Dick Poirier

8/15/12
Date

CAC Secretary Lena Phomsouvanh Date _____