

**Minutes of the
Oahu Metropolitan Planning Organization**

**POLICY BOARD
Friday, June 29, 2018 1:00 p.m.
Honolulu Hale Council Committee Room #205
530 South King Street
Honolulu, Hawaii**

Members Present:

Councilmember Brandon Elefante, Chair	DPP Acting Director Kathy Sokugawa
HDOT Deputy Director Roy Catalani	HART Project Director Charles 'Sam' Carnaggio
DTS Regional Planning Branch Chief Chris Clark	OP Planning Program Manager Debra Mendes
Representative Ryan Yamane	Councilmember Joey Manahan
DOH Primary Prevention Branch Manager Heidi Hansen-Smith	FHWA Assistant Division Administrator Richelle Takara

Member(s) Absent:

Senator Breene Harimoto, Representative Henry Aquino, and Councilmember Kymberly Marcos Pine

Guests Present:

Marian Yasuda (DTS)	Ryan Tam (HART)
Joe Magaldi (CAC Vice Chair)	Daniel Alexander (BikeShare)
Danielle Schaeffner (DOH)	Dion Mesta (Clmbr Elefante's Office)
Mike Golojuch (CAC member)	Dinna Schwiering (Clmbr Manahan's Office)
Ruth Lohr (HART)	

OahuMPO Staff Present:

Alvin Au, Veronica Schack, Amy Ford-Wagner, Joel Vincent, Kiana Otsuka, Lena Phomsouvanh, and David Wade

Meeting was properly noticed in accordance with State law.

I. CALL TO ORDER BY CHAIR

Chair Brandon Elefante called the meeting to order at 1:07 p.m.

II. INTRODUCTIONS/ROLL CALL

Chair Elefante thanked members present for attending. Members introduced themselves.

III. APPROVAL OF THE APRIL 27, 2018 POLICY BOARD MEETING MINUTES

A motion was made and seconded to approve the minutes. There were no further discussions, objections, or abstentions and the motion passed unanimously.

IV. REPORTS

A. EXECUTIVE DIRECTOR

Executive Director Alvin Au's written report was distributed to members prior to the start of the meeting. He provided a recap of the 2017 Federal Certification Review, noting that the draft report from the Certification Team is expected to be received in September and thanked the Policy Board and Technical Advisory Committee (TAC) members who participated in the certification review process. He introduced OahuMPO's Transportation Impact Analyst, David Wade, reported on the status of the recruitment for the Planning Program Manager and the temporary Community Planner, pointed out that the Quarterly Financial Report for the period ending March 31, 2018 was included in their handouts, and provided a brief summary of the TAC and Citizens Advisory Committee meetings.

Chris Clark thanked OahuMPO for the Quarterly Report distributed to the Policy Board members and noted he liked the contracts column feature and believes there should be a contract listed for the Central Oahu Study.

Sam Carnaggio remarked that he interviewed with the Federal Certification Review Team, noted positive comments were made regarding OahuMPO's progress since the last certification review, and commended the efforts made by OahuMPO.

Chair Elefante added that a new Policy Board member has been appointed to the Policy Board. Executive Director acknowledged that Senator Karl Rhoads has been appointed to the Policy Board. Chair Elefante extended his thanks to outgoing member former Senator Wil Espero for his service on the Policy Board and welcomed Senator Rhoads.

The Executive Director's Report may be viewed at:
http://www.oahumpo.org/?wpfb_dl=1337

B. TECHNICAL ADVISORY COMMITTEE (TAC)

TAC Chair Marian Yasuda provided a recap of what was covered in the TAC's June 8, 2018 meeting. She reported that the TAC did vote to recommend the approval of the FY2019 Overall Work Program (OWP). She noted that the Department of Transportation Services (DTS) had some reservations about the accuracy of some of the information contained in the FY2019 OWP but looks forward to working with OahuMPO to improve the process and accuracy in the future, adding that some improvements were discussed that could be initiated with the next OWP. She reported that the TAC was briefed on the FFYs 2015-2018 TIP Revision #23, given an update of the FFYs 2019-2022 TIP, and requested that OahuMPO provide the TAC with a calendar showing milestones, sequence, and timing of events that will come before the TAC in the coming year. That calendar is expected to be presented to the TAC at their August meeting.

C. CITIZEN ADVISORY COMMITTEE (CAC)

The CAC Vice Chair had no report.

V. OLD BUSINESS

There was no Old Business to conduct.

VI. NEW BUSINESS

A. FINAL DRAFT OF THE FY2019 OVERALL WORK PROGRAM (OWP)

Executive Director Au presented an overview of the final draft FY2019 OWP, summarizing the expected funding, programed obligations, and unobligated planning grant funding. He noted the two projects that were deleted from the prior draft version and that both the Citizens Advisory Committee and Technical Advisory Committee reviewed the Final Draft of the FY 2019 OWP and recommended the Policy Board's approval.

There was a discussion on the Department of Transportation Services *Ewa Impact Fees for Traffic & Roadway Improvements Update Study 203.75-09/14*. It was reported that the Plan has been released for public review and that the remaining balance is expected to be expended on consultants' expenses during the coming year.

A motion was made by Representative Yamane and seconded by Sam Carnaggio to approve the final draft of the FY 2019 Overall Work Program for submittal to Federal Highway Administration and Federal Transit Administration for their consideration and approval. There were no further discussions, objections, or abstentions and the motion was approved unanimously.

The FY2019 Overall Work Program presentation can be viewed at:
http://www.oahumpo.org/?wpfb_dl=1339

B. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Transportation Planner Kiana Otsuka presented an informational preview of the TIP including background on the purpose of the TIP, the various current TIP documents, details on the FFYs 2015-2018 TIP Revision #23 and the 'new' TIP FFYs 2019-2022, a summary of the results of the comments received from the Intergovernmental/Public Review, and information about the Open Houses held at Kapolei Hale and Honolulu Hale.

Comments were made commending the use of the display boards at the Open Houses to reach out to the public, and appreciation on how this TIP preview presentation is helpful to the board members to be aware of what's upcoming.

The Transportation Improvement Program presentation can be viewed at:
http://www.oahumpo.org/?wpfb_dl=1340

C. 2017 WALKABILITY ACTION INSTITUTE

Chair Elefante remarked that he and fellow Policy Board member Heidi Hansen-Smith had the opportunity to attend the 2017 Walkability Action Institute, noted that it was very intense and educational, that the selection process is very competitive and so it was an honor to have Honolulu County selected, and that it was an opportunity to move forward on initiatives and plans for the City and County of Honolulu.

Senior Transportation Planner Amy Ford-Wagner discussed what walkability means; the benefits of walkability; and how safety, public health, equity and social justice, infrastructure cost and prosperity are related to walkability. She described what the group learned, who was included in the Institute's faculty and in the Oahu team, the process the team experienced, Oahu's Walkability Action

Plan and the Plan goals that resulted from the group's efforts, how walkability relates to OahuMPO's Transportation Improvement Program and the Oahu Regional Transportation Plan, and how it relates to Oahu's existing initiatives.

There was discussion on how to provide more equity to underserved communities and the importance of polling communities to determine what is needed and wanted in a given area; on integrating the City's pedestrian, bike, and right-of-way master plans; and the relationship between parking, pricing, and walkability.

Heidi Hansen-Smith thanked her fellow Oahu Walkability Team members, noting the challenges of assembling a Team that met the composition criteria dictated by the Institute, were available to attend the Institute, and were willing to collaborate on a proposal and an action plan.

Mr. Clark encouraged OahuMPO to take the Walkability presentation to the Technical Advisory Committee and the Citizens Advisory Committee.

The 2017 Walkability Action Institute presentation can be viewed at:
http://www.oahumpo.org/?wpfb_dl=1341

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments.

VIII. ANNOUNCEMENTS

Chair Elefante wished everyone an early and very happy 4th of July.

It was announced that this coming August or September, OahuMPO will be sending out the annual poll to members regarding the scheduling of next year's Policy Board meetings.

IX. ADJOURNMENT

There being no further business, Chair Elefante adjourned the meeting at 2:07 p.m.



PB Chair Brandon Elefante



Date



PB Secretary Roni Schack



Date