

Minutes of the
Oahu Metropolitan Planning Organization

CITIZEN ADVISORY COMMITTEE
Wednesday, May 16, 2018 at 3:00 p.m.
Honolulu Hale, Room 301
530 South King Street, Honolulu, Hawaii

Attendance

Organization	Present?	Represented by	Absent?
AARP	X	James Burke	
American Planning Association			X
American Society of Civil Engineers			
Beautiful Honolulu Foundation			X
Castle and Cook Homes Hawaii			X
Citizens for a Fair ADA ride	X	Rose Pou	
Committee for Balanced Transportation	X	Joseph Magaldi	
E Noa Corporation	X	Tom Dinell	
Gentry Homes, Ltd.			X
Hawaii Association of the Blind*	X	Norman Ota	
Hawaii Bicycling League	X	Daniel Alexander	
Hawaii Teamsters / Allied Workers, Local 996			X
Hui Kupuna VIP*			X
Hunt Companies			X
Institute of Transportation Engineers			X
Kaaawa Community Association			X
Land Use Research Foundation of Hawaii*			X
League of Women Voters			X
Mestizo Association			X
NB#01 Hawai'i Kai			X
NB#02 Kuliouou-Kalani Iki			X
NB#03 Waialae-Kahala	X	Les Fukuda	
NB#05 Diamond Head-Kapahulu	X	Bert Narita	
NB#07 Manoa			X
NB#08 McCully-Moiliili			X
NB#09 Waikiki*			X
NB#10 Makiki-Lower Punchbowl-Tantalus	X	Charles Carole	
NB#11 Ala Moana-Kakaako			X
NB#12 Nuuanu-Punchbowl	X	Nicole Hori	
NB#13 Downtown/Chinatown	X	Dolores Mollring	

NB#14 Liliha-Puunui-Alewa-Kamehameha Hts.*			X
NB#15 Kalihi Palama*	X	Kendrick Farm	
NB#18 - Aliamanu - Salt Lake*			X
NB#21 Pearl City*			
NB#22 Waipahu			X
NB#23 Ewa*	X	David Aki	
NB#24 Waianae Coast			X
NB#25 Mililani-Waipio-Melemanu	X	Dick Poirier	
NB#26 Wahiawa			X
NB#29 Kahaluu	X	Ken LeVasseur	
NB#34 Makakilo-Kapolei Honokai Hale	X	Dean Capelouto	
NB#35 Mililani Mauka-Launani Valley	X	Steven Melendrez	
NB#36 Nanakuli-Maili			X
North Shore Chamber of Commerce*			X
Pacific Resource Partnership	X	Paul Migliorato	
Palehua Townhouses	X	Michael Golojuch	
Waikiki Resident's Association			X

**member is on probation and must attend at least four meetings within the first six months of 2018 to retain membership*

Guests	Theresa Hutchings, Ted Matley, Virginia Sosh, Dominique Kraft, Dwayne Weeks, Ralph Rizzo, Adriana Windham, Marion Poirier, D. Kalano Carizouto, Raytan Vares, Jason Kage, Tad Tsurama, and Kelly Akasaki
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Oahu MPO staff present	Alvin Au, Taylor Ellis, Kiana Otsuka, Lena Phomsouvanh, and Roni Schack
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Meeting was properly noticed in accordance with State law.

1. CALL TO ORDER

Chair Dick Poirier called the meeting to order at 3:03 p.m. and asked attendees to introduce themselves.

2. APPROVAL OF THE APRIL 18, 2018 MEETING MINUTES

A motion was made and seconded to accept the April 18, 2018 meeting minutes. The motion was passed unanimously.

3. REPORT OF THE EXECUTIVE DIRECTOR

- a. OahuMPO Executive Director Au relayed that the 2017 Single Audit was completed and there was a final exit briefing.
- b. Interviews are currently being held to fill the vacant Transportation Impact Analyst Job Position.
- c. OahuMPO is hiring for the Planning Program Manager position. The position description is posted on the OahuMPO website. <http://www.oahumpo.org/about-mpo/job-opportunities/>
- d. Mr. Au also provided a summary of the previous Policy Board and Technical Advisory Committee meeting held.

4. REPORTS FROM CAC SUB COMMITTEES

There were no reports.

5. UNFINISHED BUSINESS

There was no unfinished business.

6. NEW BUSINESS

A. COMPLETE STREETS – KELLY AKASAKI DTS

Kelly Akasaki presented on sidewalk regulations. Using the Complete Streets manual, the Department of Transportation Services (DTS) studies new and existing sidewalks. DTS reviews the conditions, evaluates the type of crosswalk classification, and determines if a crosswalk needs to be removed.

There was discussion regarding the evaluation process in the removal of sidewalks. Members expressed that there is a lack of factors considering pedestrians such as the review of the number of pedestrians in the area and the distance to the closet crosswalk. There was also discussion about educating the community about pedestrian safety.

B. FEDERAL CERTIFICATION REVIEW – FEDERAL HIGHWAY ADMINISTRATION/ FEDERAL TRANSPORTATION ADMINISTRATION

Taylor Ellis introduced the federal certification review team. Ralph Rizzo of the Federal Highway Administration opened up the floor for members and the public to provide comments on how OahuMPO is incorporating public input into their planning process.

There was a comment made that the Citizen Advisory Committee is a good forum for members to hear from the state and city agencies about possible solutions and how this information can then be relayed by members to their communities.

Members conveyed that the organization helps to link the community to the agencies and is a venue to express community concerns. There was positive feedback regarding OahuMPO's assistance in engaging agencies in relation to the CAC's

proposed Overall Work Program studies. OahuMPO was able to get feedback for each of the projects and provided the agencies' recommendations and comments to the CAC.

There was discussion on the relationship and need for improvement of communication between the CAC and the Policy Board, on the possibility of expanding the CAC role to be decision makers, a commendation by the CAC Chair on efforts taken by Taylor Ellis to gather information from the implementing agencies and report back to the CAC on projects that interest the CAC, the impact of climate change, the need for a CAC member on the Policy Board, and for the Policy Board to bring questions to the CAC.

7. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INLCUDED ON THE AGENDA

None.

8. ANNOUNCEMENTS

OahuMPO will be hosting a public open house for the FFYs 2019-2022 Transportation Improvement Program (TIP). OahuMPO staff will be at Honolulu Hale on June 19, 2018 to talk about TIP processes and projects in more detail. In addition, poster boards showcasing TIP processes and projects will be displayed during the month of June on the third floor of Honolulu Hale. OahuMPO will also be present with the TIP poster boards at Kapolei Hale on June 20, 2018, the same day and location of the next CAC meeting.

The FY2019 Overall Work Program is out for public comment until May 31, 2018. The FY2019 OWP is available online on the OahuMPO website.

<http://www.oahumpo.org/draft-fy2019-owp-out-for-public-comment/>

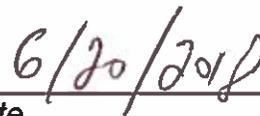
9. ANNOUNCEMENT OF NEXT SCHEDULED MEETING

The next meeting is tentatively scheduled for June 20, 2018 at 3:00PM at Kapolei Hale in Conference Room A.

There were no objections, and the meeting was adjourned at 4:08 p.m.



CAC Chair Dick Poirier



Date



CAC Secretary Lena Phomsouvanh



Date