

**Minutes of the
Oahu Metropolitan Planning Organization**

**POLICY BOARD
Friday, April 27, 2018 1:00 p.m.
Honolulu Hale Council Committee Room #205
530 South King Street
Honolulu, Hawaii**

Members Present:

Councilmember Brandon Elefante, Chair	DPP Deputy Director Eugene Takahashi
HDOT Deputy Director, Roy Catalani	HART Project Director Charles 'Sam' Carnaggio
DTS Regional Planning Branch Chief, Chris Clark	OP Planning Program Manager, Debra Mendes
Councilmember Joey Manahan	FHWA Division Administrator Ralph Rizzo

Member(s) Absent:

Senator Breene Harimoto, Senator Will Espero, Representative Ryan Yamane, Representative Henry Aquino, Councilmember Kymberly Marcos Pine, and DOH Lola Irvin

Guests Present:

Marian Yasuda (DTS)	Ryan Tam (HART)
Joe Magaldi (CAC Vice Chair)	Cate Picardo (DPP)
Dina Wong (DPP)	Dion Mesta (CImbr Elefante's Office)

OahuMPO Staff Present:

Alvin Au, Veronica Schack, Amy Ford-Wagner, Joel Vincent, Kiana Otsuka, and Lena Phomsouvanh

Meeting was properly noticed in accordance with State law.

I. CALL TO ORDER BY CHAIR

Chair Brandon Elefante called the meeting to order at 1:01 p.m.

II. INTRODUCTIONS/ROLL CALL

Chair Elefante thanked members present for attending. Members introduced themselves.

III. APPROVAL OF THE MARCH 23, 2018 POLICY BOARD MEETING MINUTES

Corrections were made to the spelling of Councilmember Pine's middle name and a change made from "Oahu County" to "Honolulu County" in agenda item VI.C Senate Bill SB2296.

A motion was made by Councilmember Manahan and seconded by Sam Carnaggio to approve the minutes as corrected. There were no further discussions, objections, or abstentions and the motion was approved unanimously.

The Chair requested that because there are only enough members to meet quorum and some members may need to leave the meeting early for other obligations, Item VI.A. *FY2019 Overall Work Program (OWP)* which will require a vote by members be taken up next. There were no objections, so the next order of business was VI.A. *FY2019 Overall Work Program (OWP)*.

IV. REPORTS

A. EXECUTIVE DIRECTOR

Executive Director Alvin Au's written report was distributed to members prior to the start of the meeting. He reported on the status of the 2017 Single Audit and that if the Policy Board requests, the CPA firm, N&K can provide a briefing of this audit at the next Policy Board meeting; the upcoming 2018 Federal Certification Review; on the Transportation Improvement Program (TIP); and on HB2175, HD1, SD1. He said he will provide an update of HB2175, HD1, SD1 at the next Policy Board meeting and noted that a copy of the Transportation Impact Analyst job description was included in the handouts distributed to the Policy Board members. He also provided a summary of the Technical Advisory Committee (TAC) and the Citizens Advisory Committee (CAC).

There was discussion on the methodology developed by OahuMPO for Title VI and Environmental Justice (T6/EJ) analysis; that OahuMPO uses this methodology in their Transportation Improvement Program (TIP) and Oahu Regional Transportation Plan (ORTP) analyses; that Department of Transportation Services uses this methodology in Complete Streets, the Pedestrian Master Plan, and in designing bus routes; and that using a consistent methodology is ideal and this methodology is one that any agency can apply.

Ryan Tam of HART noted that they had performed T6/EJ analysis as part of their environmental impact statement several years ago and is willing to work with DTS and OahuMPO to update the analysis. To Executive Director Au's offer that OahuMPO can do more research and provide an informational briefing on T6/EJ analysis of rail stations at the next Policy Board meeting, Councilman Manahan indicated he would like that done for the eight stations in his district.

Federal Highway Administrator Ralph Rizzo added that regarding the upcoming Federal Certification Review, all Policy Board members are invited to provide input; that once an agenda is finalized, it will be given to the OahuMPO Executive Director to distribute to the Policy Board; that all members are welcome to sit in on any of the agenda events, and that if

desired, Federal Highway Administration (FHWA) can arrange to have the Federal Certification Review Team speak either face-to-face or on the phone with Policy Board members.

The Executive Director's Report may be viewed at:

http://www.oahumpo.org/?wpfb_dl=1307

B. TECHNICAL ADVISORY COMMITTEE (TAC)

The TAC Chair had no further comments to share.

C. CITIZEN ADVISORY COMMITTEE (CAC)

The CAC Chair had no comments to share.

V. OLD BUSINESS

There was no Old Business to conduct.

VI. NEW BUSINESS

A. FY2019 OVERALL WORK PROGRAM (OWP)

Executive Director Au presented a summary of the major changes made to the draft FY2019 OWP version mailed out to Policy Board members on April 18th. A copy of the revised proposed public and intergovernmental draft FY2019 OWP was distributed to the members at the meeting. Executive Director Au also noted that the Department of Transportation Services had submitted a list of comments many of which have been incorporated into the draft FY2019 OWP.

TAC Chair, Marian Yasuda reported that they have considered the draft, fully support the work elements included in the draft, and recommend that the Policy Board distribute the draft for public and intergovernmental review with the caveat that OahuMPO modify the financial tables to provide more accurate, consistent, and transparent information. She noted that some of the Administrative functions could be streamlined, such as no longer requesting funding for those work elements that have large remaining balances from prior years. They are also looking forward to working with OahuMPO to simplifying next year's OWP.

To Chair Elefante's question asking if DTS could consider Central and Leeward Oahu areas in the BikeShare expansion, Chris Clark of DTS indicated the comment will be provided to the project manager and since BikeShare Hawaii is a non-profit they would need to consider the cost-benefit of such expansion. Mr. Clark also thanked Executive Director Au for the decreased dues amount in the draft FY2019 OWP which is paid by the implementing agencies.

A motion was made by Chris Clark and seconded by Eugene Takahashi that all the pages of the proposed public and intergovernmental review draft of the FY2019 OWP document be included in the public and intergovernmental review, suggests that the DTS comments be incorporated, that the proposed public and intergovernmental review draft of the FY2019 OWP be released for public and intergovernmental review, and the final FY2018 OWP be scheduled for the May Policy Board meeting so it can be distributed to USDOT in June in time for July 1, 2018.

There were no further discussions, objections, or abstentions and the motion was approved unanimously.

The meeting continued and reverted to the original agenda order.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments.

VIII. ANNOUNCEMENTS

Chair Elefante commended FHWA Administrator Ralph Rizzo and the Hawaii Department of Transportation for all their efforts on the island of Kauai and extended his sympathies to the residents of that island.

IX. ADJOURNMENT

There being no further business, Chair Elefante adjourned the meeting at 1:41 p.m.



PB Chair Brandon Elefante

06/29/2018

Date



PB Secretary Roni Schack

6-29-2018

Date