



Minutes of the
Oahu Metropolitan Planning Organization

TECHNICAL ADVISORY COMMITTEE

May 11, 2018 9:00 a.m.

Honolulu Authority for Rapid Transportation (HART) Board Room #150
1099 Alakea Street, Honolulu, Hawaii

Members Present:

HDOT Robert Miyasaki, Vice Chair	HART Ryan Tam
HDOT Ken Tatsuguchi	DBEDT Leonid Bak
DPP Dina Wong	DPP Caterine Picardo Diaz
OP Lorene Maki	FHWA Richelle Takara non-voting
DTS Eileen Mark	

Members Absent: Marian Yasuda, Chair (DTS), Whitney Birch (HART), Ted Matley (non-voting) (FTA), Kyle Oyasato (non-voting) (DFM), Gareth Sakakida (non-voting) (HTA), and Tim Trang (non-voting) (DDC), Kimberly Evans (non-voting) (FAA)

Guests Present: Ben Trevino, Ruth Lohr

OahuMPO Staff Present: Alvin Au, Roni Schack, Joel Vincent, Kiana Otsuka, Amy Ford-Wagner, and Lena Phomsouvanh

The meeting was properly noticed in accordance with State law.

I. CALL TO ORDER

It was determined that there was quorum and Vice Chair Robert Miyasaki called the meeting to order at 9:03 a.m.

II. ROLL CALL

Technical Advisory Committee (TAC) members and members of the audience introduced themselves.

III. APPROVAL OF APRIL 13, 2018 MEETING MINUTES

Vice Chair Miyasaki called for members to review the minutes which were included in the meeting packets mailed to TAC members in advance of the meeting. There were no edits or discussion. Ryan Tam moved for the approval of the minutes and Ken Tatsuguchi seconded the motion. Vice Chair Miyasaki announced the minutes were approved.

IV. REPORTS

A. EXECUTIVE DIRECTOR

Executive Director Alvin Au discussed his written Executive Director's report which was distributed to members prior to the start of the meeting. He reported on the status of the FY2019 OWP, the 2017 Single Audit, the 2018 Federal Certification Review, and the recruitment for the Transportation Impact Analyst and Planning Program Manager.

Executive Director Au noted that the Policy Board approved the release of the OWP for public and intergovernmental review and that the final draft of the OWP will be presented to the TAC at the June 8, 2018 meeting. In response to a question about the OWP draft submitted to the Policy Board, Executive Director Au confirmed that the Policy Board was made aware of the TAC's recommendation to release the OWP for public and intergovernmental review under the caveat that the OahuMPO revise the accounting worksheets and the administrative work elements to address the issues raised by the TAC.

There was discussion about providing a track change document comparing the OWP draft that was given to the TAC at their April 13, 2018 meeting and the most recent version of the OWP draft for the TAC to give timely comments and responses. A comment was made that a copy of the policies and procedures for the OWP would help members to better understand the OahuMPO timeline and process. It was noted that the policies and procedures are posted on the OahuMPO website. (The OWP Process and Procedures can be viewed at: <http://www.oahumpo.org/wp-content/uploads/2016/03/OWP-Procedures-2015-09-21-FINAL.pdf>)

There was discussion on the expenditure report that was created by Mr. Tatsuguchi and provided to OahuMPO and on the semi-annual report which shows project status. The expenditure report was developed to verify the overall well-being of the current OWP and provides the financial information on the projects in the OWP while the semi-annual report details the work completed. These two documents are tools that would be useful to the TAC in their review of the existing OWP and the evaluation of the proposed OWP.

The Executive Director's Report may be viewed at: http://www.oahumpo.org/?wpfb_dl=1317

V. OLD BUSINESS

There was no Old Business.

VI. NEW BUSINESS

A. ORIENTATION REFRESHER

Executive Director Alvin Au provided a 'refresher' orientation to TAC member. He presented the programs, processes and procedures, and work products and programs that are the responsibility of OahuMPO and discussed the role and responsibilities of the TAC.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments and the meeting moved on to Announcements.

VIII. ANNOUNCEMENTS

Vice Chair Miyasaki announced that the next meeting is scheduled for June 8, 2018.

IX. ADJOURNMENT

Vice Chair Miyasaki adjourned the meeting at 9:54 a.m.