

**Minutes of the
Oahu Metropolitan Planning Organization**

**POLICY BOARD
Tuesday, November 28, 2017 10:30 a.m.
Honolulu Hale Council Committee Room #205
530 South King Street
Honolulu, Hawaii**

Members Present:

Representative Ryan Yamane, Chair	DOT Interim Director, Jade Butay
Councilmember Brandon Elefante, Vice Chair	HART Project Director Charles 'Sam' Carnaggio
DTS Deputy Director Jon Nouchi	Acting DPP Director Kathy Sokugawa
Representative Henry Aquino	Senator Will Espero
DOH Public Health Program Manager, Heidi Hansen-Smith (Non-Voting)	

Member(s) Absent:

Senator Breene Harimoto, Councilmember Ikaika Anderson, Councilmember Kymberly Marcus Pine, FHWA Administrator Ralph Rizzo (Non-Voting), and OP Director Leo Asuncion (Non-Voting).

Guests Present:

Ryan Tam (HART & TAC Chair)	Lisa Leonardo (City Council)
Joe Magaldi (CAC Vice Chair)	Dion Mesta (Cimbr Elefante's Office)
Lori Arakaki (DPP)	Nancy Nishikawa (CH2M)
Chris Clark (DTS)	Kathleen Chu (CH2M)

OahuMPO Staff Present:

Alvin Au, Randolph Sykes, Veronica Schack, Joel Vincent, and Kiana Otsuka

Meeting was properly noticed in accordance with State law.

I. CALL TO ORDER BY CHAIR

Chair Ryan Yamane called the meeting to order at 10:32 a.m.

II. INTRODUCTIONS/ROLL CALL

Chair Yamane welcomed the members of the Policy Board who were present and members of the audience and thanked them for their attendance.

III. APPROVAL OF THE OCTOBER 27, 2017 POLICY BOARD MEETING MINUTES

A motion was made by Director Sokugawa and seconded by Councilmember Elefante to approve the minutes. There were no further discussions, objections, or abstentions and the motion was approved unanimously.

IV. REPORTS

A. INTERIM EXECUTIVE DIRECTOR

Interim Executive Director Alvin Au's written report was distributed to members prior to the start of the meeting. Interim Executive Director Au presented an update of the Comprehensive Data Sharing and Management Study, discussed major meetings that OahuMPO staff attended, noted the completion of the OahuMPO FY2018 first quarter Financial Report, and gave a summary of the Technical Advisory Committee's November meeting. The Citizen's Advisory Committee did not meet in November.

The Interim Executive Director's Report may be viewed at:
http://www.oahumpo.org/?wpfb_dl=1241

B. TECHNICAL ADVISORY COMMITTEE (TAC)

TAC Chair Ryan Tam discussed the business covered by the TAC at their November 8th meeting. Chair Tam noted that the TAC had voted to recommend that the Safety targets be rounded to whole numbers. However, in subsequent discussions with the Federal Highway Administration (FHWA), FHWA clarified that the OahuMPO must adopt the HDOT's Safety targets as is with the decimal places.

There was discussion on why some targets are indicated as decimals and some as whole numbers. TAC Chair Yamane clarified that it depends on what was being measured and others are averages of multiple years.

C. CITIZEN ADVISORY COMMITTEE (CAC)

CAC Vice Chair Joe Magaldi wished all present the best of the holiday season.

V. Old Business

A. Executive Director Search

The Permitted Interaction Group (PIG) presented their report on the Executive Director Search. Chair Yamane explained the process undertaken by the PIG and announced the selection of Mr. Alvin Au.

There was discussion on whether there may be questions or discussion on the contents of the PIG's report at this meeting. Hawaii Revised Statutes §92.2-5(b)(1) specifies that the report of the PIG may not be discussed or acted upon until a subsequent meeting of the Board. At the meeting on December 12, 2017 the Policy Board will be discussing and voting on the recommendations presented in the PIG's report.

VI. NEW BUSINESS

A. Performance Measures Targets – Transit Asset Management (TAM)

Kathleen Chu of CH2M presented an overview of the Transit Asset Management Performance Measures Targets. She noted the benefits of a performance-based approach to planning, discussed

the goals of TAM, the targets established by the City's Department of Transportation Services (DTS), and why OahuMPO seeks to adopt and support DTS' TAM targets.

To a question whether the TAM targets include vehicles and roads, Director Nouchi clarified that the targets include only vehicles, including buses and handi-vans. Kathleen Chu noted that a different performance target covers pavement condition and its deadline is next year.

A motion was made by Director Nouchi and seconded by Director Carnaggio to direct OahuMPO staff to respond to the 2018 Transit Asset Management performance target statement to support DTS to "achieve and maintain a state of good repair for Oahu's public transportation assets" and integrate the targets into OahuMPO's planning process. There was no opposition or abstentions and the motion was passed unanimously.

B. Performance Measures Targets – Safety

Kathleen Chu of CH2M presented an overview of the Hawaii Department of Transportation (HDOT) targets for the Federal Highway Administration's safety performance measures. She presented an overview of the Five-Year Rolling Averages were for the five targets set by the HDOT. She described how OahuMPO can support these safety targets through the regional transportation planning process, the Transportation Improvement Program (TIP) and the Oahu Regional Transportation Plan (ORTP).

There was discussion on the targets being set for 2018 and how the targets were determined, the difference between targets and goals, the Federal consequences of setting targets that are not met, that the Federal Highway Administration rules allows OahuMPO to adopt the HDOT's targets or OahuMPO can develop its own targets, that OahuMPO would need to gather its own set of data and go through the process that has already been done by the HDOT if it chose to develop its own targets, that the City has a pedestrian/non-motorized zero fatalities goal, that the HDOT also has a zero fatalities goal, on when and how often the Policy Board votes on these targets.

A motion was made by Director Butay and seconded by Director Carnaggio to direct OahuMPO staff to respond to the 2018 safety performance target statement to "agree to plan and program projects that support and contribute toward the accomplishment of the State's HSIP targets" and integrate the target into OahuMPO's planning process. There was no opposition or abstentions and the motion was passed unanimously.

C. Supplemental Agreement Update

Planning Program Manager Randolph Sykes provided an overview of the Data Sharing Supplemental Agreement, Administrative Supplemental Agreement, and Finance Supplemental Agreement. He noted the Data Sharing Supplemental Agreement sunsets when the Data Management Study is completed in the next 12-18 months, while the Administrative and Finance Supplemental Agreements sunset on June 30, 2018. Mr. Sykes described the purpose of each of these two Agreements, noted that Hawaii Department of Transportation (HDOT) has provided recommended changes to the Administrative Supplemental Agreement and that the Finance Supplemental Agreement was discussed with Director Butay of HDOT, Director Noguchi of DTS, and Executive Director Robbins of HART. He discussed the proposed changes to the Administrative and Finance Supplemental Agreements which were detailed in the meeting materials sent to Policy Board

members. Discussion will include next steps for the Finance Supplemental Agreement. Changes to the Data Sharing.

To the question if the Attorney General (AG) and City Corporate Council have reviewed the drafts, Mr. Sykes clarified that if the Policy Board approves the drafts with the minor changes as presented, the next step would be to have the Attorney General and City's Corporate Council review the drafts. After the review by the AG and City Corporate Council, the Administrative and Finance Supplemental Agreements with any changes recommended by the AG and City Corporate Council would be presented to the Policy Board. Further discussion included whether the Policy Board would review the agreements again, next year.

A motion was made by Director Butay and seconded by Director Sokugawa to confirm that the action of the Policy Board is to accept the changes proposed by HDOT to the Administrative Supplemental Agreement and extend the termination date for the Finance Supplemental Agreement by three years pending approval of the Attorney General and City's Corporate Council. There was no opposition or abstentions and the motion was passed unanimously.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

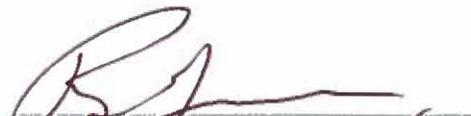
There were no comments.

VIII. ANNOUNCEMENTS

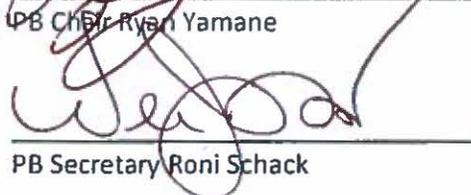
Chair Yamane wished everyone Happy Holidays and reminded Members to attend the December 12, 2017 meeting.

IX. ADJOURNMENT

There being no further business, Chair Yamane adjourned the meeting at 11:26 a.m.



PB Chair Ryan Yamane



PB Secretary Roni Schack

DEC. 12, 2017
Date

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