



Memorandum

To: Policy Board Members

From: Brian Gibson, Executive Director

Date: April 13, 2016

Executive Director's Report

Technical Advisory Committee (TAC)

The TAC met on April 8th and continued their meeting to April 12th. At that meeting they:

- Deferred the formation of a Permitted Interaction Group to review the OahuMPO Planning Process Review Implementation Plan until after intergovernmental comments were reviewed by the members;
- Recommended approval the Final Draft FY2017 Overall Work Program contingent upon approval by the City Council of those projects requested by the City and County;
- Recommended approval of FFYs 2015-2018 Transportation Improvement Program Revision #9
- Recommended approval of the Oahu Regional Transportation Plan (ORTP) 2040, with reservations (which will be further discussed later this meeting.)

The next TAC meeting is tentatively scheduled for May 13th, at 9am, in the HART Board meeting room, Ali'i Place, Suite 150. The agenda has not yet been established.

Citizen Advisory Committee (CAC)

The CAC met on February 24th. At that meeting they:

- Discussed City Council Bill's #8 and #84 dealing with Complete Streets, and passed a resolution regarding same;
- Heard a presentation of the Draft ORTP 2040.

The CAC met on March 16th and at that meeting they:

- Heard an update from HART on the rail project;
- Identified volunteers for the bylaws subcommittee;
- Were also scheduled to make a recommendation on ORTP 2040, however, due to time constraints, they did not take action.
- Passed a resolution requesting a non-voting seat on the Policy Board;

The next meeting of the CAC will be on April 20th. The agenda includes:

- A discussion of ORTP 2040;
- Discussion of the Complete Streets checklist;
- The Bylaws Subcommittee will meet after the CAC

OahuMPO Staffing

OahuMPO's current Planning Analyst, Taylor Ellis, will be leaving us on April 14th. Taylor has done very good work for us, and he will be missed. We have already begun soliciting resumes from interested applicants to fill the vacancy, and have been interviewing prospective candidates. We hope to fill the vacancy fairly quickly.

FFY2016 OahuMPO First Quarter Financial Report

Per an audit finding, OahuMPO has begun developing monthly financial reports for internal (i.e., series 300) work elements, and quarterly financial reports for consultant (i.e., series 200) work elements. To get us caught up, the first monthly financial report for series 300 work elements actually combines the first three months of FFY2016 into one report (attached). You can expect to begin seeing regular financial reports as part of my report to you at each Policy Board meeting.

Performance-Based Planning

USDOT has announced their national safety performance-measures and has also updated its rules for the Highway Safety Improvement Program. OahuMPO staff has begun an internal process to digest and understand the new requirements for MPOs and will be working in coordination with participating agencies to establish regional safety performance measures for Oahu. Policy Board members can expect to see regional safety performance measures on a future agenda, though we are not sure when exactly that will occur.

Upcoming Policy Board Agenda Items

This is a tentative list of upcoming Policy Board agenda items. This list is not final and is subject to change:

- MAY
 - FY2016 OWP Revision #2
 - FY2017 OWP Final Draft
 - CAC request for non-voting membership on the Policy Board
- JULY
 - FFYs 2015-2018 TIP Revision #12
- NO SPECIFIC DATE/AS ABLE
 - Safety performance measures
 - Village Park Kupuna Loop Corridor Study Results
 - Tantalus Drive and Round Top ROW Study Results
 - Emergency Evacuation Planning – Phase 1
 - Honolulu Urban Core Parking Master Plan
 - Makakilo Study
 - Waikiki Regional Circulator
 - Separate Left-Turn Phase Alternatives
 - Contra Flow Update
 - Complete Streets Implementation
 - OWP Process and Procedures recommendations by the TAC
 - ORTP Process and Procedures recommendations by the TAC
 - Complete Streets checklist: adopting or merging OahuMPO's checklist with the City's
 - OahuMPO Draft Code of Conduct and Ethics Policy for staff and Policy Board members