



## Memorandum

To: Policy Board Members

From: Brian Gibson, Executive Director

Date: January 22, 2016

### Executive Director's Report

#### ***Citizen Advisory Committee (CAC)***

The CAC did not meet in December. At their January 20<sup>th</sup> meeting, they:

- Re-elected Joe Magaldi as Chair for a one year term;
- Elected Tom Dinell as Vice-Chair for a one year term;
- Heard a summary of the FAST Act, provided by OahuMPO staff

#### ***Technical Advisory Committee (TAC)***

The TAC met on December 11, 2015 and:

- Heard a presentation on and discussed the OahuMPO Planning Process Review and Implementation Plan, but deferred action;
- Considered the Transportation Alternatives Program project evaluations and prioritizations, and recommended approval by the Policy Board

The TAC met again on January 8, 2016, and:

- Continued their discussion about the OahuMPO Planning Process Review and Implementation Plan, but deferred making a formal recommendation to the Policy Board until intergovernmental review comments could be collected and consolidated;
- Elected a new Chair, Jesse Souki from HART, for a two-year term;
- Elected a new Vice-Chair, Ken Tatsuguchi from HDOT-P, for a two-year term;
- Discussed a request from the HDOT Director for the return of certain monies from the OahuMPO revolving fund and asked OahuMPO staff to request guidance from the Attorney General's office;
- Heard a summary of the FAST Act, provided by OahuMPO staff

#### ***OahuMPO Staffing***

We were pleased to welcome OahuMPO's new Community Planner, Amy Ford-Wagner, who joined us on January 19<sup>th</sup>. Amy comes to us after spending the last nine years as an urban planner with Parsons-Brinkerhoff.

Taylor Ellis, who had been working as our temporary Community Planner, has transitioned to filling in as our temporary Planning Analyst. We do not anticipate filling the Planning Analyst position permanently until after the next ORTP is completed.

OahuMPO's new Transportation Planner, Michael Galizio, will begin working on February 1<sup>st</sup>. Mike spent nine years as the Senior Planner for Pierce County, Washington, but most recently has worked for the Regional Traffic Commission of Southern Nevada in Las Vegas.

Being short-staffed for the past five months has put us behind schedule in a number of areas including:

- Our annual expenditure report to FHWA;
- Our annual Title VI/Environmental Justice Report;
- Our TIP revision schedule;
- Our Federal reimbursement claim requests

Other non-critical projects and work efforts have also slipped. Staff continues to work extremely hard to catch up. With new staff members coming on board, we believe it will be possible to get back on track shortly with only minor delays. Our number one priority for the past several months has been completion of the ORTP 2040 by April, and it will continue to be our top priority until it is completed. OahuMPO staff appreciates your patience and understanding during this important time of transition.

### ***Upcoming Policy Board Agenda Items***

This is a tentative list of upcoming Policy Board agenda items. This list is not final and is subject to change:

- FEBRUARY
  - Review Draft ORTP 2040
  - Consider Approval of FY 2016 OWP Amendment
  - Review Draft FY 2017 OWP
- MARCH
  - Consider request from HDOT for the return of monies from OahuMPO's revolving fund
  - Consider recommendations from the TAC regarding the OahuMPO Planning Process Review and Implementation Plan
- APRIL
  - Consider Approval of TIP amendments
  - Consider Approval of FY 2017 OWP
  - Consider Approval of ORTP 2040
- NO SPECIFIC DATE/AS ABLE
  - Village Park Kupuna Loop Corridor Study Results
  - Tantalus Drive and Round Top ROW Study Results
  - OWP Process and Procedures recommendations from the TAC
  - ORTP Process and Procedures recommendations from the TAC
  - Complete Streets checklist: adopting or merging OahuMPO's checklist with the City's
  - OahuMPO Draft Code of Conduct and Ethics Policy for staff and Policy Board members