



Minutes of the
Oahu Metropolitan Planning Organization

TECHNICAL ADVISORY COMMITTEE
Friday, October 13, 2017, 9:00 a.m.
Honolulu Authority for Rapid Transportation (HART) Board Room #150
1099 Alakea Street, Honolulu, Hawaii

Members Present:

HART Ryan Tam, Chair	DPP Caterine Picardo Diaz
HDOT Ken Tatsuguchi, Vice Chair	DTS Marian Yasuda
DPP Lori Arakaki	OP Rodney Funikoshi
DTS Eileen Mark	FHWA Liz Fischer (non-voting)
HDOT Robert Miyasaki	

Members Absent: Whitney Birch (HART), Ted Matley (non-voting) (FTA), Kyle Oyasato (non-voting) (DFM), Gareth Sakakida (non-voting) (HTA), Tim Trang (non-voting) (DDC); and FAA Kimberly Evans (non-voting)

Guests Present: Lisa Leonardo

OahuMPO Staff Present: Alvin Au, Amy Ford-Wagner, Roni Schack, Dylan Armstrong, and Kiana Otsuka.

The meeting was properly noticed in accordance with State law.

I. CALL TO ORDER

It was determined that there was quorum and Chair Ryan Tam called the meeting to order at 9:00 a.m.

II. ROLL CALL

Technical Advisory Committee (TAC) Members and members of the audience introduced themselves.

III. APPROVAL OF SEPTEMBER 8, 2017 MEETING MINUTES

Chair Tam called for members to review the minutes which were included in the meeting packets mailed to TAC members in advance of the meeting.

A motion was made to approve the minutes as presented. There were no further discussions, objections, or abstentions and the minutes were approved.

IV. REPORTS

A. EXECUTIVE DIRECTOR

Interim Executive Director, Alvin Au discussed his written Interim Executive Director's report which was distributed to members prior to the start of the meeting. He provided an update regarding the Administrative Supplemental Agreement and the Data-Sharing Supplemental Agreement. He noted that the OahuMPO, cooperatively with the MauiMPO, is developing Standard Operating Procedures (SOP) for the Transportation Improvement Program (TIP) and is reviewing the recently issued draft of

the Hawaii Department of Transportation's (HDOT) Standard Operating Procedures for the TIP. Interim Executive Director Au reported on the status of pending contracts, the accounting firm contract, and a Professional Service solicitation for a Travel Demand Forecasting Model (TDFM) contract; on a letter from the City's Department of Planning and Permitting which contained their recommendations for changes to the Supplemental Agreements and various Policies and Procedures that are currently in review; that discussions have begun regarding the FY2017 Single Audit; and that a call for projects has been issued for the FY2019 Overall Work Program (OWP). He also provided a summary of topics covered at the last Policy Board and Citizen Advisory Committee (CAC) meetings.

The Interim Executive Director's Report may be viewed at:
http://www.oahumpo.org/?wpfb_dl=1217

V. OLD BUSINESS

There was no Old Business.

VI. NEW BUSINESS

A. POLICIES AND PROCEDURES UPDATE

Interim Executive Director Au presented the Policies and Procedures memo on behalf of Planning Program Manager, Randolph Sykes. The memo provided an overview of the status of the Policies and Procedures project being undertaken, recent developments and issues that affect this project, and noted the anticipated delivery of the draft TIP policies and procedures.

There was discussion on the timeline for various Policies and Procedures and a request for an updated schedule of the overall Policies and Procedures development process.

Ken Tatsuguchi reported on the status of the HDOT's Statewide Transportation Improvement Program (STIP) SOP draft, noting that the HDOT will be working with the metropolitan planning organizations and, in recognition of Federal Highway Administration's comment, will be incorporating the TIP into the STIP SOP.

Liz Fischer of FHWA commended the HDOT on their development of the draft STIP SOP.

The Policies and Procedures Update Memo may be viewed at:
http://www.oahumpo.org/?wpfb_dl=1219

B. OAHU REGIONAL TRANSPORTATION PLAN (ORTP) 2050 HORIZON YEAR

OahuMPO's Senior Transportation Planner, Amy Ford-Wagner noted that the current ORTP horizon is 2040 and the next ORTP is in development and will be approved in four years. She noted that federal regulations require at least a twenty-year planning horizon but may include a longer horizon and that twenty or twenty-five-year horizons are common among metropolitan planning organizations.

There was discussion on the origin of the twenty-year horizon, that it originated with the inception of the federal aid system in the 1950's, was tied to the desired pavement life-cycle of that period, is not in the regulations but may have been kept due to tradition. Ms. Ford-Wagner stated that updates are every five years since Hawaii is in an attainment area. It was noted that extending the horizon may result in additional work because of the need to consider the additional five years of revenue

that must be constrained. Priorities and goals, however, would not be affected by the extended horizon.

There also was discussion on whether data would be available for this extended horizon. Lori Arakaki noted that either a 2045 or a 2050 horizon can be accommodated by the Department of Planning and Permitting's land use model. It was not certain if the Department of Business, Economic Development and Tourism (DBEDT) would be able to provide the data necessary for the 2050 horizon.

A motion was made by Rodney Funakoshi and seconded by Lori Arakaki, subject to consultation with the DBEDT, that the Policy Board direct staff to develop the next ORTP to the horizon year 2050. There being no further discussion, abstentions, or opposition and the motion passed unanimously.

Ms. Ford-Wagner's presentation may be viewed at: http://www.oahumpo.org/?wpfb_dl=1221

C. TRANSPORTATION IMPROVEMENT (TIP) PROGRAM 2019-2022

OahuMPO's Planning Analyst Dylan Armstrong reported that the TIP development schedule and project eligibility was presented and discussed at the last Policy Board meeting. There were no changes made to the policies and procedures and so the OahuMPO is implementing the policies and procedures that were approved in 2015.

There was discussion regarding the use of the terminology "state of good repair" vs. "bridge and pavement". It was determined that no changes are required of the worksheets that were presented at the last TAC meeting. However, it was recommended that in the future policies & procedures, terminology be aligned with current federal terminology. To a question posed by the Chair, it was noted that the worksheets are information that would be made available upon request. Since no changes were proposed, no action was required of the TAC.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments and the meeting moved on to Announcements.

VIII. ANNOUNCEMENTS

It was announced that the next TAC meeting is scheduled for Wednesday, November 8, 2017 at 10:00 a.m. in the HART Board Room #150.

IX. ADJOURNMENT

Chair Tam adjourned the meeting at 9:44 a.m.



TAC Chair Ryan Tam

4/12/18

Date



TAC Secretary Veronica Schack

4/12/2018

Date