

**Minutes of the
Oahu Metropolitan Planning Organization**

**POLICY BOARD
Monday, September 29, 2017 2:00 p.m.
Honolulu Hale Room #205
530 South King Street
Honolulu, Hawaii**

Members Present:

Representative Ryan Yamane, Chair	DOT Deputy Director, Jade Butay
Councilmember Brandon Elefante, Vice Chair	Senator Breene Harimoto
DTS Regional Planning Branch Chief, Chris Clark	Senator Will Espero
OP Planning Program Manager, Debra Mendes	FHWA Division Administrator, Richelle (Non-Voting)
HART Director of Planning, Permitting and Right-of-Way Abbey Seth Mayer	DOH Chronic Disease Prevention and Health Promotion Administrator, Lola Irvin

Member(s) Absent:

Councilmember Ikaika Anderson, Councilmember Kymberly Marcus Pine, State Representative Henry Aquino, and Acting DPP Director Kathy Sokugawa

Guests Present:

Ryan Tam (HART)	Ralph McKinney (HART)
Dick Poirier (CAC Chair)	Brandon Eshenour (HART)
Marian Yasuda (DTS)	Rodney Boucher (NB #23)
Dion Mesta (Clmbr Elefante's Office)	Elise Carmodey (NB #25)
Lisa Leonardo (City Council)	Karen Loomis (NB #25)
Doug Young (Professor)	

OahuMPO Staff Present:

Alvin Au, Randolph Sykes, Veronica Schack, Amy Ford-Wagner, Dylan Armstrong, and Kiana Otsuka

Meeting was properly noticed in accordance with State law.

I. CALL TO ORDER BY CHAIR

Chair Ryan Yamane called the meeting to order at 2:08 p.m. Policy Board members introduced themselves. Chair Yamane thanked the Policy Board members who were present and persons in the audience for their attendance.

II. INTRODUCTIONS/ROLL CALL

Members in attendance introduced themselves.

III. APPROVAL OF THE JULY 28, 2017 POLICY BOARD MEETING MINUTES

A motion was made and seconded to approve the minutes as presented. All members present voted in favor. There being no further discussions, objections, or abstentions the minutes were approved.

IV. REPORTS

A. INTERIM EXECUTIVE DIRECTOR

Interim Executive Director Alvin Au's written report was distributed to members prior to the start of the meeting. In his report, Interim Executive Director Au highlighted the status of the Administrative and Data-Sharing Supplemental Agreements, noting that agency steering committee participants have been identified. He reported on the status of approved contracts that have not yet been executed and of the single audit project (Work Element 301.05-18) which is being conducted by Spire Hawaii. In addition, he noted there have been discussions with the State Auditor and the Federal Highway Administration regarding the FY2016 Single Audit; that OahuMPO is working in conjunction with MauiMPO on developing Standard Operating Procedures (SOP) and is reviewing Hawaii Department of Transportation's recently issued draft Statewide Transportation Improvement Program SOP. He also noted the items that were discussed at the September Citizen Advisory Committee and Technical Advisory Committee meetings.

Chris Clark commented that the 'as of' Transportation Improvement Program Revision 17 was published as requested at the last Policy Board meeting. He requested that OahuMPO follow-up and work with DTS on creating a quality control process to insure the fiscal constraint charts are accurate.

The Interim Executive Director's Report may be viewed at:

http://www.oahumpo.org/?wpfb_dl=1203

B. TECHNICAL ADVISORY COMMITTEE (TAC)

There was no report from TAC.

C. CITIZEN ADVISORY COMMITTEE (CAC)

CAC Chair Dick Poirier noted that the CAC has completed their bylaws review and it is at the Attorney General's office for legal review. The CAC will report back to PB for final approval. Formed a PIG on the ORTP.

V. OLD BUSINESS

There was no Old Business to conduct.

VI. NEW BUSINESS

A. Central Oahu Transportation Study

Senior Transportation Planner provided history, background, and progress on the Central Oahu Transportation Study. She noted that OahuMPO is working on the study with the consultant SSFM and described the area impacted by the study; the objectives and goals of the study, and efforts being taken to engage the community.

Chair Yamane commended OahuMPO for their work on this study which is the first of its kind that OahuMPO is undertaking. He also requested that OahuMPO continue to keep the Neighborhood Boards involved throughout this process.

The Central Oahu Transportation Study presentation may be viewed at:
http://www.oahumpo.org/?wpfb_dl=1205

B. Transportation Improvement Program (TIP) 2019-2022

OahuMPO's Planning Analyst Dylan Armstrong described the purpose of the TIP; provided an overview of the TIP process. He discussed the tasks and timeline of the early stage of the TIP and the actions currently in process. He noted that in summer 2018, the Policy Board must approve the next TIP document which will cover Federal Fiscal Years 2019-2022, that early input from the Citizens Advisory Committee and the Technical Advisory Committee are included in this current phase, that discussions on preliminary financial estimates have commenced with the City and the State, and that there are no changes currently being requested for the Policies and Procedures.

Chair Yamane noted that several projects, including the Central Oahu Transportation Study, started out as ideas during such a call-for-project phase and invited members to discuss with OahuMPO staff any projects that they know of that would fit the TIP project criteria.

There was discussion on whether it is necessary for the Policy Board to vote on the TIP criteria since no changes are being requested in the current TIP Policies and Procedures. To a question from Policy Board Chair Yamane, TAC Chair Ryan Tam indicated that TAC discussed this item at their last meeting and TAC members had indicated they would be reviewing the performance metrics in more detail with their agencies.

Planning Program Manager, Randolph Sykes informed the Policy Board that since the last TAC meeting, the Hawaii Department of Transportation (HDOT) had issued its Standard Operating Procedures (SOP) for the Statewide Transportation Improvement Program (STIP). The Federal Highway Administration (FHWA) reviewed and issued comments on HDOT's SOP. Currently, OahuMPO is working with FHWA and MauiMPO and will provide feedback concerning those comments since there will be a direct impact on any future changes made to TIP Policies and Procedures.

A motion was made and seconded to approve the TIP process schedule as presented. There was no further discussion, opposition, or abstentions and the motion was passed anonymously.

The TIP presentation may be viewed at:
http://www.oahumpo.org/?wpfb_dl=1206

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

Abbey Seth Mayer, HART's Director of Planning, Permitting and Right-of-Way announced that, in response to a request at the last Policy Board meeting, HART's Director of Safety & Security, Ralph McKinney and HART's State Safety Oversight Manager, Brendan Eshenour are in the audience and available to answer any questions that the Policy Board members may have.

VIII. ANNOUNCEMENTS

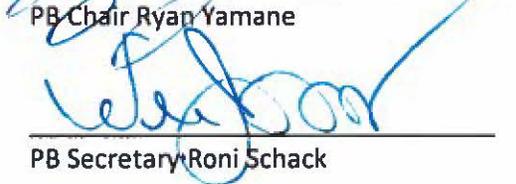
Chair Yamane announced that the Permitted Interaction Group is continuing work on the Executive Director Search.

IX. ADJOURNMENT

There being no further business, Chair Yamane adjourned the meeting at 3:19 p.m.



PB Chair Ryan Yamane



PB Secretary Roni Schack

11/28/2017
Date

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