



Minutes of the  
Oahu Metropolitan Planning Organization

**TECHNICAL ADVISORY COMMITTEE**

Friday, September 08, 2017, 9:00 a.m.

Honolulu Authority for Rapid Transportation (HART) Board Room #150  
1099 Alakea Street, Honolulu, Hawaii

**Members Present:**

|                      |                               |
|----------------------|-------------------------------|
| HART Ryan Tam, Chair | DPP Caterine Picardo Diaz     |
| DBEDT Joseph Roos    | OP Rodney Funikoshi           |
| DPP Lori Arakaki     | FHWA Liz Fischer (non-voting) |
| DTS Virginia Sosh    | HDOT Robert Miyasaki          |
| HDOT Ken Tatsuguchi  |                               |

**Members Absent:** Eileen Mark (DTS), Whitney Birch (HART), Ted Matley (non-voting) (FTA), Kyle Oyasato (non-voting) (DFM), Gareth Sakakida (non-voting) (HTA), and Tim Trang (non-voting) (DDC); FAA Kimberly Evans (non-voting)

**Guests Present:** Ben Trevino, Asia Yeary, Lisa Leonardo, and Melanie Martin

**OahuMPO Staff Present:** Alvin Au, Amy Ford-Wagner, Roni Schack, Dylan Armstrong, and Kiana Otsuka.

The meeting was properly noticed in accordance with State law.

**I. CALL TO ORDER**

It was determined that there was quorum and Chair Ryan Tam called the meeting to order at 9:05 a.m.

**II. ROLL CALL**

*Technical Advisory Committee (TAC) Members and members of the audience introduced themselves.*

**III. APPROVAL OF AUGUST 11, 2016 MEETING MINUTES**

Chair Tam called for members to review the minutes which were included in the meeting packets mailed to TAC members in advance of the meeting.

A motion was made by Lori Arakaki and seconded by Joseph Roos to approve the minutes as presented. There were no further discussions, objections, or abstentions and the minutes were approved.

**IV. REPORTS**

**A. EXECUTIVE DIRECTOR**

Interim Executive Director, Alvin Au discussed his written Interim Executive Director's report which was distributed to members prior to the start of the meeting. He advised the TAC that the 2018 Overall Work Program was approved by the Federal Highway Administration and the Federal Transit Administration, indicated which contracts are awaiting Notice to Proceed, and noted that all

OahuMPO full time staff positions have been filled. He also provided a brief recap of the July 28, 2017 Policy Board meeting, announced that the next Policy Board meeting is scheduled for September 29, 2017 and noted there was no Citizens Advisory Committee meeting in August.

The Interim Executive Director's Report may be viewed at:  
[http://www.oahumpo.org/?wpfb\\_dl=1190](http://www.oahumpo.org/?wpfb_dl=1190)

**V. OLD BUSINESS**

There was no Old Business.

**VI. NEW BUSINESS**

**A. POLICIES AND PROCEDURES UPDATE STRATEGY AND SCHEDULE**

OahuMPO's Planning Program Manager, Randolph Sykes was not able to attend the TAC meeting so Interim Executive Director Au recommended and Chair Tam concurred to tabling this agenda item.

**B. FEDERAL AND REGIONAL PERFORMANCE MEASURES FOR THE OAHU REGIONAL TRANSPORTATION PLAN (ORTP) AND THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

OahuMPO's Senior Transportation Planner Amy Ford-Wagner reported that information gathering has begun and OahuMPO has contracts in place to execute some of the work on Performance Measures. She mentioned that OahuMPO is seeking input from the agencies regarding additional direction to consultants on project tasks. She added that the Department of Transportation (DOT), Department of Transportation Services (DTS), and the Honolulu Authority for Rapid Transit (HART) have been invited to participate in the working groups on the consultant tasks and that any other agencies who wish to are welcome to participate. Ms. Ford-Wagner discussed the federal performance measures from a metropolitan planning organization's perspective of responsibilities and perspective; what an MPO's role are regarding these federal performance measures; the August 29-30 Performance Measures Workshop and the consensus from workshop participants; and what State/regional priorities for the ORTP and TIP may be considered in the development of these performance measures as well as the level of analysis. Ms. Ford-Wagner showed information from the San Francisco Bay Area MTC's benefit-cost and target-reaching analysis as an example of types of analyses that may be considered. She discussed research tasks that the consultants will be asked to do, OahuMPO's target setting, and response due dates.

In response to a comment on access equality tied to sub-regional economic situations, Ms. Ford-Wagner noted there is an accessibility tool (Sugar Access) that OahuMPO may use to measure and compare car, transit, bike, and pedestrian access to jobs and services,.

There was discussion on how the performance measures would be used, whether these performance measures will determine selection of projects, what are the mandatory metrics, the willingness of implementing agencies to use the performance measures to evaluate projects, the criticalness of data, that performance measures are a means to track progression toward goals and targets rather than a prioritization process, that they should be measurable and realistic, that there are financial ramifications if performance measures that are not met, that the MPO requirement is reporting, that the current ORTP horizon timeline is based on 2040 but OahuMPO will be recommending, at the next meeting, to use a 2050 horizon, and that target-setting for the various federal performance measures are on different deadlines.

There were recommendations to add columns on the Performance Measure summary table to indicate the deadlines for each of the performance metrics target-setting, for data sources, and for baseline dates.

Ms. Ford-Wagner's presentation may be viewed at: [http://www.oahumpo.org/?wpfb\\_dl=1201](http://www.oahumpo.org/?wpfb_dl=1201)

**C. TRANSPORTATION IMPROVEMENT (TIP) PROGRAM 2019-2022**

OahuMPO's Planning Analyst Dylan P. Armstrong discussed the 2019-2022 TIP eligibility criteria, including ORTP-category worksheets with which the implementing agencies will justify project eligibility to OahuMPO. In presenting the TIP draft development schedule, he noted that the TIP FY 2019-2022 must be published by end of summer or early fall of 2018.

There was discussion that performance analysis is included on the ORTP-category worksheets for congestion mitigation and safety, and so should be included on the worksheet for system preservation as it is a requirement. It was noted that the timeline indicates approval by the Policy Board is May 2018. Mr. Armstrong added that since there is no overlapping from the current four-year TIP and the 2019-2022 four-year TIP, he is concerned about the risk to the 2019 programming. To Chair Tam's question, Mr. Armstrong noted that the development of the TIP project list should not be affected by the development of performance measures, since performance measures are in essence a means of showing progress at meeting program goals. There was discussion on accessibility criteria and how it is included in the project criteria.

Mr. Armstrong confirmed that he is requesting that the TAC members review and submit comments on the timeline, and on the project eligibility criteria, noting that this topic will be presented to the Citizen Advisory Committee at its September meeting.

**VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA**

There were no comments and the meeting moved on to Announcements.

**VIII. ANNOUNCEMENTS**

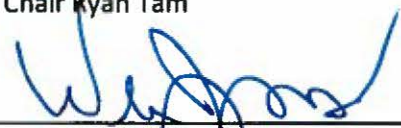
Chair Tam noted that the next TAC meeting will be on October 13, 2017. He also noted that the meeting scheduling request for the November meeting has been sent out and requested that members who have not yet done so submit their response.

**IX. ADJOURNMENT**

Chair Tam adjourned the meeting at 10:36 a.m.

  
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TAC Chair Ryan Tam

10/13/17  
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Date

  
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TAC Secretary Veronica Schack

10/13/2017  
\_\_\_\_\_  
Date