



Minutes of the
Oahu Metropolitan Planning Organization

TECHNICAL ADVISORY COMMITTEE

Friday, June 09, 2016, 9:00 a.m.
Honolulu Authority for Rapid Transportation Board Room #150
1099 Alakea Street, Honolulu, Hawaii

Members Present:

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|---------------------------------|-------------------------------|
| HDOT Ken Tatsuguchi, Vice Chair | HART Whitney Birch |
| HDOT-STP Robert Miyasaki | DBEDT Joseph Roos |
| DPP Lori Arakaki | OP Rodney Funikoshi |
| DTS Marian Yasuda | FHWA Liz Fischer (non-voting) |
| HART Abbey Seth Mayer | FAA Kim Evans (non-voting) |
| DPP Caterine Picardo Diaz | |

Members Absent: Ryan Tam (HART), Ted Matley (non-voting) (FTA), Kyle Oyasato (non-voting) (DFM), Gareth Sakakida (non-voting) (HTA), Tim Trang (non-voting) (DDC);

Guests Present:

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|------------------------------|---------------------|
| Lisa Leonardo (City Council) | Virginia Sosh (DTS) |
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OahuMPO Staff Present: Alvin Au, Amy Ford-Wagner, Veronica Schack, Joel Vincent, and Kiana Otsuka.

The meeting was properly noticed in accordance with State law.

I. CALL TO ORDER

It was determined that there was quorum. Chair Ryan Tam was unable to attend so Vice Chair Ken Tatsuguchi called the meeting to order at 9:04 a.m.

II. ROLL CALL

Technical Advisory Committee (TAC) Members and members of the audience introduced themselves.

III. APPROVAL OF MAY 12, 2016 MEETING MINUTES

Vice Chair Ken Tatsuguchi called for members to review the minutes which were included in the meeting packets mailed to TAC members in advance of the meeting.

It was noted that Steve Young attended the May 12, 2017 meeting. His name will be added to the listing of members present at the May 12, 2017 meeting.

A motion was moved and seconded to approve the minutes with the above correction. Mr. Mayer of HART abstained on the reason that he was not present at the May 12, 2017 meeting. There was no further discussions or objections, and the minutes were approved.

IV. REPORTS

A. EXECUTIVE DIRECTOR

Interim Executive Director Alvin Au discussed his written Executive Director report which was distributed to members prior to the start of the meeting. He gave an overview of the last Policy Board meeting, noted items to be covered in future Policy Board meetings, announced the upcoming Citizen Advisory Committee meeting and the status of OahuMPO staffing recruitment.

To a comment regarding the Data Supplemental Agreement, Interim Executive Director Au indicated he would verify the term end date of the Data Supplemental Agreement.

The Executive Director's Report may be viewed at:
http://www.oahumpo.org/?wpfb_dl=1148

V. OLD BUSINESS

There was no Old Business.

VI. NEW BUSINESS

A. OVERALL WORK PROGRAM (OWP)

Transportation Planner Amy Ford-Wagner discussed the handouts distributed to the TAC members at the start of the meeting which included comments revisions made to the document which was mailed to the TAC members (version 5/31/2017). She also discussed the comments received from TAC members on changes they would like to see in the OWP and other project information and funding documents they would like to see.

There was discussion on reports and information that would be helpful to TAC during their review process, information that could be included in the OWP document, report formats and structure, and how such information would be made available.

A motion was made by Lori Arakaki and seconded by Robert Miyasaki to recommend to the Policy Board approval of the FY2018 OWP public draft for release for public and intergovernmental review with the assumption that the draft will address the following comments: 1) the OWP show more detailed information on carry-over projects so that it is clear what work is being budgeted in FY2018; 2) in the Executive Summary, the bulleted activities list reflect an updated list of work elements and activities; 3) in the Executive Summary, the summary of staff hours reflect an updated list of work elements and activities; 4) regarding de-obligated projects, ensure all projects that are closing/being de-obligated are shown; 5) the recommendation to ask OahuMPO's contracted Public Accounting Services firm for specific feedback/best practices on how to present some of the financial information in question; and 6) that there be a 90% complete package by the July 14, 2017 TAC meeting.

There was no further discussion or objections. There was one abstention by Mr. Mayer of HART because he will be appointed HART's Policy Board Alternate later in June 2017. The motion passed as all other present TAC members voted for approval of the motion.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments and the meeting moved on to Announcements.

VIII. ANNOUNCEMENTS

Vice Chair Ken Tatsuguchi announced that the next meeting is scheduled for July 14, 2017.

IX. ADJOURNMENT

Vice Chair Ken Tatsuguchi adjourned the meeting at 10:41a.

TAC Vice Chair Ken Tatsuguchi

Date

TAC Secretary Veronica Schack

Date

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