



Oahu Metropolitan Planning Organization Presentation to the TAC

July 21, 2017



VI. Old Business

A. Fiscal Year 2018 Overall Work Program (OWP)

Requested Action:

Review and recommend the Final Draft FY2018 Overall Work Program (OWP) for Policy Board consideration and approval.



Overall Work Program FY 2018

- Changes provided today as handouts



FY2018 OWP Summary

FY2018 Expected Funding Sources	\$3,231,160
Estimated Unobligated Balance	<u>\$3,600,000</u>
<i>Total Available Funding</i>	\$6,831,160
Programmed Expenditures	\$4,541,606
Previous years programmed work elements to de-obligate	(\$2,078,536)
Carry-over funding to de-obligate/re-obligate	<u>\$1,179,371</u>
Difference	\$3,642,441

Staff budgeted for 8.475 FTE

- Focus on required Federal tasks
- Specific emphasis on subrecipient monitoring



TAC Review

Recommend the TAC approve the Final Draft FY 2018 OWP for Policy Board review and approval considering the previous issues listed have been addressed:

- 1. The OWP show more detailed information on carry-over projects so that it is clear what work is being budgeted in FY2018;*
- 2. In the Executive Summary, the bulleted activities list reflect an updated list of work elements and activities;*
- 3. In the Executive Summary, the summary of staff hours reflect an updated list of work elements and activities;*
- 4. Regarding de-obligated projects, ensure all projects that are closing/ being de-obligated are shown;*
- 5. The recommendation to ask OahuMPO's contracted Public Accounting Services firm for specific feedback/ best practices on how to present some of the financial information in question; and*
- 6. 90% final draft by the July 21st TAC meeting.*



Additional TAC Comments

- **Done:**

- Include link to semi-annual status reports.
- Include fiscal percent complete in financial tables

- **Underway:**

- Provide single table of all funding/ all expenditures for each project, including hours expended.
- Better explanation of what happens to funding programmed in previous years, but not expended.



Next Steps

1. *Policy Board approves final draft for Executive Director to submit final to FHWA/ FTA for approval:*
 - *July 28th*



Requested Action

- Approve the release of the Final Draft FY 2018 Overall Work Program for Policy Board consideration and approval.