

**Minutes of the  
Oahu Metropolitan Planning Organization**

**POLICY BOARD  
Friday, May 26, 2017 2:00 p.m.  
Honolulu Hale Room #205  
530 South King Street  
Honolulu, Hawaii**

**Members Present:**

Representative Ryan Yamane, Chair	Senator Will Espero
Councilmember Brandon Elefante, Vice Chair	Senator Breene Harimoto
DOT Deputy Director Jade Butay	FHWA Division Administrator Ralph Rizzo (Non-Voting)
DTS Director Designee Jon Nouchi	OP Leo Asuncion (Non-Voting)
DPP Acting Director Kathy Sokugawa	DOH Heidi Hansen-Smith (Non-Voting)

**Member(s) Absent:** Representative Henry Aquino; Councilmember Ikaika Anderson; Councilmember Kimberly Marcos Pine; Deputy Director Brennon Morioka,

**Guests Present:**

Joe Magaldi (CAC Vice Chair)	Chris Clark (DTS)
Lori Arakaki (DPP)	Ty Fukumitsu (DTS)
Kelly Akasaki (DTS)	Lisa Leonardo (City Council)
Dion Mesta (City Council)	

**OahuMPO Staff Present:** Alvin Au, Amy Ford-Wagner, Veronica Schack, Joel Vincent, and Kiana Otsuka

Meeting was properly noticed in accordance with State law.

The meeting's powerpoint presentation can be found on the OahuMPO website at:  
[http://www.oahumpo.org/?wpfb\\_dl=1140](http://www.oahumpo.org/?wpfb_dl=1140)

**I. CALL TO ORDER BY CHAIR**

Chair Ryan Yamane called the meeting to order at 2:03 p.m.

**II. INTRODUCTIONS/ROLL CALL**

Members introduced themselves and Chair Yamane thanked persons in the audience for attending.

**III. APPROVAL OF THE MARCH 31, 2017 POLICY BOARD MEETING MINUTES**

A motion was made by Deputy Director Butay and seconded by Acting Director Sokugawa to approve the minutes as circulated. All members voted in favor. There being no discussion, objections, or abstentions the minutes were approved as circulated.

#### **IV. REPORTS**

##### **A. INTERIM EXECUTIVE DIRECTOR**

Interim Executive Director Alvin Au discussed his written report which was distributed to members prior to the start of the meeting. He advised the Policy Board of the extension of the FY2017 OahuMPO Work Program which was approved by the FHWA, noted possible upcoming Policy Board agenda items, and gave an update on the status of the Senior Transportation Planner recruitment.

It was noted that the CAC will have the Bylaws presentation at their June meeting for their approval for submission to the Policy Board in July.

The Interim Executive Director's Report may be viewed at:  
[http://www.oahumpo.org/?wpfb\\_dl=1139](http://www.oahumpo.org/?wpfb_dl=1139)

##### **B. TECHNICAL ADVISORY COMMITTEE (TAC)**

There was no report from the Technical Advisory Committee.

##### **C. CITIZEN ADVISORY COMMITTEE (CAC)**

CAC Vice Chair Joseph Magaldi indicated that although the CAC did not hold a May meeting, the Bylaws and Central Oahu Transportation Studies Permitted Interaction Groups did meet in May. He noted that the CAC will be holding a briefing for new, incoming Neighborhood Board members.

#### **V. OLD BUSINESS**

##### **A. Traffic Signal Prioritization Methodology**

Ty Fukumitsu apologized for not being able to attend the March Policy Board meeting. He presented a brief overview of the Traffic Signal Prioritization Methodology study, discussed the cost and funding limitations that made prioritizing traffic signals necessary, the criteria used to evaluate and determine the priority of installation and modification of traffic signal projects, and highlighted aspects of some of the current projects.

There was discussion on considering changing the word 'approve' to 'accept' in the Policy Board Bylaws regarding studies such as those being considered at this meeting.

A motion was made by Acting Director Sokugawa and seconded by Deputy Director Butay to approve WE 201.01-12 Traffic Signal Prioritization Methodology as presented as evidence that the work was carried out and direct staff to use the study recommendations in the OahuMPO's planning processes. There being no further discussion, objections, or abstentions the motion was approved.

The project deliverables may be viewed at:  
<http://www.oahumpo.org/wp-content/uploads/2013/05/TS-Prioritization-Methodology-Study-Report-12.22.2016-FINAL.pdf>

#### **VI. NEW BUSINESS**

##### **A. Extending the FY2017 Overall Work Program (OWP)**

OahuMPO Transportation Planner Amy Ford-Wagner explained the no-cost time extension of the FY2017 Overall Work Program as allowed under 2 CFR 200.308 (d)(2) and the reason for the extension. She indicated that by the Federal Highway Administration and Federal Transit

Administration concur with this request to extend the FY2017 OWP to July 31, 2017. She noted the FY2018 OWP is in progress, that OahuMPO is receiving input from the Technical Advisory Committee on its formulation, and will present the FY2018 OWP draft at the June Policy Board meeting for approval to be released for public comments. No action was required of the Policy Board.

**B. Timeline for Updates to Policies and Procedures**

Interim Executive Director Alvin Au presented an overview of the proposal for reviewing and amending the Finance Supplemental, Administrative Supplemental, and Data Sharing Supplemental Agreements (Agreements).

There was discussion concerning receiving input from the various signatory agencies including Hawaii Department of Transportation, City & County of Honolulu's Department of Transportation Services and Department of Planning & Permitting, etc. regarding the option of extending the Agreements or any recommended changes they may have, an inquiry questioning whether moving rail operations under DTS would affect the signatory parties involved, the structure of the Agreements, or the Agreements themselves.

**C. Contra-flow Update Study – Kelly Akasaki**

Kelly Akasaki explained the purpose and goals, the major tasks performed, and the results and recommendations of the study. She noted that the study was a pre-2013 study and prior to Complete Streets so this study only looked at vehicular traffic and indicated with the Complete Streets implementation, that Kapiolani Boulevard will be studied again

There was discussion on the study's focus which was on operations, how the traffic volume was affected, level of service, and that only City roads were included in the study.

A motion was made by Councilmember Elefante and seconded to approve WE 203.84-13 Contra-Flow Update Study as presented as evidence that the work was carried out and direct staff to use the study recommendations in the OahuMPO's planning processes.

The project deliverables may be viewed at:

<http://www.oahumpo.org/projects/planning-studies/contra-flow-update-study/>

**D. Village Park-Kupuna Loop Sub-Area Corridor Study – Kelly Akasaki**

Kelly Akasaki of DTS presented an overview of the Village Park-Kupuna Loop Sub-Area Corridor study. She discussed the purpose and goals, tasks performed, improvements that were considered, recommendations made, and the designs being considered. She noted the study was done in 2012 so the City is currently in the design phase.

There was discussion on whether bump-outs would affect parking, how and where speed humps are implemented, the 75% criteria that determines placements of speed humps, and how roundabouts negatively impact emergency service vehicles.

A motion was made by Deputy Director Nouchi and seconded to approve WE 203.83-11 Village Park-Kupuna Loop Sub-Area Corridor Study as presented as evidence that the work was carried out and direct staff to use the study recommendations in the OahuMPO's planning processes. There was no further discussion, objections, or abstentions and the motion passed unanimously.

The project deliverables may be viewed at:

<http://www.oahumpo.org/projects/planning-studies/village-park-kupuna-loop-sub-area-corridor-study/>

**E. Separate Left-Turn Phase Alternatives Study – Kelly Akasaki**

Kelly Akasaki of DTS noted the study has not been finalized yet and is awaiting approval of the draft report. She discussed the purpose, goals, recommended left-turn phasing criteria and phasing warrant guidelines, and discussed the various intersections that were included in the study.

A motion was made and seconded to approve WE 203.82-11 Separate Left-Turn Phase Alternatives Study as presented as evidence that the work was carried out and direct staff to use the study recommendations in the OahuMPO's planning processes.

The project deliverables are available at:

<http://www.oahumpo.org/wp-content/uploads/2013/05/FINAL-DRAFT-Left-Turn-Phasing-Guideline-Report.pdf>

**VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA**

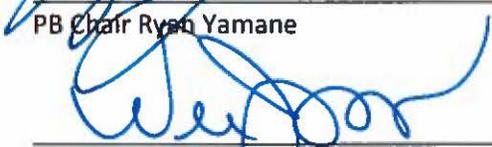
**VIII. ANNOUNCEMENTS**

Acting Director Sokugawa thanked Interim Executive Director Au for answering her request to update Appendix C of the Transportation Improvement Program (TIP) into a more substantive format than the former draft.

**IX. ADJOURNMENT**

Chair Yamane thanked members for taking time to attend the Policy Board meeting and thanked the presenters for keeping their presentations within their allotted time. There being no further business, the meeting was adjourned at 3:10 p.m.

  
\_\_\_\_\_  
PB Chair Ryan Yamane

  
\_\_\_\_\_  
PB Secretary Roni Schack

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date