

**Minutes of the
Oahu Metropolitan Planning Organization**

POLICY BOARD

**Friday, January 27, 2017 1:00 p.m.
Hawaii State Capitol, Room 423
415 Beretania Street, Honolulu, Hawaii**

Members Present:

Representative Ryan Yamane, Chair	Representative Henry Aquino
Councilmember Brandon Elefante, Vice Chair	DPP Acting Director Kathy Sokugawa
Councilmember Ikaika Anderson	HART Deputy Exec. Director Brennon Morioka
Senator Will Espero	OP Leo Asuncion (Non-Voting)
Acting DTS Director Mark Kikuchi	DOH Heidi Hansen-Smith (Non-Voting)
DOT Deputy Director Jade Butay	FHWA Asst. Division Administrator Richelle Takara (Non-Voting)

Member(s) Absent: Councilmember Kymberly Marcos Pine; the Senate's second seat is vacant

Guests Present:

Joe Magaldi (CAC Chair)	Tim Hiu (DPP)
Ryan Tam (HART)	Lori Arakaki (DPP)
Dion Mesta (Councilmember Elefante's office)	Caterine Picardo (DPP)
Liz Fischer (FHWA)	Ben Trevino (Bikeshare Hawaii)
Marian Yasuda (DTS)	Kelly Akasaki (DTS)
Chris Clark (DTS)	Dinna Schwiering (Councilmember Manahan's office)
Virginia Sosh (DTS)	Alan Texeira (Councilmember Anderson's office)
Stephen Saito	Kamgo Elton

OahuMPO Staff Present: Randolph Sykes, Taylor Ellis, Veronica Schack, Amy Ford-Wagner, and Dylan Armstrong

Meeting was properly noticed in accordance with State law.

I. CALL TO ORDER BY CHAIR

Chair Ryan Yamane called the meeting to order at 1:03 p.m.

II. INTRODUCTIONS

Chair Yamane thanked Members for taking the time to attend the meeting during this busy time for both the City and State.

III. APPROVAL OF THE NOVEMBER 29, 2016 POLICY BOARD MEETING MINUTES

A motion was made by Councilmember Elefante and seconded by Rep. Aquino to approve the minutes as circulated. All members voted in favor. There being no discussion, objections, or abstentions the minutes were approved as circulated.

IV. REPORTS

A. INTERIM EXECUTIVE DIRECTOR

Interim Executive Director Randolph Sykes discussed his written report which was distributed to members prior to the start of the meeting. He noted that the annual Legislative and Federal reports were submitted timely. He also reported that the FHWA Federal obligation was posted to the Treasury account in late December and the FTA annual MOA is expected to be signed the following week which will allow OahuMPO to process outstanding contracts.

The Interim Executive Director's Report may be viewed at:

http://www.oahumpo.org/?wpfb_dl=1105

B. TECHNICAL ADVISORY COMMITTEE (TAC)

Chair Ryan Tam gave a brief overview of items covered at the January 13, 2017 TAC meeting.

C. CITIZEN ADVISORY COMMITTEE (CAC)

Chair Joseph Magaldi advised the Policy Board that the CAC has formed a subcommittee to review the terms of the CAC Chair and Vice Chair and will report back to the Policy Board at the next meeting.

V. OLD BUSINESS

There was no Old Business to address.

VI. NEW BUSINESS

A. Makakilo Traffic Plan

Kelly Akasaki of DTS presented an overview of the Makakilo Traffic Study noting that the study was completed in 2013 and revised in 2015 to include the Makakilo extension and predates Complete Streets so focus was on traffic conditions, vehicular accidents, and pedestrian concerns. She discussed the elements that were studied, the major causes for accidents in the study area, and recommendations that resulted.

There was discussion on the pedestrian crossings, that the study covered only vehicular level of service, effect of developments in the area, if speeding would be addressed from the design perspective, improvements the City has already put in place and those to be implemented.

The plan may be viewed at:

<http://www.oahumpo.org/wp-content/uploads/2016/10/MakakiloTrafOpnsStudyFINAL.pdf>

There was a motion made by Councilmember Elefante and seconded by Councilmember Anderson to approve WE 203.80-10 Makakilo Traffic Study as presented as evidence that the work was carried out

and direct staff to use the study recommendations in the OahuMPO's planning processes. There was no further discussion, objections, or abstentions and the motion was approved unanimously.

B. FY2018 Overall Work Program (OWP) First Draft List of Candidate Projects

Interim Executive Director reported that the OWP is now consistent with the State fiscal year cycle whereas previously it had been on the Federal fiscal year schedule. This change will result in simplifying audit and bookkeeping processes. He also noted two new projects will be proposed in the FY2018 OWP, gave a brief overview of these two projects, indicated that neither DTS nor HDOT have proposed any new work elements, that the administrative and data sharing agreements sunset in mid-2018 so a plan is being developed to address this issue, that since FHWA and FTA funds will be available soon the City and OahuMPO is moving forward on contracts and programs that are already approved, and that the HDOT's Business Office is researching and taking necessary corrective action on a discrepancy discovered between FHWA's and HDOT's prior-years' available-funding-amounts.

To questions that were raised by Policy Board Members, TAC Chair and HART representative Ryan Tam explained the reasons, methods, and costs related to the On-Board Transit Rider Survey – HART.

C. FFY 2017-2020 Transportation Alternatives Program (TAP)

Taylor Ellis presented an update on the TAP, explained the public comment and intergovernmental review phase and that, if approved, these projects would become part of the Transportation Improvement Program (TIP) process. He gave a brief explanation of each of the proposed projects, emphasizing the goal is to adhere to the prioritization process and the importance of insuring that funds do not lapse.

He noted the general comment received from DLNR Engineering Division that National Flood Insurance Program's (NFIP) rules & regulations are in effect when development falls within the designated Flood Hazard area. Chair Yamane noted that he has drafted legislation to address FEMA's notice that a statute change was required to prevent retraction of NFIP. Deputy Director Butay added that DLNR will be hosting an all-day sea-level rise workshop.

There was a motion made by Councilmember Anderson and seconded by Deputy Director Butay to accept the FFY 2017-2020 TAP project prioritization as recommended and program funds for the first (Federal) phase of each project; \$400,000 to Ala Wai and \$800,000 to Bikeshare in FFY 2017; and \$800,000 to East Kapolei in 2018; and direct staff to issue award letters. There was no further discussion, objections, or abstentions and the motion was approved unanimously.

D. FFY2015-2018 Transportation Improvement Program, Revision #14

Dylan Armstrong gave an overview of the changes made in TIP Revision #14 and explained the two revised pages that were distributed to the Policy Board members.

Deputy Director Butay indicated he will investigate and respond to Councilmember Elefante's question regarding the status of the Leeward Bikeway Phase II (OS43).

A motion was made by Deputy Director Butay and seconded by Councilmember Anderson to approve the FFY 2015-2018, Revision #14 as presented. There was no further discussion, objections, or abstentions and the motion was approved unanimously.

Chair Yamane welcomed the new Policy Board members: Councilmember Ikaika Anderson, Acting DPP Director Kathy Sokugawa, and Acting DTS Director Mark Kikuchi and invited them to introduce themselves.

Chair Yamane recommended going into an Executive Session to update and upraise the new members regarding the developments in the Executive Director situation and called for a vote. There was discussion on what would be discussed during the Executive Session and an explanation of the status and history of the current Executive Director search. The motion was made by Councilmember Elefante and seconded by Deputy Director Butay to go into Executive Session. There was no further discussion, objections, or abstentions and the motion was approved unanimously.

The meeting was called back to order at 2:04 p.m. by Chair Yamane.

VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There was no public testimony.

VIII. ANNOUNCEMENTS

Chair Yamane announced his attendance at and impressions of the October 2016 AMPO Conference.

IX. ADJOURNMENT

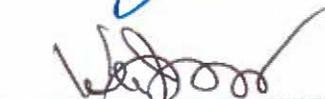
There being no further business, the meeting was adjourned at 2:09 p.m.



PB Chair Ryan Yamane

3/31/17

Date



PB Secretary Roni Schack

3/31/17

Date