

Minutes of the  
Oahu Metropolitan Planning Organization

**POLICY BOARD**

Friday, February 24, 2016, 2:00 p.m.  
Hawaii State Capitol, Room 423  
415 Beretania Street, Honolulu, Hawaii

**Members Present:**

Councilmember Joey Manahan	DPP Director George Atta
HDOT Deputy Director Jade Butay	DTS Director Michael Formby
Representative Ryan Yamane, Chair	Councilmember Brandon Elefante, Vice Chair
Representative Henry Aquino	OP Debra Mendes (Non-Voting)
Senator Will Espero	Senator Michelle Kidani
HART Executive Director Dan Grabauskas	DOH Lola Irvin (Non-Voting)

**Member(s) Absent:** Councilmember Ann Kobayashi (Voting), and Mayela Sosa (Non-Voting)

**Guests Present:**

Heidi Hansen-Smith (DOH)	Patrick Tom (HDOT)
Ryan Tam (HART)	Jill Tanabe (HDOT)
Liz Fisher (FHWA)	Joe Magaldi (CAC)
Valerie Sadural (Cimbr Manahan's office)	Mike Medeiros (HDOT)
Sara Perry (Sen. M. Shimabukuro's office)	Kathy Sokugawa (DPP)
Mary Schmidtke (Cimbr Elefante's office)	Jan Farrant (Sen. Espero's office)
Nicola Szibbo (DPP)	

**OahuMPO Staff Present:** Brian Gibson, Chris Clark, Randolph Sykes, Veronica Schack, Amy Ford-Wagner and Mike Galizio

Meeting was properly noticed in accordance with State law.

**I. CALL TO ORDER BY CHAIR**

Chair Ryan Yamane called the meeting to order at 2:05 pm.

**II. INTRODUCTIONS**

Members introduced themselves. Chair Yamane welcomed and thanked Members for their attendance.

**III. APPROVAL OF THE JANUARY 26, 2015 POLICY BOARD MEETING MINUTES**

Councilmember Manahan made a motion to approve and Deputy Director Jade Butay seconded to approve the minutes as circulated. All members voted in favor. There being no discussion, objections, or reservations the minutes were approved as circulated.

#### **IV. REPORTS**

##### **A. EXECUTIVE DIRECTOR**

*(Printed copies of the Executive Director's report were distributed to Board members before the meeting.)*

Executive Director Gibson introduced OahuMPO's new Transportation Planner, Mike Galizio. Executive Director Gibson noted that he and Chair Yamane have been discussing the establishment of a set time for meetings beginning in May 2016 and invited Members to contact him or the Chair with any of their preferences. Chair Yamane added that during the Legislative Session it is difficult to have a set time and invited feedback from Members.

##### **B. TECHNICAL ADVISORY COMMITTEE (TAC)**

There was no TAC report.

##### **C. CITIZEN ADVISORY COMMITTEE (CAC)**

Since neither the Chair nor the Vice Chair of the CAC was present at that time, there was no CAC report. However, Executive Director Gibson mentioned that the CAC meeting is this afternoon at 3:30 p.m. at Honolulu Hale and everyone is welcome to attend.

#### **V. OLD BUSINESS**

There was no Old Business to address.

#### **VI. NEW BUSINESS**

##### **A. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) REVISION #8**

Senior Transportation Planner Chris Clark gave an overview of the TIP. He noted that Revision #7, included for reference in Member packets, is a pre-approved Administrative Modification while Revision #8 is an Expedited Administrative Modification and, as requested by the Policy Board, has been brought before them for vote. Revision #9 is an Amendment which is submitted for comment to the advisory committees and the public, results of which will be brought to the Policy Board in April.

Mr. Clark noted that 75% of the projects are being modified in Revisions #7, #8, or #9. He also noted the corrections include about \$20 million that was programmed in 2015 but had not been obligated. Since State DOT was able to federalize Kamehameha and Likelike resurfacing projects for a total cost of \$16,435,000 much of those funds were not forfeited.

Mr. Clark noted there were 21 project changes and detailed these various modifications submitted by the State and City.

DPP Director Atta inquired about the deletion of the Pearl Harbor Bikepath. City DTS Director Formby explained that the project is moving forward but will be using only local funds.

Chair Yamane requested clarification on the modification for Project OS54 Kamehameha Highway (Route 83), Bridge Rehabilitation Kipapa (Roosevelt) Stream Bridge. Mr. Clark confirmed that the project is approved, cost is \$14.9M down from the original \$18M and has been moved from 2015 to 2016 since the project was programmed in 2015 but did not occur. He also clarified that Estimated Total Project Cost can include other expenses outside of the TIP such as preliminary engineering or right-of-ways so Estimated Project Cost will not always be the same as the TIP cost.

Mr. Clark responded that the net impact of all changes is a reduction in Federal Hwy \$22m and City share of approximately \$9m.

In regards to the Leeward Bikeway project, Sen. Espero asked for the status of Phase I and questioned why OS43 Leeward Bikeway Phase II is scheduled to begin after Phase I construction begins rather than concurrently. Mike Mederios of Hawaii Department of Transportation's Highway Division confirmed Phase I is expected to be obligated in 3<sup>rd</sup> Quarter, goes to bid about a month after and then construction is expected to begin in mid-2017. Mr. Mederios stated he believes there is no intent to wait until Phase I construction begins before design work starts on Phase II. However, he will verify there will be no break between Phase I and Phase II.

There was discussion on the deferral of project OS23 Salt Lake Boulevard Widening, Phase 3 which Director Formby noted had been requested by DDC because the project is still in the final design stage and construction is not anticipated to begin until 2018. Councilmember Manahan requested clarification on whether these changes needed to be instituted in Revision 8 or if changes can be postponed until Revision 9. It was determined that changes may be postponed until Revision 9.

A motion was made by Councilmember Manahan and seconded by Senator Kidani to approve the FY2015-2018 Transportation Improvement Program Revision #8 as presented. There being no further discussion nor objections, the motion was approved unanimously by a voice vote.

#### **B. DRAFT OAHU REGIONAL TRANSPORTATION PLAN (ORTP) 2040**

Mr. Clark noted that ORTP 2040 is an in-house update to the ORTP 2035 and that the Policy Board is being asked to approve the draft document for public review. Mr. Clark added that previously the Policy Board's review of the ORTP was advisory. Now, as instituted in the ORTP procedures approved in September 2015, once the Policy Board approves the final document, it is submitted to the Governor and provided to the FHWA and FTA for information.

Mr. Clark emphasized the need to meet the federal deadline of April 2016 and the severity of consequences to implementing agencies if that April deadline is not met. Chair Yamane emphasized to Members the importance of their vote on the ORTP 2040 at the Policy Board's April meeting.

Highlights of the presentation included:

- Illustration of the timeline and process leading up to the April approval of the final draft by the Policy Board;
- Notation that the Table of Anticipated Uncommitted Revenue Sources included MAP-21 apportionment, the 2035 plan, HART's financial forecasts and other local bodies approved plans;
- Percentage breakdown of Federal Highway Program fund distribution on congestion mitigation, enhancement, modernization, safety, and system preservation;
- Notation of the inclusion of more mid-term than long-term modernization projects which will result in the required deferral of preservation/congestion projects, and staffing implications to DDC and HDOT;
- Expenditure & Revenue table by project categories which notes the impact of inflation on project costs within the 2019-2040 period;
- Discussion of the relationship between ORTP, OWP, and TIP and the project development process;

- Detailing of changes from 11/15 Project list included in current draft ORTP 2040;
- Presentation of the USDOT, HDOT, and TAC comments that will be incorporated in the ORTP 2040 before the final draft;
- Discussion on analysis included in the Plan including Travel Time Differences, Daily Vehicle Miles, Vehicle Hours of Delay, Transit Boardings, and Title 6/Environmental Justice Equity.

Director Grabauskas commended OahuMPO on the huge effort it took to do the ORTP in-house and acknowledged all the supporting agencies. He also indicated he felt it appropriate to note on the record that OahuMPO did an exemplary job and expressed gratitude.

Director Formby thanked Senator Kidani for the two years of funding provided to the City for the VanPool program which passed through Council and is now in the process of going through procurement.

Motion to approve the public review draft ORTP 2040 for release for public and intergovernmental review & comment was made by Director Formby and seconded by Councilmember Elefante. There being no further discussion nor objections, the motion was approved unanimously by a voice vote.

#### **C. DRAFT OVERALL WORK PROGRAM (OWP) FOR FY2017**

Director Gibson explained that the OWP FY2017 is the annual budget for OahuMPO. He noted that OahuMPO receives approximately \$2 million annually in federal grants & local match, some of which is available for projects, studies and subawards. He presented an overview of the development timeline for the OWP noting that OahuMPO would like it released for public review simultaneously with the ORTP. Comments received would be presented to the Policy Board in April. Director Gibson reiterated that if the ORTP is not approved in April, the OWP would be frozen. Should such an event occur, it would be best that the frozen OWP be the updated version.

The following items of note were included in the presentation.

- Numbers presented in the Draft OWP are estimates & reflect MAP-21 funding. These numbers will be updated to reflect the new FAST ACT. It was noted that FHWA-PL and FTA-05303 funds will increase.
- Under the current Financial Supplemental Agreement, participating agencies will receive credit in the next fiscal year for any unencumbered and unspent funds from previous year's dues. This amount will not be available until the end of the fiscal year. At that time, the budget for each work element will be adjusted for any carryover funds.
- Notation that because USDOT requires all planning studies using USDOT funding be included in the document, the HDOT H-1 Corridor Study Short Term Improvements project, although not being funded through the OWP, is included for information.
- As requested by TAC, the H-1 Eastbound Improvements, Waiawa Interchange to Halawa Interchange was removed because it is design rather than planning work.
- Inclusion of staff structure & pay ranges for annual Policy Board approval was discussed.
- It was pointed out that the document changed from a two-year to a one-year document.
- Five new annual Work Elements were identified and described – 301.06 Public Participation, 301.11 Subrecipient Monitoring, 301.12 Transit-Oriented Development Advisory Committee, 301.13 Performance Based Planning, and 301.19 OahuMPO Staff Support of Consultant Projects.

- It was noted that the Transit-Oriented Development Advisory Committee (TODAC) is the Policy Board's advisory committee. Approval of this OWP would allow work to begin to determine the membership, function, and bylaws for the TODAC.
- A summary of new projects included in the OWP was presented.
- Mention was made that the Transit Fares Scenario Modeling Study (HART) included in the 2017 Draft OWP will instead be amended into the FY2016 OWP.
- For Program Administration Support time, it was reported that \$50,000 is budgeted for HDOT. Since funds from prior years are still available and no reimbursement requests have been received, no new funds has been budgeted for City staff.
- OahuMPO will be implementing Quarterly Financial Status Reports.
- OWP includes funding budgeted for e-TIP hosting, Land Use Model which predicts land use development, a general consultant contract, data purchasing, computer system maintenance, and accounting software.
- There was discussion of the relationship between Land Use modeling, Long Range Demand modeling and forecasting of future transportation.
- The comments received from TAC and DPP were presented and discussed.

Director Formby voiced concern that the April timeframe for OWP approval is a short window that makes it difficult for them to obtain Council resolution approval in accordance with statute.

There was discussion on the ITS Architecture and Plan Update (202.06) which is a Priority 2 item and is not programmed in the OWP FY2017. Discussion included what ITS Architecture is; its importance in relation to the State and City Joint Traffic Management Center which is scheduled to open in September 2017; that it was a recommendation of the Federal Certification Review to update the Plan which has not been updated since 2003; and that the Plan cost represents staff hours to support consultant work. Executive Director Gibson noted that the two Priority 3 projects included in the OWP FY2017 are not new items but were programmed in the prior OWP whereas the ITS Architecture Plan had never been programmed in the OWP.

There was discussion on the possibility of substituting the ITS Architecture and Plan Update in place of the Data Management and Sharing Study and the impact of making that change in the OWP FY2017.

Because he considers the ITS Architecture and Plan Update to be critical to the success of the Joint Traffic Management Center and because of the restriction of OahuMPO staff hours, Director Formby offered 185 DTS staff hours to perform work to enable this study. Executive Director Gibson will evaluate the funding for the consultant portion.

There was discussion on how to improve information dissemination to Policy Board members, especially regarding issues that may have significant impact on implementing agencies; that the OWP process timeframe in relation to the City Council approval process be addressed; of the importance of briefings by TAC and CAC to the Policy Board; what the OWP process would be if significant changes were instituted in April; and the consequences to City and State if it were the prior OWP that was frozen.

Motion was made by Senator Espero and seconded by Councilmember Manahan to approve the release of the FY2017 Public Review Draft OWP with the TAC recommendations and inclusion of the ITS Architect program, for public & intergovernmental review. There were no objections or abstentions and the motion was passed unanimously by a voice vote.

**VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA**

There was no verbal public testimony.

Written testimony was distributed to all Members present at the beginning of the meeting.

**VIII. ANNOUNCEMENTS**

Chair Yamane expressed appreciation to all members in attendance. He noted that a key vote is coming up so requests their flexibility in schedules. The Chair will discuss scheduling & meeting lengths with OahuMPO and the effort to make summaries as efficient as possible.

**IX. ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:26 pm.

Written by: Roni Schack

Reviewed by: Brian Gibson and Chris Clark