



## **NOTICE OF MEETING**

Notice is hereby given that a meeting of the  
**OAHU METROPOLITAN PLANNING ORGANIZATION**  
**TECHNICAL ADVISORY COMMITTEE**

has been scheduled for  
Friday, September 11, 2015 at 9:00 a.m.  
DOT Fifth Floor Conference Room, 869 Punchbowl Street, Honolulu, Hawaii

### **AGENDA**

#### **FOR ACTION:**

- I. Approval of August 14, 2015 Meeting Minutes**
- II. Make Recommendation to Policy Board Concerning Draft Overall Work Program Process and Procedures**

The Overall Work Program (OWP) is a Federal requirement intended to include a discussion of the planning priorities facing the metropolitan area, identify work proposed for the next one- or two-year period by major activity and task in sufficient detail to indicate who will perform which agency will perform the work, the schedule for completing the work, the resulting products, the proposed funding by activity or task, and a summary of the total amounts and sources of Federal and matching funds. Updating the process and procedures for the development of the OWP is a Tier 2 Federal corrective action that must be completed by Sept. 25, 2015. Doing so also addresses a FY 2014 audit finding.
- III. Make Recommendation to Policy Board Concerning Draft Public Participation Plan Process & Procedures**

The Public Participation Plan (PPP) is a Federal requirement intended to define a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process. Documenting the process and procedures for the development of the PPP is a Tier 2 Federal corrective action that must be completed by Sept. 25, 2015.
- IV. Make Recommendation to Policy Board Concerning Draft Congestion Management Process and Procedures**

The Congestion Management Process (CMP) is a Federal requirement intended to address congestion management through a process for safe and effective integrated management and operation of the

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### **Oahu Metropolitan Planning Organization**

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multimodal transportation system. The process should result in system performance measures and strategies that can be reflected in the Oahu Regional Transportation Plan and the Transportation Improvement Program. Documenting the process and procedures for the development of the CMP is a Tier 2 Federal corrective action that must be completed by Sept. 25, 2015.

**V. Make Recommendation to Policy Board Concerning Draft Transportation Improvement Program Process & Procedures**

The Transportation Improvement Program (TIP) is designed to include capital and non-capital surface transportation projects (or phases of projects) within the boundaries of the metropolitan planning area proposed for Federal funding, including all regionally significant projects funded with non-Federal funds. Documenting the process and procedures for the development of the TIP is a Tier 2 Federal corrective action that must be completed by Sept. 25, 2015.

**VI. Make Recommendation to Policy Board Concerning Draft List of Planning Data Process and Procedures**

The List of Planning Data is intended to provide OahuMPO with the resources necessary to implement performance-based planning and programming, which is required by Federal regulation. Developing and documenting a list of available planning data is also a Tier 2 Federal corrective action that must be completed by Sept. 25, 2015.

**VII. Make Recommendation to Policy Board Concerning Draft Oahu Regional Transportation Plan Process & Procedures**

The Oahu Regional Transportation Plan (ORTP) is a Federal requirement intended to address no less than a 20-year planning horizon, include both long-range and short-range strategies and actions that lead to the development of an integrated multimodal transportation system to facilitate the safe and efficient movement of people and goods in addressing current and future transportation demand. Documenting the process and procedures for the development of the ORTP is a Tier 2 Federal corrective action that must be completed by Sept. 25, 2015.

**VIII. Make Recommendation to Policy Board Concerning Draft Title VI & Environmental Justice Process & Procedures**

Conformance with Title VI of the Civil Rights Act of 1964 and Executive Order 12898 on Environmental Justice is a condition of receiving Federal funds. Documenting the process and procedures for the analysis of OahuMPO's conformance with Title VI and Environmental Justice requirements is a Tier 2 Federal corrective action that must be completed by Sept. 25, 2015.

**FOR DISCUSSION (Time Permitting):**

**IX. Update on the Policy Board**

The Policy Board has not met since the last meeting of the TAC. OahuMPO staff is currently trying to set a Policy Board meeting for late September at which the following are possible agenda items:

1. Approval of the Tier 2 corrective action deliverables
2. Report from staff on OahuMPO's FY 2014 Financial Audit
3. Report from staff on the timeline for completion of the Oahu Regional Transportation Plan by April 2016
4. Notification from staff that OahuMPO will be releasing a call for projects for the Transportation Alternatives Program in September.

**X. Reports from Committee Members**

One of the key roles of the Technical Advisory Committee is the coordination of planning and implementation activities among the various participating agencies. This agenda item gives agency representatives the opportunity to announce and discuss relevant activities to support the continuous, cooperative, comprehensive (3-C) planning process.

**XI. Other Business (Announcements Only)**