



## NOTICE OF MEETING

Notice is hereby given that a meeting of the  
OAHU METROPOLITAN PLANNING ORGANIZATION  
**POLICY COMMITTEE**

will be held on

Friday, May 16, 2014 at 1:00 p.m.

Hawaii State Capitol, Room 229

415 South Beretania Street, Honolulu, Hawaii

## AGENDA

### FOR DELIBERATION AND ACTION:

**I. Minutes of the August 14, 2013 Meeting and the February 10, 2014 Meeting**

**II. Consider Changes to Overall Work Program Process and Procedures**

The Overall Work Program Process (OWP) and Procedures document details the process to be used in the development of the OWP. The proposed changes to the document reflect requirements of MAP-21 and process updates, including those proposed by OahuMPO member agencies.

### FOR DISCUSSION:

**III. Central Oahu Transportation Study**

Status report and update on the study.

**IV. Federal Highway Administration Guidance Regarding MPOs**

The Federal Highway Administration recently provided two letters with detailed guidance regarding their expectations for how MPOs should operate. These letters will be summarized and discussed for the edification of committee members.

**V. Federal Certification Review of OahuMPO**

The next Federal certification review for OahuMPO is scheduled to occur the week of June 2, 2014. The Federal certification review team will be meeting with OahuMPO staff and member agency staff all day Tuesday, June 3 and the morning of Wednesday, June 4. A public input meeting will be held the evening of June 3, location of which is yet to be determined.

Oahu Metropolitan Planning Organization

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## **VI. Provide Feedback on Early Findings of the Planning Process Review**

Over the last thirty years, Federal laws, expectations, and authority for MPO's have changed dramatically. OahuMPO has been reviewing its existing structure, processes, and procedures in order to identify opportunities for improvement and necessary corrective actions to become fully compliant with Federal regulations. A preliminary draft document, including a vision statement, goals, and action steps has been developed. The Policy Committee will be asked to provide early feedback on this draft document. This discussion is expected to be wide-ranging and cover many topics, including the agencies' vision and mission statements, composition of the Policy Committee and its advisory committees, the authority granted OahuMPO under Federal regulations, best practices at other MPOs, and the organizational placement of OahuMPO.

## **VII. Citizen Advisory Committee Highlights**

A brief summary of recent Citizen Advisory Committee meetings will be presented for informational purposes.

## **VIII. Other Business (Announcements Only)**

**PUBLIC TESTIMONY** will be accepted on any Policy Committee agenda item. Testimony will be accepted as follows:

### **Oral Testimony**

Oral testimony is limited to three (3) minutes per person, per agenda item.

- Written documentation of oral testimony is requested (submit 1 original to OahuMPO staff).
- Any person wishing to speak on an agenda item may register by:
  - Calling 587-2015 at least two (2) hours prior to the start of the meeting (calls to testify at meetings starting before 10:00 a.m. must reach the OahuMPO office prior to the close of the preceding business day); or
  - Signing up in person at the meeting prior to the start of the meeting.
- Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.

### **Written Testimony**

- One (1) original and fifteen (15) copies of each written testimony is required.
- Written testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, written testimony must reach the OahuMPO office by the prior Friday morning).
- Written testimony sent to OahuMPO via e-mail ([OahuMPOTestimony@oahumpo.org](mailto:OahuMPOTestimony@oahumpo.org)) or fax (587-2018) will be accepted under the following conditions:

- E-mailed and faxed testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, e-mailed and faxed testimony must reach the OahuMPO office by the prior Friday morning). To confirm receipt of your testimony, you may call the OahuMPO office at 587-2015.
- E-mailed and faxed testimony should be limited to the equivalent of 4 single-sided 8-1/2" x 11" pages, including attachments and other supplemental information.
  - If testimony exceeds this requirement, OahuMPO will only copy and distribute the allowable number of pages.
- OahuMPO staff will not be responsible for copying and/or distributing written testimony received after the deadline or brought to the meeting. Written testimony received after the deadline will not be copied or distributed to the Policy Committee members prior to the start of or during the meeting; late submittals will be sent to the Policy Committee members at a later date.
- Any written testimony brought to the meeting by a testifier may be distributed to the Policy Committee members by said testifier. The original of the written testimony should be given to OahuMPO staff for OahuMPO's records.
- Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.
- Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, accessible parking, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office.

<< OahuMPO is a government agency responsible for coordinating transportation planning on Oahu >>